

Department	Report Prepared by:	Ext.	Date of Report
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Location of Inspection	<i>Check all items that apply in each column below</i>
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	YES	NO		YES	NO
1. Eye protection provided and worn while dispensing/using chemicals or during operations that generate flying debris?	<input type="checkbox"/>	<input type="checkbox"/>	19. Floors clean and in good repair without slip or trip hazards?	<input type="checkbox"/>	<input type="checkbox"/>
2. Respirators used, employees trained in their use?	<input type="checkbox"/>	<input type="checkbox"/>	20. Hazardous materials stored and segregated properly?	<input type="checkbox"/>	<input type="checkbox"/>
3. Personal protective equipment available and worn when needed?	<input type="checkbox"/>	<input type="checkbox"/>	21. Are all hazardous material containers labeled properly?	<input type="checkbox"/>	<input type="checkbox"/>
4. Are ladders in good condition and ANSI certified?	<input type="checkbox"/>	<input type="checkbox"/>	22. Are flammable materials stored in NFPA approved cabinets?	<input type="checkbox"/>	<input type="checkbox"/>
5. Do air compressor have automatic warning signs	<input type="checkbox"/>	<input type="checkbox"/>	23. Are hazardous wastes reported to EHOS for pickup?	<input type="checkbox"/>	<input type="checkbox"/>
6. Lockout procedures in place during equipment repair?	<input type="checkbox"/>	<input type="checkbox"/>	24. Are hazardous wastes stored properly? Are waste labels currently dated (i.e. w/in 1 yr.)?	<input type="checkbox"/>	<input type="checkbox"/>
7. Gas cylinder stored upright and in good repair?	<input type="checkbox"/>	<input type="checkbox"/>	25. Are employees trained in the emergency procedures and the use of fire extinguishers?	<input type="checkbox"/>	<input type="checkbox"/>
8. Hearing protection available and worn when needed?	<input type="checkbox"/>	<input type="checkbox"/>	26. Are fire watches assigned when welding or cutting is performed where combustible items are?	<input type="checkbox"/>	<input type="checkbox"/>
9. Safety signage posted?	<input type="checkbox"/>	<input type="checkbox"/>	27. Are fire extinguishers available and inspected within the month?	<input type="checkbox"/>	<input type="checkbox"/>
10. Emergency procedures posted?	<input type="checkbox"/>	<input type="checkbox"/>	28. First aid supplies provided?	<input type="checkbox"/>	<input type="checkbox"/>
11. Are grinding, sanding, sawing and other rotating machines guarded properly?	<input type="checkbox"/>	<input type="checkbox"/>	29. Are proper harnessing procedures and equipment used while performing elevated work? (Lanyards, fall arresters, etc..)	<input type="checkbox"/>	<input type="checkbox"/>
12. Are grinder work rests used and within 1/8" of the grinding wheel? Is the adjustable tongue on the topside of the grinder used and within 1/4" of the grinder wheel?	<input type="checkbox"/>	<input type="checkbox"/>	30. Are extension cords in use have a grounding conductor?	<input type="checkbox"/>	<input type="checkbox"/>
13. Are effective guards in place over belts, pulleys, chains, sprockets, and similar equipment?	<input type="checkbox"/>	<input type="checkbox"/>	31. Electrical panels covered ?	<input type="checkbox"/>	<input type="checkbox"/>
14. Is equipment and machinery secured and anchored to prevent tipping, vibration, or migration?	<input type="checkbox"/>	<input type="checkbox"/>	32. Is access to electrical panels, circuit breakers unobstructed?	<input type="checkbox"/>	<input type="checkbox"/>
15. Is lighting adequate in all areas?	<input type="checkbox"/>	<input type="checkbox"/>	33. Are exposed wiring and frayed/deteriorated cords repaired or replaced promptly?	<input type="checkbox"/>	<input type="checkbox"/>
16. Is localized ventilation adequate for particulate generating operations? Is dust collection provided?	<input type="checkbox"/>	<input type="checkbox"/>	34. Are flexible cords and cables free of splices and or taps?	<input type="checkbox"/>	<input type="checkbox"/>
17. Are all cord connected, electrically operated tools and equipment effectively grounded or of approved double insulation type?	<input type="checkbox"/>	<input type="checkbox"/>	35. If compressed air is used for cleaning off clothing, is the pressure reduced to <10 psi?	<input type="checkbox"/>	<input type="checkbox"/>
18. Are broken or fractured handles on hammers and similar tools replaced promptly?	<input type="checkbox"/>	<input type="checkbox"/>	36. Are eating areas placed a safe distance away from shop operations?	<input type="checkbox"/>	<input type="checkbox"/>

List each item # marked "no" above. explain the hazard and how it will be corrected. (if more space is needed, use the following page.)

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