

## BOMB THREATS CSUDH Emergency Information for Students, Faculty & Staff

## **USEFUL TELEPHONE NUMBERS**

24-Hour Emergency: 911

24-Hour Emergency (from cell phone): (310) 243-3333

24-Hour Non-Emergency: (310) 243-3639

Emergency Preparedness: (310) 243-2751

Office of the Chief of Police: (310) 243-2009

Environmental Health & Safety: (310) 243-2895

Student Health Center: (310) 243-3629

University Hotline: (866) 747-8827 CSUDH is dedicated to protecting its students, faculty, and staff during an emergency. Following are the steps one should take when receiving a bomb threat over the phone.

- \* Do not put the caller on hold or transfer the call.
- \* Do not interrupt the caller.
- \* Call University Police by calling 9-1-1 from a campus phone.
- \* Identify yourself to the Police Dispatcher.
- \* Make sure you give the Police Dispatcher your exact location, including building and room number.
- \* Notify your supervisor.
- \* Follow University Police instructions.
- \* Do not use radios, cell phones, or activate fire alarm pull stations, since these frequencies may trigger the device.

After evacuating, be sure to assemble at a safe distance from the building and have a barrier between you and the building.