



CALIFORNIA STATE UNIVERSITY, DOMINGUEZ HILLS

Academic Senate • 1000 E. Victoria • Carson, CA 90747 • WH-A420 • (310) 243-3312
EPC 20-17

Resolution to Extend Deadline for Students to Drop Courses in Fall Semester, 2020
Resolution Passes 12/2/2020
42 in Favor, 0 Against, 6 Abstentions

RESOLVED that the Academic Senate of California State University Dominguez Hills (ASCSUDH) extend the deadline whereby students can drop a course and receive a “W” for Fall 2020 due to the continuing complications students continue to face due to COVID-19; and be it further,

RESOLVED that attached policy & procedures be adopted; and be it further,

RESOLVED That the ASCSUDH distribute this resolution to:

- President of CSUDH
- Provost
- Deans
- Faculty,
- Staff, and
- Associated Students Inc.

Rationale:

As the shutdowns enacted by the Governor of California in response to COVID-19 have continued well into the Academic Year, students are finding themselves taking courses in a format that they may not have otherwise selected. Additionally, many students—as well as staff and faculty—are facing economic hardship due to the shutdowns. Students—as well as staff and faculty—are also facing additional challenges in their personal lives due to the above mentioned situation. In light of these facts, the ASCSUDH recommends that students be given additional time to withdraw from a course, without their transcripts and GPA being damaged by WUs or Fs. University policy states if a student chooses to withdraw from all classes at the end of the semester (receives all W's), Title V regulations require the university to recalculate a student's aid back to 50% of the semester. The student is provided the option to submit proof of their last date of attendance or evidence of completed/graded assignments. The student has the possibility of being billed and not meeting SAP standards. The Fall term's potential effects will depend on the number of units the student is enrolled in and the classes completed with a grade. A student's SAP status could be affected when their unit completion is less than the required by receiving a W.

Approved by the Academic Senate on: October 14, 2020

Sent to the Provost's Office for approval on: Click or tap to enter a date.

Approved on: Click or tap to enter a date.

Extension for the Deadline to Drop a Course for Fall 2020

1.0 Policy Purpose

1.1 That students be allowed to drop a course by 12/23/2020 and receive a “W” for said course.

2.0 Policy Statement

2.1 The decision to remain in alternative virtual modes of instruction in Fall semester 2020 was made due to the shutdowns enacted by the Governor of California in response to the COVID-19 outbreak and the mandates of the California State University Chancellor. Allowing students to request a late Drop/Withdrawal option for courses in Fall 2020 will provide students with some flexibility in cases where their course progress has been impacted by the pandemic.

3.0 Policy

3.1 The Drop/Withdrawal deadlines will be modified for Fall 2020 to allow undergraduate, post-baccalaureate, and graduate students to petition the Registrar’s Office to request to request a Drop/Withdrawal 12/23/2020.

3.2 Students will only need the signature of the respective department chairs or college deans on the Change of Program and the Petition for Exemption. No instructor signature required.

3.3 All advising units and departments/programs will offer students advising on the potential effects of choosing to withdraw from a course.

3.4 Current limits to course withdrawals will be suspended in the determination of Pace of Completion (Pace) for students.

3.5 Consistent with the Course Withdrawal Policy ([AA 2006-16](#) & <https://www.csudh.edu/records-registration/records/adddrop/>), that the “Course Drop with Record of Enrollment Deadline” (W) on the Academic Calendar for Fall 2020 will be extended to 12/23/2020 and apply retroactively for the semester. Fall 2020 courses marked W will not count toward the 18-unit withdrawal limit.

3.6 Should a student receive a Withdrawal Unauthorized for the semester, the appeals process remains open for them to request a Withdrawal. The appeals process established in spring 2020 for C/NC will be utilized to implement the appeal.

3.7 All Incomplete Charged will be extended for a period of six months.

4.0 Related Information

4.1 California State University Grading Symbols, Minimum Standards Governing the Assignment of Grades, Policies on the Repetition of Courses, Policies on Academic Renewal, and Grad Appeals, Executive Order (EO) 1037
<https://calstate.policystat.com/policy/6591009/latest/>

4.2 CSUDH Academic Affairs Policies:

4.2.1 AA2006-16 Course Withdrawal Policy
<http://www5.csudh.edu/aapm/pdf/aa-2006-16.pdf>

Approved:

Date: