Dean's Impact Statement Checklist

The checklist below serves as a guideline for deans/associate deans to build the narrative for the impact statement and identify the overall programmatic needs of the program under review.

University Mission

- Explain how the program aligns with the university's mission.

College Goals and Objectives

- Explain how the program aligns with the college's goals and objectives.

Staffing

- Program's current year faculty workload and support positions (i.e., clerical, technical, etc.) are sufficient to staff and support the program?   Yes   No

  ❖ If yes, include a detailed description of existing resources (staffing, faculty workload, technical experts, etc.) available to support the proposed new program.
  ❖ If no, include a description of workload or support needed and how it will be acquired (source).

Expertise

- Required expertise available among existing faculty   Yes   No
  ❖ Please explain fully and attach.
- Faculty would have to be recruited?   Yes   No
  ❖ If yes, include position description(s) needed to recruit faculty to teach in the program.

Facilities

- Are special/additional facilities required for the program?   Yes   No

  ❖ If yes, are they currently available? Please provide detailed description of available facilities including location and number of students that the area will accommodate.
  ❖ If no, describe (a) required facilities, (b) plans for acquisition, and (c) estimated cost.

Equipment (Include computers, server allocation, laboratory equipment, etc.)

- Program's current equipment is sufficient to support the program?   Yes   No
  ❖ If yes, please describe equipment available to support the program.
  ❖ If no, describe additional equipment needed, how it will be funded and maintained, and where it will be housed.

Library Resources

- Current campus and program reference materials are sufficient to support program?   Yes   No
  ❖ If yes, please describe reference materials currently available (please consult the University Library (if neessary).
  ❖ If no, please list additional reference materials and how they will be acquired.

Information Technology (IT) Resources

- Are special/additional IT services required for the program   Yes   No

Impact on Other Programs

- Does the program impact another program in the college ?   Yes   No

  ❖ If yes, please explain.

- Does the program impact another program in the university?   Yes   No
  ❖ If yes, explain.

Other resources

- If additional resources are needed, list, explain fully, and attach.