

TO: Barbara Chrispin, Chair, University Budget Committee

FROM: Randy Zarn, Chair, Student Affairs Program Effectiveness Council

DATE: March 21, 2003

SUBJECT: Student Affairs Net Reduction Plan

As a part of the UBC process, the Student Affairs PEC met with Dr. Boice Bowman, Vice President Student Affairs to hear his plan for a net reduction for the budget for fiscal year 2003-2004. This meeting, held on March 18th at 11 a.m., was open to the campus community. The Student Affairs PEC, received a written copy of Dr. Bowman's plan which he went through highlighting the net reductions at each percentage point from 1% - 7%. The SAPEC and the audience asked Dr. Bowman various questions related to these plans and he responded accordingly. In addition to the spreadsheet that showed the reductions, impact statements for each cut were attached.

After the open meeting, the SAPEC discussed the plan. Given the limitations of the UBC timeline and process for reviewing the budget reduction plan, the Council agreed that Vice President Bowman's plan was developed in collaboration and consultation with the Student Affairs managers. It takes into consideration an effort to make reductions in vacant positions, student assistants, temporary help, and operating expenses before any reduction in permanent staff. However, at the upper percentage points, layoffs would occur.

SAPEC all agreed that after consultation with his managers, Dr. Bowman gave careful thought to where the cuts should occur. The plan attempts to make the best of an extremely difficult situation.

c. Dr. Boice Bowman, Vice President Student Affairs
Al Rodriguez, AVP Student Affairs
Kim Clark, Director, Loker University Student Union
Tom Rounds, Budget Operations
Ann Chlebicki, Associate Professor, Graduate School of Education