

## **LOCKOUT/BLOCKOUT**

*Cleaning, Repairing, Servicing and Adjusting Prime Movers, Machinery and Equipment.*

Machinery or equipment capable of movement shall be stopped and the power source de-energized or disengaged, and, if necessary, the moveable parts shall be mechanically blocked or locked out to prevent inadvertent movement during cleaning, servicing or adjusting operations unless the machinery or equipment must be capable of movement during this period in order to perform the specific task.

The training program consists of:

1. Compliance with specific standards governing points of operation depending on the type of machinery;
2. Knowing, providing the proper equipment and thoroughly training employees on exceptions to lockout/blockout, including for example use of extension tools and exclusive use;
3. If maintenance or servicing is otherwise conducted it must follow lockout/Blockout written procedures and requirements which include:
  - Definition of the applicability and scope of lockout/blockout procedures
  - Steps for implementing lockout/blockout, especially if multiple employees are involved
  - Tags and accident prevention signs in addition to locks
  - Procedures for transfer of lockout/blockout responsibilities
  - Training of authorized personnel initially and thereafter based on performance
  - Contractor compliance policy which requires contractors to follow CSUDH policy
  - An annual audit of lockout/blockout compliance which triggers retraining if non-compliance is noted.

Lockout/Blockout training is usually conducted in the month of October