

## Admission Procedure for Family Nurse Practitioner Option

### For students admitted or readmitted summer 2009 to present and for students who submit a Change of Objective form 1/1/09 to present

Students desiring admission to the FNP role option will complete a two-step application process:

1. Step 1: Apply for admission to the university at [www.csumentor.edu](http://www.csumentor.edu). Assuming basic admission criteria are met, all candidates who declare the FNP role option will be admitted on a **conditional basis**. Students who have already been admitted into another role option are required to submit a Change of Objective form and conform to deadlines noted in this document. Assuming basic admission criteria are met, students who submit a Change of Objective form will be admitted to the FNP option on a **conditional basis**.
  - a. Conditionally admitted students may enter a program of study for fall or spring admission. See the Program of Study in this document.
  - b. It is strongly recommended that candidates attend the Orientation which reviews the proper submission of the FNP Portfolio, preparation for role option and other critical information.
2. Step 2: Submit FNP Portfolio to the School of Nursing for Level I review (see information regarding deadlines in this document).
  - a. For Level I review, the student will compile and submit a Portfolio consisting of the following:
    - i. Letter of intent
    - ii. Curricula vitae (resume)
    - iii. Unofficial transcripts
    - iv. 3 reference letters using the Recommendation for Graduate Study form included in this document
    - v. Reflection statement (see guidelines included in this document)
  - b. The completed Portfolio is sent to the following address:

School of Nursing  
FNP Admissions Committee  
Welch Hall  
California State University, Dominguez Hills  
1000 E. Victoria St.  
Carson, CA 90747

- c. The Portfolio will be scored by the FNP Admissions Committee at the Level I review. If qualified, the student will be approved to proceed to a Level II review.
- d. Upon completion of MSN 526-Pharmacology, MSN 527 Advanced Health Assessment and MSN 528 Advanced Pathophysiology, the student will submit the Role Option Eligibility Form and proceed to Level II review by the FNP Admissions Committee. In the event the student does not meet the admission criteria after the Level II review, the student will have the option of selecting another role option and submitting a Change of Objective form or transfer to another university. Please consult the CSUDH catalog for a list of role options available in the School of Nursing.
- e. Clinical Packet documentation as outlined in the FNP Handbook posted to the nursing web is required at this time. Students will be re-evaluated and notified of acceptance into the FNP role option.

3. The following are due dates for the required documents:

<b>Application Term</b>	<b>FNP Portfolio Due</b>	<b>Role Option Eligibility Form Due</b>	<b>Clinical Packet Due</b>
Fall term	November 1 <sup>st</sup>	July 15 <sup>th</sup>	July 15th
Spring term	April 1 <sup>st</sup>	Dec 15 <sup>th</sup>	Dec 15th

Example: A student applying for admission in the fall 2010 term will be required to submit the FNP Portfolio by November 1, 2010. The Role Option Eligibility and Clinical Packet are due July 15, 2011. A student who applies for admission in the spring 2011 term is required to submit the FNP Portfolio by April 1, 2011 and the Role Option Eligibility and Clinical Packet are due December 15, 2011.