California State University
Dominguez Hills

Academic Affairs Manual

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Subject: GPA Computation for Graduate
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GPA Computation for Graduate Program Courses

1.0. POLICY

1.1 Courses used to fulfill the requirements for the master's degree and for purposes of graduation and academic probation/disqualification from any master's degree program shall not include:

1.1.1. Non-validated, outdated course work.

1.1.2. Courses outside of the approved graduate program plan as agreed to by the faculty advisor/program coordinator.

2.0. PURPOSE

2.1. All courses used to fulfill the requirements for the master's degree must be passed, at minimum, with a grade of C or better unless a higher grade is designated by individual departments or programs.

2.2. Any course in the graduate program may be repeated and the two grades averaged when computing the grade point average.

2.3. Any course in which a grade lower than C is earned <u>must</u> be repeated for a grade of C or better and the two grades averaged.

2.4. An overall grade point average of 3.0 (B) or better is required in the courses taken to satisfy the master's degree requirements.

2.5. Graduate students may not repeat a course and cancel the lowest grade.

2.6.   When coursework was completed more than five but not more than seven years prior to degree award, individual departments may require that the currency of knowledge be demonstrated or validated; that courses be repeated or substituted; or that such courses be accepted.

2.7   Any coursework more than seven years old at the time of expected degree completion will not be accepted toward meeting degree requirements, Only coursework that exceeds the 7 year limit by no more than one academic year is eligible for validation. The number of courses validated shall not exceed 25% of the units required for the master's degree.

Approved: Ronald E. Vogel
Date: 9-24-10