

SCHOOL OF NURSING
CALIFORNIA STATE UNIVERSITY, DOMINGUEZ HILLS

BYLAWS FOR THE NURSING STUDENT ORGANIZATION

ARTICLE I - NAME

BYLAWS FOR THE NURSING STUDENT ORGANIZATION

The name of this Organization shall be the Nursing Student Organization. It shall exist and operate as an organization of the Associated Students, Inc. of California State University-Dominguez Hills (CSUDH).

ARTICLE II - PURPOSE AND ACTIVITIES

Section 1. The purpose of this organization is to serve as an information conduit between students in the School of Nursing and the faculty, staff and *alumni* to develop activities and/or programs that may be helpful to students' goal achievements. Such support is to be provided without regard for race, creed, color, gender or national origin.

Section 2. The Nursing Student Organization does not affiliate with Local, State or National organizations which require its affiliate to support specific positions within the area of economic, political, or social issues which contravene University policies.

Section 3. The Nursing Student Organization agrees to adhere to the financial requirements of the Associated Students, Inc. of California State University-Dominguez Hills (CSUDH). Reimbursement of expenditures will be as follows:

- a. Receipts will be collected for any Nursing Student Organization related expense and sent to the treasurer. In addition to the receipts, documentation on necessity and name and address of person to be reimbursed.
- b. The treasurer will forward the request to the appropriate person for submission to the manager of Associated Students Incorporated. A check will be processed and sent directly to the student representative (approximately 2-4 weeks).

ARTICLE III - MEMBERSHIP

Section 1. Membership in the Nursing Student Organization is open to any interested student, faculty, *alumni* and/or staff of the *School of Nursing at California State University-Dominguez Hills (CSUDH)*.

Section 2. The membership of the Nursing Student Organization will be divided into three groups. All individuals are afforded equal rights and privileges of membership. Below, are the definitions of terms of membership.

- a. Members are students duly enrolled at CSDH.
- b. Associate Members are faculty or staff
- c. Honorary Members are alumni, who are neither faculty, staff nor students

ARTICLE IV - OFFICERS

Section 1. The Nursing Student Organization shall have a President, a Vice-President, a Secretary and a Treasurer. One person may not hold more than one office. All students holding office must maintain a 2.0 GPA.

NURSING STUDENT ORGANIZATION-BYLAWS

Any exceptions must be approved through the Activities Office.

Section 2. The President shall preside over all meetings of the membership and the officers. The President shall perform such other duties as are usually incident to the office of President. The President shall appoint the Chairs of all committees and shall fill committee vacancies which may occur from time to time. The President shall be an ex-officio member of all committees.

Section 3. The Vice President shall act as representative of the President in all matters referred by the President, and shall perform such other duties as are usually incident to the office of Vice President.

Section 4. The Secretary shall record the proceedings of all meetings, and shall submit said minutes prior to the next meeting. Minutes shall be reviewed and approved at the next meeting of the membership.

Section 5. The Treasurer shall have charge of the funds of the organization and shall disburse such funds under the direction of the President. The Treasurer shall submit a year-to-date report for review and approval.

ARTICLE 5-NOMINATION,ELECTION AND TERM OF OFFICE OF OFFICERS

Section 1. Nominations of all officers shall be made by the members of the Nursing Student Organization and received by the Secretary. A list of nominated officers will be distributed to each voting member for consideration 30 days prior to the date of the election.

Section 2. The officers shall be elected from among the active members by the voting members of the organization. Such elections shall take place at a teleconference meeting, email ballot, on line voting or by mail ballot.

Section 3. The officers shall be installed at the first meeting that occurs after the fiscal year beginning July 1, they are elected and shall hold office for one year, until the adjournment of the next meeting.

Section 4
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Any officer may resign at any time by giving 30 days written notice to the President. Such resignation shall take effect at the time specified or, if no time is specified, at the time of acceptance as determined by the President. With the exception of the President, in case of resignation of an officer or if for any reason, an officer is unable to complete his or her term, the President shall appoint a successor to complete the unexpired term. In the event of a vacancy in the office of President, the Vice President shall become President for the remainder of the unexpired term of office.

ARTICLE VI-RULES OF ORDER

Section 1. Robert's Rules of Order shall govern at all meetings of the organization unless suspended by a majority vote of those present at any meeting.

ARTICLE VII-AMENDMENTS

Section 1. These by-laws may be amended by a majority vote of the members in good standing at any Annual, regular or special meeting of the organization provided the amendment has been submitted in writing, email or read at the previous regular meeting.

Section 2. Any amendment to these by-laws shall be presented to and approved by the Associated Students, inc. of California State University, -Dominguez Hills (CSUDH) .

Section 3. No article or section of these by-laws shall conflict with those of the Associated Students, Inc. of California State University-Dominguez Hills (CSUDH).

Revised: 2/07
CJ