



Online Training -- Defensive Driving

Registration Information

This online class is required for driving a motor vehicle (State vehicle or personal vehicle) on State of California business.

1. Click on the following online link below:

<http://centralstationu.calstate.edu/howthingswork/EHS.shtml>

2. Under the Heading – **Defensive Driving 2010-2011**
Click on the underlined word: **Defensive Driving Fundamentals**
3. At the bottom of the screen (right side) --
Click on: **Register Here For Defensive Driving Fundamentals**
4. Fill out the **New User Registration** information
 - a. First Name
 - b. Last Name
 - c. Select Course (from drop down menu)
 - d. Select Campus (from drop down menu)
 - e. Campus Email address
 - f. User ID (can be same as campus email)
 - g. User Password (different from your campus email)
 - h. Confirm your selected email Password

Click on: **Submit** when the user information is completed

5. You will receive additional log-in information in approximately 24 to 48 hours or sooner– directly to your campus email address.
6. It will take approximately 60 minutes to complete the online Defensive Driving class. Make sure you print and save a copy of the completion certificate for your records. Original certificate needs to be provided to your department and a copy to Risk Management/EHOS.