

## Dean's Impact Statement Checklist

The checklist below serves as a guideline for deans/associate deans to build the narrative for the impact statement and identify the overall programmatic needs proposed and currently in the curriculum review process.

### University Mission

1. Explain how the program aligns with the university's mission.

### College Goals and Objectives

1. Explain how the program aligns with college's goals and objectives.

### Staffing

1. Program's current year faculty workload and support positions (i.e., clerical, technical, etc.) are sufficient to staff and support the program?    Yes            No
  - a. If yes, include a detailed description of existing resources (staffing, faculty workload, technical experts, etc.) available to support the proposed new program.
  - b. If no, include a description of workload or support needed and how it will be acquired (source).

### Expertise

1. Required expertise available among existing faculty?            Yes            No
  - a. Please explain fully and attach.
2. Faculty would have to be recruited?            Yes            No
  - a. If yes, include position description(s) needed to recruit faculty to teach in the program.

### Facilities

1. Are special/additional facilities required for the program?            Yes            No
  - a. If yes, are they currently available? Please provide detailed description of available facilities including location and number of students that the area will accommodate.
  - b. If no, describe (a) required facilities, (b) plans for acquisition, and (c) estimated cost.

### Equipment (Include computers, server allocation, laboratory equipment, etc.)

1. Program's current equipment is sufficient to support program?    Yes            No
  - a. If yes, please describe equipment available to support the program.
  - b. If no, describe additional equipment needed, how it will be funded and maintained, and where it will be housed.

### Library Resources

1. Current library materials are sufficient to support program?            Yes            No
  - a. If yes, please describe materials currently available and evidence of consultation the University Library.
  - b. If no, include evidence of consultation with the University Library Resources needed to implement the program and the first two years after initiation.

### Information Technology (IT) Resources

Yes            No

1. Are special/additional IT services required for the program?

### Impact on Other Programs

1. Does the program impact another program in the college?    Yes            No
2. Does the program impact another program in the university?    Yes            No

### Other resources

1. If additional resources are needed, list, explain fully, and attach.