

Continuing Students - Fee Waiver Program

- Obtain a copy of the *Schedule of Classes* for each semester as soon as it is available in the University Bookstore
- Complete the Fee Waiver Request Form available at the Human Resources Office.
- Complete the Career Development Plan if courses to be taken are career-related. Attach a list of the course work which you expect to complete. A Career Development plan must be completed annually. This form is available at the Human Resources Office.
- Submit complete and approved Fee Waiver Form and Career Development Plan (if applicable) directly to the Human Resources Office.