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Subject: Early Field Experience

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Academic Affairs Manual

Early Field Experience for Single Subject Preparation Programs

Under the California Commission on Teacher Credentialing (CCTC) Standards of Quality and Effectiveness for Subject Matter Programs, all single subject teacher preparation programs are required to meet Standard 6: Early Field Experiences. To meet this requirement, students in a subject matter program must experience planned, structured introductory field experiences in departmentalized classrooms beginning as early as possible in the program. Specifically,

Introductory experiences shall include one or more of the following activities: planned observations, instruction or tutoring experiences, and other school based observations or activities that are appropriate for undergraduate students in a subject matter preparation program. (Standard 6.1)

In the Single Subject Credential Program in the College of Education, students must complete 45 hours of documented field experience in middle school or high school classrooms to meet the requirements for a basic credential program. Students who successfully complete the early field experience as undergraduates in subject matter programs at CSU Dominguez Hills may utilize up to 22 hours of their early field experience from their subject matter preparation program to meet the Single Subject Credential requirement if the following are met:

1. The field experiences are carried out in an appropriate educational setting and include the required observational and engagement activities as set out by the Teacher Education Department;
2. As part of the field experience, the prospective student completes the TED Early Field Observation/Participation Documentation Form (see attached sample); and
3. A credentialed teacher or department chair in whose class or school the field experience occurred verifies the observation/participation.

Approved: _____ Date: 5-9-07
Lynne Cook, Dean of College of Education

Approved: _____ Date: 5-9-07
Allen A. Mori, Provost, Academic Affairs

TED Early Field Observation/Participation Documentation Form

(TED 400 instructor submits candidates' completed forms to Student Services Center)

Candidate: _____ I.D.#: _____ Date Submitted: _____

Course Instructor Name: _____ Course Instructor Signature: _____

Circle one: Multiple Subject/Single Subject

Circle one: University Intern/Student Teacher

Note: With verification signatures, candidates may transfer hours completed for school district pre-academic year classroom observation requirements and may transfer hours completed concurrently for other TED Phase 1 courses.

OBSERVATION		
Requirements		Verification Signatures
Description	Hours	
Classroom observation of credentialed teacher: <ul style="list-style-type: none"> • Multiple Subject: K-2 reading instruction • Single Subject: Reading/writing in content area 	5	Credentialed Teacher's Signature & e-mail address: Date:
Classroom observation of credentialed teacher: <ul style="list-style-type: none"> • Multiple Subject: math/science/soc. science • Single Subject: in authorized content area 	5	Credentialed Teacher's Signature & e-mail address: Date:
Classroom observation of modifications for ELL and/or Special Needs student(s)	5	Credentialed Teacher's Signature & e-mail address: Date:
PARTICIPATION		
Requirements		Verification Signatures
Description	Hours	
<ul style="list-style-type: none"> • Multiple Subject: K-2 reading instruction (4 hrs.) • Multiple Subject: K-8: language arts, social studies, math, or science (4 hrs.) 	<ul style="list-style-type: none"> • Single Subject: Reading /writing in content areas (4 hrs.) • Single Subject: in authorized content area (4 hrs.) 	8 (See note below)
Note: These 8 hours above will be earned through the lesson planning, lesson teaching, and lesson reflection activities required in TED 400.		Credentialed Teacher's Signature & e-mail address: Date:
Curriculum planning with colleagues: <ul style="list-style-type: none"> • Multiple Subject: grade level meeting • Single Subject: department meeting 	5	Grade Level Leader or Department Chair Signature: Date:
Interviews with resource personnel: <ul style="list-style-type: none"> • School counselor/psychologist/nurse • Resource teacher • Language acquisition specialist • Administrator • Curriculum specialist • District support personnel (Circle ones selected from list above)	2	Resource Personnel Title and Signature(s): Date(s):
Additional fifteen hours are fulfilled through completion of phase one concurrent course requirements from: TED 402, TED 411, and TED 415/407	15	Print names of course instructors: TED 402: TED 411: TED 407/415:

I verify with my signature below that all of the above information is correct, and that I have completed all CSUDH early field observation/participation requirements.

Candidate Signature: _____ Date: _____

Public School Name: _____ District: _____

Note: Candidates need to maintain a journal as additional evidence of meeting this requirement.