



THE DONALD P. AND KATHERINE B. LOKER UNIVERSITY STUDENT UNION, INC.

1000 EAST VICTORIA STREET / CARSON, CA 90747 / 310-243-3559 / 310-516-3752

**Board of Directors
Annual Certification of Compliance
Expectations and Responsibilities**

NAME: _____

POSITION: _____

As an elected/appointed members of the Loker University Student Union (LUSU) Board of Directors, you must fulfill the following responsibilities:

1. Attend Board and sub-committee meetings as elected assigned or otherwise appointed respective to your position.
2. Have no more than three meeting absences per year.
3. Adhere to open meeting law and conflict of interest regulations.
4. Attend the Board of Directors annual retreat.
5. Attend the Board of Directors orientation program, if applicable.
6. As a Committee Chair, hold individual committee meetings, set agenda and follow up on projects initiated and/or assigned.
7. Submit status reports on progress as requested by Chair and/or Vice Chair throughout your term.

In addition, you should fulfill the following expectations:

1. Ensure that you act in the best interest of the students and the campus of California State University, Dominguez Hills.
2. Make an effort to keep a sufficient line of communication open between fellow officers, committee and the organization.
3. Be knowledgeable of the Loker University Student Union Bylaws, Articles of Incorporation and Committee Operating Codes, and the role they play within the organization.
4. Support the efforts of the Union as a whole, while maintaining interaction with other Union programs/activities.
5. Fulfill your general and specific job requirements, trying to avoid mistakes to the best of your ability, but owning up to them if they occur with honesty and assertiveness.
6. Resign or take a leave of absence in the event that you are unable to fulfill your job requirements due to personal trauma, health, academics or commitment to other co-curricular activities.

My signature below indicates that I have read and understand the LUSU Board of Directors Responsibilities and Expectations statement and I will abide by them and their provision. My failure to fulfill the responsibilities as outlined may result in my removal as a member of the Board of Directors.

Board Member's Signature

Date

Chair's Signature

Date

Director's Signature

Date