<table>
<thead>
<tr>
<th>Assign Type</th>
<th>Code Description</th>
<th>Definition</th>
<th>Workload Category/Description</th>
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</table>
| IFF         | Instructional Faculty Fraction | Workload directly involved with instructional activities (teaching) that is supported by the state instructional administrative budget. | Teaching Assignments  
Note: Because teaching is the default assignment for faculty, it doesn't appear as an option on the Reassigned Time Request form in InfoReady. Teaching workload is automatically populated directly from the schedule of classes. |
| IAF         | Instructional Administrative Function | Workload which indicates the share of a faculty member's individual department appointment for administrative duties that is supported by the state instructional administrative budget. | Dept Chair (AY)  
Dept Chair (12-month)  
Fieldwork Coordinator  
Graduate Coordinator/Director  
Leave of Absence  
Program Coordinator  
Sabbatical Leave  
Assign Type Reasons  
Department Chair, 12 Month: Select this for 12 month department chair assignments.  
Department Chair, Acad Year: Select this for AY department chair assignments.  
Univ, Other (Prod Mgr, etc): Select this for fieldwork/graduate coordinator/director activities, LOA, & Sabbatical |
| OSF         | Other Support Fraction | Workload which indicates the share of a faculty person’s individual department appointment that is supported by state funding other than the instructional or administrative support budgets. | Internally Funded (not limited to):  
Accreditation Responsibilities  
Advising  
CFA Representative  
Committee Assignment  
Director Duties, Other  
Exceptional Levels of Service  
Faculty Mentorship/Fellowship  
Graduate Council Chair  
IRB Chair  
Large Sections/Excess Enrollments  
New T/TT Faculty Preparation (Years 1 & 2)  
Program Review Chair  
RSCA Award  
Senate  
Special Project  
Externally Funded  
External Grant (TAP)  
Philanthropic Activities (TAP)  
Assign Type Reasons  
Internally Funded (GF-Non Instructional):  
Select this for activities other than teaching but supported by the General Fund.  
Externally Funded (Grant or Research (Non-GF)): Select this for externally funded research/grants or philanthropic activities. |