



CALIFORNIA STATE UNIVERSITY, DOMINGUEZ HILLS

Academic Senate • 1000 E. Victoria • Carson, CA 90747 • WH-A420 • (310) 243-3312

### Academic Senate Meeting Minutes

May 8, 2019/Extended Education/2:45 – 5:00 PM

Minutes Approved: 9/11/2019

Voting Members Present: Andrade, Benavides Lopez, Bono, Chhetri, Cutrone, Deng, Dixon, Gray-Shellberg, Heinze-Balcazar, Hirohama, Johnson, Keville, Krochalk, Kulikov, Laurent, Ma, Macias, McGlynn, Mendoza Diaz, Monty, Morris, Naynaha, Nicol, Park, Pawar, Phan, Pong, JPrice, VPrice, Radmacher, Sanford, Sharp, Silvanto, Skiffer, Tang, Taylor, Yi

Voting Members Not Present: Ernst, Evans, Fortner, Jarrett, Kalayjian, Kitching

Voting Ex-Officio Members Present: Celly, Esposito, Gammage, Joseph, Norman, Ortega, Parham, Pinto, Talamante

Voting Ex-Officio Members Not Present: Ospina

Non-Voting Ex-Officio Members Present: Brasley, Costino, Davis, Franklin, Manriquez, McNutt, O'Donnell, Peyton, Spagna, Stewart, Wen

Non-Voting Ex-Officio Members Not Present: Avila, Driscoll, Goodwin, LaPolt, Poltorak, Sayed

Guests: A. Allen, R. Boroon, T. Caron, E. Cleek, J. Kimmitt, M. Khan, A. Olschwang, T. Ortega, D. Parker, C. Rios, S. Russo, C. Thomas

#### 2018-2019 Academic Senate Executive Committee:

Laura Talamante – Chair, Kate Esposito – Vice Chair, Justin Gammage – Parliamentarian, Dana Ospina – Secretary, Enrique Ortega – EPC Chair, Katy Pinto – FPC Chair, Kirti Celly and Thomas Norman – Statewide Senators

#### **Recorded and Edited by SEW and the Executive Committee**

Meeting Called to Order: 2:45 PM

Talamante said there would be a slightly different format to this Academic Senate meeting and she would give her report right before she turns over the gavel to the new Academic Senate Chair. There is also a proposal to amend the agenda with the Senate of the Senate regarding EPC's draft of a policy on Program Suspension or Discontinuation.

Senator Monty asked if there wouldn't be a year-end report from the Statewide Senators.

Talamante said Statewide would be willing to give one, including the Statewide Senators as well.

Approval of Amended Agenda M/S/P

Approval of 4/24/19 Minutes: M/S/P

#### President Parham's Report

When I began the year as the eleventh president, I came in with a summary of four goals. The first was to assess our current strategic plan, "Defining the Future 2014-2020". And as we examine that plan, and understand how much of that we have completed or not, we will be continuing that process through this summer as he has his cabinet out on retreat. Secondly, we want to contribute to student success and specifically examine those variables and factors that we think best contributed to the outcomes we all wanted. We have been lauded at Dominguez Hills for our rate of increase but have lots of work to do to make sure we continue to contribute both academically and co-curricularly to what students need to be successful. We have lots of committees moving on this which I am excited about. Thirdly, I said we would do our best to shine a light on Dominguez Hills, so that we are no longer a best kept secret and that we would become a destination campus for lots of people. Fourth, I wanted to be visible in the external community to cultivate interest and investment in the campus by meeting with a full range of external stakeholders. In summary, Parham said he believed we've been very successful. He said as he looks forward and does a deeper dive into the strategic plan. As we constitute the new strategic planning committee which will help to define our future from 2020 and beyond, we're looking forward to getting that in consultation with the Academic Senate body. He noted that when you look at the metrics we have been focused on, the

visibility of our campus is up, the numbers of students we have applying for admissions is up, the numbers that we have wanting to be here are up. So we're raising eyebrows of lots of people. The community and the Chancellor's Office are wondering what is it that Dominguez Hills is doing. Parham said that while he knows he should be more professional, what he wants to say is "if you don't know, you better ask somebody." He said one event in particular that he points to is the Discover Dominguez Hills. At that event where we have chronicled of all the different academic units and the expertise and genius that exists among faculty on campus it is one of the best showcases we can put on for the 3,200 students strong, the largest number we've ever had on this campus. We also want to know not just with the applications and the applies, but who decides to say yes and what we've seeing is on Toro Admit Day, where in the past we might get a 1,000 or 1,500 people, not 3,000 on Toro Admit Day. It's working and it's phenomenal growth for us. We have lots of people wanting to take advantage of the educational resources that are here. Parham said there will be a number of challenges that we're going to face, but, having been a clinician all of his life and what he reminds his patients is there's a difference between problem of success and a problem of failure. A problem of failure looks like, we have an enrollment target of a couple of thousand, and a 1,000 decide they want to come. We have an enrollment hole of 1,000 and we don't have the resources. A problem of success means we have 2,000 slots and 2,500 folks want to come. What happens when you throw a party and everybody wants to come? That's what we're doing now at Dominguez Hills. Everybody wants to come and get some of what we're offering what you're offering in your classrooms. He said he's very excited about that. We are managing enrollment increases, we are managing the space constraints and we are advocating for additional financial resources to allow us to navigate our way and provide a first class educational experience here. President said he's thinks things are looking good on that. He said he's still very excited about being here and he thanked everyone for welcoming him into the space.

#### Questions/Comments

**Senator Hirohama** said regarding PM 2014-04 which addresses the University Budget Committee. In the PM it does say that "following consultation with division heads and staff representatives on the Academic Senate, the President shall appoint one non MPP staff member from eligible divisions to serve on a two year term. She said she's spoken to past Senate staff representatives and that did not happen. She said the upcoming committee member will be open again and she wants to make sure it gets adhered to. The other thing she would like President Parham to consider is there are six MPPs on the committee, there are seven faculty, three students and according to the PM, only one staff member. She said she believed there should be equal representation of staff to students on this committee. She requested that there be consideration to expand this. **President Parham** said he appreciates her question and said they'll take a look at the committee composition, he said he wants to adhere very much to what we do relative to policy and practice. He said part of his goal is to put us in alignment with what we say we're going to do. **Senator V. Price** said she's heard there are going to be temporary structures for students. She asked if he would speak a little more about them. **Parham** said he hesitates to get into this because he likes to be accurate and factual. We have enrollment target that exists, we have demand that looks like it will exceed the enrollment target. We also are one of the campuses that is poised to accept redirected students. Because of being place bound, we have a whole region in Southern California, that is about 11,000 out of 20,000 strong in the system that are in this region where this will be an attractive space. What we don't know is, that beyond the preliminary numbers, how many have been redirected? We have kind of a number, but we don't know who will yield. Even though 1,000 folks might say yes, and you yield 20%, you might have two hundred. Parham said what he's done in conjunction with administrative executives and our academic folks, is sent a message to the Chancellor's office, that has laid out the whole script of what we are prepared to do to one receive students and the kind of resources we will need and demand in order for us to accommodate them and provide a first in class experience. They have promised to look at what we need based on these numbers and we've told them we've got to get started pretty quickly. If we're going to be ready August 1<sup>st</sup> essentially, we've got to get moving. The number is still rolling, we've got a tentative commitment to do that. What we don't know is are we getting one, two, or three? We don't know because we don't know what numbers will accept. But preparation, we have put a very specific plan in place that include space, rooms, faculty offices, classrooms, bathrooms. **Talamante** asked if we've identified the space that one, two or three would go in? **Parham** responded it will be down and adjacent to where near the new science building is right before you get to CAMS. **Price** said when we look to get more creative in the way that we're trying to use space on campus is to use the weekends more fully. Our students who come Sunday are met with no services at all at the library and Saturday, it closes at two and that includes the Toro Learning Center. So if we are going to have robust weekend programs which, Price said she hopes we do, we really need to think about getting that moving as well. **Parham** said he's trying to keep his report short and not steal the Provost's

thunder, nor Dr. Franklins as well. Parham said he was in a meeting with them in the last couple of days where he's been asking the same question. He said what he would like to create theoretically a 24 hour university. I've been asking that we not focus so much on business models and focus more student success. He said he wants to hear less about whether it makes it profitable and more on how it meets the needs of our students. We've looked at everything from food hours to library hours on Sunday. We've looked at childcare into the evening, all that's about to be looked at more deeply and there are reports to come. We are moving on that front. Some of that feedback is not just coming from Dr. Price, but also from Tea with the Faculty and Pizza with the President, Lunches with the Presidential Scholars, and with the AS Exec Committee, all of those forums, he said he really appreciates it. **Senator Monty** asked about the MPP review and if there's a timeline about when the campus will receive some feedback the outcome of those reviews and how that will be delivered and what that will consist of. **Parham** responded he's not sure what Monty mean be when the campus will receive information about the outcome of the review. The modified 360 review is designed to provide certain feedback that is performance related and personnel related. By nature of that, some of it has to remain and will be confidential. What I can tell you is that the people that have been selected, have already started to be reviewed. Data has been collected and Parham noted that he has a large stack that needs to be reviewed and the Provost has a larger stack as he has more academic folks to look at. Everyone who was set to be reviewed is being reviewed. The analysis he said he can provide on the back side is that the feedback has been reviewed, people will have received it and we will begin to make some adjustments to either enhance or change things that people do as a function of those reviews. He said he has to be careful about crossing boundaries about what is specifically personnel information related to an individual that we're not at liberty to disclose to the broader campus community. **Monty** said he understands all of that but he would still hope that there would be some feedback, otherwise if nothing changes, people will feel like voices were not heard. Perhaps a general executive summary of some strong points that came out of the evaluations and also some potential areas of concern, at the very minimum a report of that sort to the Academic Senate I think of that sort is in order. **Parham** said this is consistent with what he thinks would be reasonable and he will plan on doing that, and his promise, a summary is easy to do. Parham concluded by giving the Academic Senate Chair Talamante a gift of appreciation for all the work that she's done. Academic Senate Chair also took this moment to offer a gift to President Parham for his partnership with the Academic Senate.

#### [Enrollment Management, VP Franklin/Provost Spagna](#)

VP Franklin led off the [presentation](#) describing a post from a Fall 2019 enthusiastic college admit. Franklin referred to the twitter handle @collegetrack and the hashtag #collegetrackwatts. He then reviewed past trends comparing it to the present noting the Dominguez Hills is becoming more of a first choice campus for a number of students. He said if you look at the application pool, the admit pool and the intent to enroll, everything is going north. Fall 2019 freshman and transfers, over 32,000 applications were submitted. Because we're not an impacted campus, we do not deny those who are eligible. We admitted close to 27,000 students. Our intent to enroll is nearing 8,000. What we don't know at this point what the enrollment will be. There is a high likelihood that those intent to enrolls will show up. He explained that for the first time in the history of the campus, we used one of our last enrollment controls, by saying to students that if they plan to join us, we need a \$125.00 deposit that will go towards their tuition and a \$99 new student orientation fee so that we can welcome them in and give them exposure to all the resources that will be available to them. Many campuses go to this approach, short of impaction because they think it will help with enrollment controls. Franklin noted that it did not help us. He said that pool has filled with higher eligibility in terms of who our students are (SATs/GPAs), but demographically, it hasn't changed. These are still first generation students, these are students who are high PELL eligible, these are students who are an underrepresented majority in California who are coming to this campus. Franklin said some decrease factors to keep in mind is that we have limited housing, admission revokes (if their grades come back in the spring and they didn't do as well as they thought they had we will revoke admissions), deadlines missed, financial aid package incomplete, UC plans to enroll, CSUs may enroll waitlist Freshmen. We don't know how that will play out.

## Application Funnel with Estimate for **250** Redirected Students

Application Funnel with Estimate for **250** Redirected Students

	App Pool	Admitted	Intents	Enrolled
<b>Fall 2017</b>				
Freshmen	17,386	9,357	<b>2,639</b>	<b>1,667</b>
Transfers	11,149	9,338	<b>4,541</b>	<b>2,998</b>
<b>Fall 2018</b>				
Freshmen	20,234	12,950	<b>3,400</b>	<b>2,042</b>
Transfers	12,656	10,357	<b>4,479</b>	<b>3,119</b>
<b>Fall 2019</b>				
<b>Freshmen</b>	<b>20,684</b>	<b>16,037</b>	<b>3,203</b>	<b>2,767</b>
<b>Transfers</b>	<b>12,526</b>	<b>10,899</b>	<b>4,507</b>	<b>4,100</b>
				<b>6867</b>

Does not include athletes or readmitted.

## Application Funnel with Estimate for **400** Redirected Students

Application Funnel with Estimate for **400** Redirected Students

	App Pool	Admitted	Intents	Enrolled
<b>Fall 2017</b>				
Freshmen	17,386	9,357	<b>2,639</b>	<b>1,667</b>
Transfers	11,149	9,338	<b>4,541</b>	<b>2,998</b>
<b>Fall 2018</b>				
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Transfers	12,656	10,357	<b>4,479</b>	<b>3,119</b>
<b>Fall 2019</b>				
<b>Freshmen</b>	<b>20,684</b>	<b>16,037</b>	<b>3,203</b>	<b>2794</b>
<b>Transfers</b>	<b>12,526</b>	<b>10,899</b>	<b>4,507</b>	<b>4215</b>
				<b>7009</b>

Does not include athletes or readmitted.

Franklin stated we may end up in the middle of these two examples or we could go back to where we were in the last two years and just trend where we have always been. This picture will get a lot more clear as we race towards fall he noted.

Provost Spagna addressed how this will look in the colleges, majors, departments and your classrooms. Spagna said this will require a full court press from all of us. The good news is the Chancellor's Office has done something the Provost said he's not seen in decades. They have now backed up a regional planning movement. Instead of just separating resources across the entire 23 campuses, there now is a recognition that LA and the LA basin is ground zero for this growth. So much so, we have received facilities monies in seven figures to help us. Another thing is that we have redirected students that in the past when we received redirected monies Dominguez Hills didn't count in that equation for several reasons. One is we weren't the first choice of many students and the second is that 70% that do apply are on waivers, so we'll recapture that money. The Chancellor's Office has made a decision that with more monies coming in with application fees, we're going to get a disproportionate amount of those monies to this campus. Third is that there's a recognition that we work with underserved students, so it is not the same cost to educate a student here as compared to SLO and how do we support that with extra enrollment and tuition dollars. Now we have to press even further. Spagna noted that these numbers have been driven by the fact that CSU LA for the first time has declared impactation. There are only three campuses in the larger contiguous LA basin that are not impacted. Bakersfield, Channel Islands and us. We've been able to disaggregate the information based on departments and programs. This allows us to be able to drill down so that the students that are potentially coming our way, what programs are they coming towards. In our thinking about resources, we've got to think about allocating resources to the departments that are receiving these students. Vice Provost O'Donnell has reached out to all the colleges, to the Deans and the schedulers, to begin some strategic planning. There is a plan in place, we have resources coming our way. Some of these numbers of the possible increases and decreases, when considering UC enrolling waitlisted transfers, UC now is going to be taking in many of the transfers who might have been coming our way; in the CSUs – because the CSU Graduation Initiative is working so well, we're graduating students

sooner. A lot of campuses, including Cal State LA, Long Beach and others, their numbers aren't correct. All of a sudden, they will be taking some of the freshmen that might have been coming to us. These numbers are influx, we need to be agile. We've been working with the business community in Los Angeles. They were extremely disturbed to hear that Cal State LA declared impaction. Spagna said he overheard a colleague say, he was going to go meet the Chancellor because you're now not fulfilling your promise in the CSU. Another comment was, I will go to the Chancellor and ask the Chancellor, what do you need and go to the Governor and I will get you that money. What this means is we may be facing a day where all the LA basin CSUs unimpacts. Spagna said we need to look at this opportunity as a way of growing the campus and at the same time use it as a way to get what we need. He said this from his standpoint is time for Dominguez Hills. If we get this all to line up, in terms of you've been reading about what's happening about the May revise. The state has found millions of dollars in revenue that they didn't realized they had. We have a governor who is very pro CSU. It's not the time for us to turn away students, but we cannot at the same time being sensitive to faculty and staff and all of us on the campus, the pain point is too sharp. Meaning that unless we get major help, multiple millions of dollars to support faculty, staff, to facilities, where not going to be able to reach this goal and we're going to need to come together as a community to do it.

President Parham said that he, Dr. Franklin, and Dr. Spagna and all those on the administrative side of the house are working together and our united in our goal to help the campus realize its true mission and provide as much access as we can to students. Parham said they're excited about the opportunities that are before us. As the Provost spoke to, every now and then all the factors converge, and Parham said, he believes this to be our time. People are excited about the new leadership and the poise we've walked into, and how we've positioned ourselves and excited by the possibility to grow. He noted that there aren't a lot of other options that they have given the posture some of our sister campuses have taken, for them to rely on. The fact that they are confident that we can do this job is what's important. This is not just the President, Provost, Vice President and everybody in the Toro family, singing the same tune about how we are going to now make these numbers work? How are we going to grow and stretch? It will be uncomfortable, but it will position us for the future as we think about asking for and demanding to get the resources we need to provide a first in class experience for our students.

Senate Chair said she would postpone any Q & A to Open Mic.

Talamante thanked the Chair of Theatre and Dance, Doris Ressler for attending the Senate meeting to introduce their new Senator for the next academic year. The new Senator from their office is Amy Allen. Talamante noted that departments have been asked to conduct elections and get in place your 2019-20 Senators if that position is up for rotation. She added that if you haven't had a chance to hold those elections to please do so that those senators can receive timely communication.

### **Elections/Appointments, Parliamentary Gammage**

Paper ballots were sent around for the two elections being conducted

- Faculty representative for associate dean search for the CHHSN
- CNBS representative for USLOAC

Other business:

#### FPC Committee Confirmations:

- Chris Web as Coach Representative
- Alexis McCurn, CNBS
- Joanne Kimmitt – Library

#### EPC Committee Confirmations:

- Thomas Philo – Library
- Payman Nasr – CHHSN

#### USLOAC

- Tessa Whithorn – Library
- Chris Potts – CAH
- Yesenia Fernandez – COE

- Thomas Norman – CBAPP

#### Student Grade Appeals Committee

- Thomas Philo – Library
- Dale Mueller – CHHSN

#### **FPC 19-09 Resolution for the Establishment of Endowed Chairs or Professorships**

**FPC Chair Pinto** asked for a motion to bring it to the floor, which was approved. She explained that they took some of the feedback that was provided at the last meeting and then got together with the department chair for political science, David Dixon; one of the faculty members from political science, Annie Whetmore; the dean of the Natural Behavioral Sciences, Dean LaPolt; and the Senate Executive Committee and they looked through the resolution.

Resolve one: what is the role of faculty in consultation for an endowed chair position or professorship. Lines 3 – 4 specifies the faculty's role in the appointment and the description and approval of the position. Resolve two – we discussed the role of the donors in this collaboration with faculty and collaboration with their wishes and that of the university.

Resolve five, line 37: There was actually a time period added. That was something that came up in discussion. Such appointment shall be specified for specified periods but may be made on a semester or academic year appointment. That was a concern from the faculty that the previous language did not have specifications about how long these appointments were made, and then if we needed to do reappointments or a new search, how that would be done. Pinto commented that bringing everyone together was a way to really bring you all a resolution that she believed the faculty were happy with, the department and compromises were made on all sides.

#### Q&A/Comments:

**Senator Sanford** asked if in line 45 where it reads “in tenure-track/tenured or temporary positions...”, does it mean non-tenure track? If so, could it state non-tenure track and if it doesn't can we have clarification on what temporary means?

**Chair Talamante** said that with endowed positions they do not have to be tenure track positions, and so they can be identified as a temporary position with no opportunity for tenure. They can also be temporary, in that a tenured professor could be awarded that position, it would still be a temporary position but it would not have any bearing on their tenure status. **Senator McGlynn** suggested would the phrase “visiting position” be more appropriate. **Talamante** asked if Senator Dixon could weigh in on that? **Senator Dixon** said he would be comfortable with that suggestion or staying with the current language. **Pinto** said that would be received as a friendly amendment. **Senator Celly** asked if we would then be excluding non-tenure track faculty from the possibility of endowed chairs? Would it read tenure track/tenured or visiting? Do we add non-tenure track as well? **Pinto** asked if adding “visiting and temporary” covers it? **Celly** responded that when thinking of venn diagrams and sets, then we would be excluding full-time lecturers, she said as a solution we might say, “tenure track/tenured/non-tenure track or visiting faculty”. **Pinto** said she receives that as a friendly amendment. **Talamante** said that if we took out “in tenure-track/tenured or temporary positions”. She noted that the point of the resolve is that whomever is appointed in these positions will be reviewed. She said the point is about review, not about the hiring, **so strike out the bold**. **Pinto** received that as a friendly amendment.

**M/S/P: Resolution passes: 39/0/0**

#### **EXEC 19-07 Constitutional Amendment, Parliamentarian Gammage**

**Motion was made to bring it to the floor. Motion was moved.**

Gammage noted that this is a 2<sup>nd</sup> reading. In the first reading there was conversation to making changes to the non tenure track faculty representatives that sit on the senate to ensure that they're from different colleges. The second modification is asking that non tenure track faculty representatives be a member of the Senate Executive Committee. The last modification is to include coaches as having representation on the academic senate as well.

**Senator Monty** pointed out an error on line 13 where coach was written twice. It should read, “one representative of coaching faculty”. Gammage received it as a friendly amendment.

**M/S/P: Resolution passes: 40 in favor/0 oppose/0 abstentions**

Gammage noted as decreed in the constitutional amendment from spring 2018, once approved by the Senate body then goes to the General Faculty for an electronic vote. Gammage will be sending out an electronic ballot on Thursday, May 9<sup>th</sup>.

### **EXEC 19-08 Resolution Calling for Creation of Standards for College Councils of Chairs, Vice Chair Esposito**

Esposito thanked Senator Heinze Balcazar as well as the Chairs' Council for all their feedback on the first reading. Our goal in taking feedback and revising this was to ensure transparency and to highlight shared governance at the college level. And even though there were some senators who expressed that their college, there was a great deal of transparency and shared governance, we really wanted to include everybody's feedback and ensure that those councils that weren't running as efficiently could run better and with more transparency.

In the first resolve we changed the title from Chairs Council to College Chair Councils. The title from the first reading is being changed from chairs counsel to college deans, chairs and program coordinators council. That's to reflect that many of the councils actually have program coordinators on them

A third resolve calls for a statement that is produced by each of the councils and at a minimum, in the next resolve we're asking that the following be included: we're trying to highlight that it should be a collaborative process. Each of the bullets really outlines what would be requested at a minimum. In the first reading there was a greater call for responsibility by chairs. The feedback was is that chairs are already doing a lot so to shift the responsibility from chairs to deans. So that's what line twenty six through thirty five addresses and how that can work. We also heard several requests that the minute we posted in advance of the meetings that on the agendas also will be posted. So those were really what those lines seeking to address. The last resolve is to ensure that there is feedback or information traveling from the chairs council to department chairs to the department and back. And then the very result resolve is just distribution. **Talamante** noted that within the third resolve we did not address is that in our survey, some councils included program coordinators and others did not because these overlap much with the chairs, we wanted all councils to include program coordinators.

**Senator Monty** said while he is in favor of the resolution, he would have a difficult time voting for it if we do not simplify the name. He suggested calling it College Councils. He thought collapsing the first and second resolve by changing it to, resolve that each college be governed by a college council including as members the Dean, the Associate Dean, department chairs and program coordinators. **Esposito** asked if anyone would like to speak in opposition to that?

**Senator Pawar** said she's opposed to a proposal to name these councils at all. She said that she did not understand why it was up to each college to name it and why it would need to be specified. **Chair Talamante** responded that it was to help with consistency and understanding what they are across the colleges. **Pawar** responded that's making the assumption that there is consistency in what they are. **Talamante** responded that is what the resolution is about, is creating consistency.

**Pawar** said there has been instances given the different structure of different colleges. **Dean Davis** asked, on line 30, about the intent of seeing the minutes on websites? He said it that to be outward public facing so that students and anyone else can see those, or is this intended to be available to staff and faculty and is there a reason they need to be publicly shown. He said he knows there are instances where things are discussed that likely should not be for public consumption.

**Chair Talamante** said from their survey, she knows that some of them have their minutes behind a password protected wall which seems fine. She added it's that college members, staff, faculty and the MPPs, are able to access them. **Pawar** asked what is it meant by posting the minutes in advance? The minutes usually have be reviewed by the committee and approved. She said she assumes we don't mean to post before they're approved. **Esposito** said it's referring to previous minutes, they will add that language. **Monty** said leave it at agenda and add **approved minutes**, so that they would be published after they're approved. **Senator J. Price** said he's assuming this is to have an archival record, not an up-to-the minute recording. **Esposito** responded "yes". Monty moved that the resolution be voted on as amended. **Talamante** reviewed the suggested changes as follows: combining resolution one and two, call it College Councils with a membership of Deans, Associate or Assistant Deans, Chairs and Program Coordinators. **Price** said there are a number of people his college that are not included in this list such as the college scheduler. **Talamante** said she believed they should just put at a minimum.

**A vote was put to a show of hands, the resolution passes by a vote of 39 in favor, 0 against and 1 abstention.**

### **ASI Report, ASI VPAA, Daylin Joseph**

- Enjoyed time with all. When she first came she felt nervous but after a few meetings she saw passion. She noted this group is one of the most passionate she's ever been able to serve with. She said not only does Senate fight for equity for staff and faculty, but also for students. She said she noticed that even when it seems like many outside forces are working against the group, Senate continues to persevere and fight for faculty, staff and students. She thanked Chair Talamante for being a fantastic example of shared governance. She said its been a great year being able to collaborate with Senate and she very much enjoyed her time. The greatest thing she learned in her time with Senate was the direct effect that tenure vs. non-tenure has on everyone's positions. She said she was able to hear from her Communications professor who doesn't serve on Senate but is up for tenure. She said that he described feeling very nervous about the process. He had ten years in advertising and ten years of teaching but yet feels like he has to prove himself despite all of his experience. She said hearing that disheartened her, knowing what a great professor he is. She said upon hearing that she wanted everyone to know she's cheering everyone on and supports faculty in the process. She encouraged everyone to be strong and wished anyone going through the process good-luck. She commented that full-time faculty ensure student success and the people who spend 10+ year in part-time status deserve a permanent status on the campus. She said she supports all of the non-tenure faculty and wish that all continue to strive for permanent status on this campus. In conclusion, Joseph thanked the body for the professional development she was given. She said she gained a great amount of experience and learned a lot of things such as advocating, going through resolutions, how to argue but still come together to make positive change. Talamante noted that Joseph was a fantastic leader and a role model for all at Senate as well.

### **Sense of Senate, Program Discontinuance Lack of Policy, Laura Talamante**

Chair Talamante turned the gavel over to the Vice Chair Esposito so that she could offer her position on the lack of policy surrounding program discontinuance. Talamante began by explaining that this was not a resolution but she is looking for a Sense of the Senate. She offered the following background. Since our last Senate Executive Committee meeting, the Provost asked Talamante and then she worked with Senate Executive Committee and asked for a formal request to advise him regarding principles for guiding CBAPP's decision making process and procedures regarding either the suspension or discontinuance of its MA program in response to the AACSB site visit report from March 22, 2019. Talamante noted she included that request so Senate could see how it was laid out to Senate Executive Committee. She thanked Dean Wen who allowed Chair Talamante to attend a meeting with students on this topic, and allowed her to attend a meeting of his college on this topic and for providing Senate Executive Committee with the most up-to-date materials regarding his process in his college. These were all very helpful and allowed Senate Executive Committee to be able to conceptualize and think about how to move forward in absence of policy. She said this is a reflection of past leadership about stepping up and making sure that we have a policy which is required by the Chancellor's Office Talamante said that Senate Executive Committee wanted to make sure you also knew that we have a draft policy that will move forward separately from this issue. We don't want to hold up anything. She also thanked Richard Malamud today who came by the Senate office today. She said she planned to discuss this with the Senate body today, but I didn't have it on the agenda nor had she set it up as a sense of the senate. She noted that in order Senate to advise, it needs to be formally asked for that advisement. Talamante said what she's laid out is what has guided Senate Executive Committee. She said they've looked to the Chancellor's Office and there is a policy, AAP91-14, which is attached. It lays out minimum requirements for a discontinuation policy if campus does not have its own policy. We had one which Talamante referenced it in the package, but that policy is outdated and also no longer posted, PM 1993-04, so there was no ability to go back to see what our most recent policy looked like. Senate Executive Committee looked at EXEC 01-05 and EXEC 09-05 and then EXEC 11-04. All of those were resolutions passed by previous senates but not acted upon when these recommendations for policy were put forward. So absent policy, we only have what has been previously been recommended before us to offer up, to advise the Provost and the President moving forward. What we advise is to follow what was laid out in EXEC 01-05, section five on discontinuation. It also includes a discontinuation brief. Looking at the latest voice of the Senate Executive Committee, Exec 11-04, Talamante referred to a quote there that shows the last times that Senate was asked, they said, look back to the policy 01-05. "Consider those aspects of Senate resolution EXEC 01-05 that relate to the discontinuance or elimination programs departments, to the extent such resolution may provide a reasonable, orderly, and applicable process, which includes the collaboration with all impacted segments of CSUDH, as an institution." So with that information, Talamante asks does this body today reaffirm that guidance in the past, to guide our current situation while



we're in the process of establishing a policy. Talamante said she feels very positive that by the end of next year there will be a policy in place and we won't be in this position moving forward. **Question/Comments:**

**Senator Monty** asked what does a yes vote mean and what does a no vote mean? He said his concern would be that if we say yes, that basically actually might be taken to discontinue this program without any further consultation. He said that he would not support under any circumstance. **Talamante** responded that what we're advising is actually further consultation. She said there's a discontinuation brief which lays out reports that have to be put together, what has to be consulted as part of section five. She said it was a recommended process guidelines in process. And so, no, we are not asking the Senate to make any recommendations that a decision be made without some kind of reasonable process and what we looked at, were the timelines for the curriculum review. September 6 is the first state that notice could be given on whatever is put forward by the college, whether that's suspension or termination and so that already has a timeline that sets things and there's should be time between now and then to write the discontinuation brief and to put everything together to do the steps. **Senator Pawar** said she wished to make sure that what is being talked about is discontinuation as under, bullet point on EXEC 01-05 departments and other administrative units". And they we're not talking about the discontinuation of curriculum, because those are two different matters. **Talamante** responded that this about curriculum. **Pawar** said the draft policy is about curriculum and she wanted to make sure that we're talking about administrative units and not curriculum. **Talamante** affirmed we're talking about administrative units. Talamante referred to the exact language of section five, "it was procedures for discontinuing academic units" and we're asking that this be applied to thinking about suspension or discontinuation of a program. This is the best recommendation that we have. **Senator Krochalk** said that this particular resolution has to do with discontinuation. What about the area of freezing a program? Do we have a current policy? If we're talking about discontinuation, it might also be useful to talk about freezing of a program. She noted that when you make these decisions it has very different implications if you go one direction instead of the other. Krochalk suggested we might want look at the two kind of side by side? **Talamante** said in terms of policy, that suggestion works great. Today, we're just recommending what could be used to guide the Provost in working with CBAPP and Dean Wen on the question before them right now, which we don't know whether that's suspension or termination, that's the decision of the college to put forward, but this is the best that we have already that people have looked at in the past. **Senator J. Price** asked, if he understood **Talamante** correctly in that you're asking the Senate should consider a policy in the future for this? Talamante said she wished to separate out that there are two issues. We don't have a policy and the Senate is going to be considering a policy. Price continued should in this particular case move forward and in the interim the Senate finalizes a new policy for this, will they have to restart their procedure. Talamante said no, we've been put in a position because there is no policy, and so we want to separate out what is being advised in this instance from the separate process that will move forward to policy. There's no desire to hold up things as it relates to this college. Price said it wasn't so much to hold up as forcing them to restart. Talamante responded no, that was a question by the faculty, and it was a fear by the faculty and it is a reasonable question. But no, that was not the intention at all. **Senator Sanford** asked if we're advising the Provost and the President to section 5 of EXEC 01-05, how to we make that recommendation if we haven't seen it? We're making this decision now, if we have to say table it until the fall, but in the fall, a whole new Senate coming in, what does that do? **Talamante** responded that the Senate could ask us not to make any recommendation, but the Provost though does not want to move forward and decide without recommendation from Senate on what will happen in this instance absent of policy. Talamante said she hopes that we advise him today, but if the will of the Senate is that we don't feel comfortable, then we'll move in that direction, too. As far as your question, yes, I'm sorry. There was a lot of paper. It's quite a long document, but it has an informal stage where that is at the college level, right? So a process which Dean Wen has been working through with his college. It has a formal stage where there's consultation with the impacted faculty. There's a proposal with discontinuation plan that will be processed with a campus committee structure there, and there's also other steps there. The last part is a discontinuation brief, and it includes questions around the centrality to universities future direction, demand and need, inter institutional need, student demand, market demand and societal need. Program quality and vitality, cost and efficiency and that is the discontinuation brief. **Sanford** said then his understanding is that what we're doing here today is simply to say, given that policy, go ahead and use this Provost Spagna and making any decision about discontinuation isn't something that we as a body would be doing. **Talamante** said, yes. **Senator Deng** asked for clarification it is very important to us [CBAPP], that we do not delay this process and that we move forward. The faculty are very passionate about getting accreditation and she hopes that everyone will support this and help them move this forward. **Senator Silvano** said she wished to echo that sentiment. She noted that the overwhelming majority is very passionate about accreditation and that they've been working very hard on it for years and it will be very good for students and the quality of educations. **Senator Celly** said it's very important to our

college and to each us from our college in this room as well as to the university as a whole. And I would just like to be clear that all that we're asking is that we go through a process. The stronger the process the better off we will be with that accreditation. **Talamante** said they would like to ask for a sense of the senate that the memo and our recommendations in the memo. All in favor that the academic senate support this memo of advisement to the Provost. **There was a show a hands which demonstrated that the vast majority was in favor with this recommendation.**

End of Year Reports (see hyperlinks)

EPC Report, Chair Ortega – **Senator Gray Shellberg** said she was one of the writers of the current catalog statement, in the statement it reads that intent will be taken into consideration and that should not be there. She also noted that some faculty are misusing Turn It In. One cannot say anything based on the originality score. The higher the score does not necessarily mean there is more plagiarism. **Chair Talamante** said we will take that forward and it is an important part of education and we can talk with the FDC.

FPC Report, Chair Pinto and PPT slides –

Referenced in update:

- [Recommendation for Department Chairs and Program Coordinators Report](#)
- [FPC 19-09](#)
- [FPC 19-10](#)

**Senator Sanford** – inquired about new non-tenure track faculty being added to FPC? **Pinto** responded that those positions were confirmed today as not more than one person had nominated themselves. The point was made that faculty should feel free to inform/attend FPC meetings as they are open.

Academic Technology Committee Report, Chair Boroon

**Boroon** noted that the contract with Blackboard will end July 2021. The Academic Technology Committee recommends Canvas however, there other things that will need to be considered and this will be sent to the Provost and the VP of Technology. **Dr. Kahn** said that Canvas is one of the best and he would strong recommend that we go with Canvas. **Boroon** continued, in terms of a student evaluation platform, the committee evaluated four platforms, and picked Class Climate by Scantron. We will be piloting Class Climate this summer and will review feedback in August, 2019. Campus wide software Matlab is available to all on campus. Blackboard Ally is an accessibility checker which will be integrative in Blackboard and check course content for accessibility issues, and generate a report.

CDCPC, Chair Heinze Balcazar – Currently employed a survey based on AAPS004.001, which was effective on August 1, 2005 and was revised in April 2016. This policy specifies the terms and conditions of appointment for department and division chairs and schools directors. The goal of the survey is to ascertain what are the actual terms and conditions of appointment for chairs across the different colleges here on campus. The CDCPC is working on a procedure document so that future members of the CDCPC have a better understanding of the time commitment of this committee. We state that this committee should meet four times throughout the academic year, twice in fall and twice in spring and that those meetings should be spread throughout the semester. We established that this meeting would meet on Wednesdays, when the Academic Senate Meeting does not meeting and that the meeting would last 1.5 hours and would be conducted with Roberts Rules of Order. One thing that was discussed are the length of terms for the committee. The current term is one year, however the typically doesn't meet until November/December and so there's not enough time to do the work. It would be good if it's a two year commitment and/or if the call for members is done in the spring so that in September the committee is ready to go. **Chair Talamante** said the call has gone out and in the case of this council, the Parliamentarian has reached out to the Deans. If not, please contact your Dean.

General Education Committee Report, Chair Kalayjian (report given by proxy Sam Russo).

University Curriculum Committee Report, Chair Pawar

University Writing Committee Report, Chair Naynaha

Academic Senate Chair Report, L. Talamante:

On May 22, the outgoing Senate chair circulated, via email the following end of year report:

- “In the past two years, the Senate has accomplished a great deal, and I am truly thankful for the opportunity that you gave me to provide leadership to our work together. I have been supported by two excellent Senate Executive Committees and Standing Committee Chairs, and I owe a debt of gratitude to each and every one of those leaders. We passed seventeen resolutions in 2017-2018 and eighteen in 2018-2019. We worked with Provost Spagna and his office to clarify and strengthen the communication and process from resolution to policy, and as a result, fifteen resolutions yielded policy, including resolution back to 2016.
- We held three Senate Retreats that started hands on work to meet various goals of the Academic Senate so that we could hit the ground running the last two years, allowing us to bring resolutions to every meeting. We co/sponsored and sponsored the NTT Instructional Faculty Task Force for Best Practices, the Distance and Hybrid Learning Task Force, and the Gender Equity Task Force. We have moved into the implementation phase for recommendations from the NTTF task force, and will move into the implementation stage next year for the Distance and Hybrid Learning Task Force.
- We passed Constitutional Amendments to allow all NTTF to run for the two seats-at-large and for the General Faculty to vote electronically on proposed Constitutional Amendments to increase faculty representation in this process. We also secured reassigned time to compensate our two at large NTTF senators for their service. We passed an amendment to the by-laws that adds a NTTF member to the Senate Executive Committee. And faculty voted to pass the Senate’s proposed Constitutional Amendment to add a Senate member from the coaching faculty as part of our work to for greater diversity and inclusions in the work of the Academic Senate.
- We created two new standing committees: the Academic Technology Committee and the Council of Department Chairs and Program Coordinators. We partnered with the Provost to sponsor a Working Group on Chair Compensation, and we expect the recommendations to better compensate the enormous workload of these leaders on campus.
- We updated the EPC and FPC charges for better inclusion of all faculty and strengthening our work with MPPs. We forged stronger partnerships across divisions and with ASI to strengthen shared governance, and strengthened those relationships at two Academic Senate socials sponsored by the Senate and the President. President Parham has agreed that this will now be our tradition moving forward. It will be an annual event.

*From the bottom of my heart, I thank you for having had the best experience a Senate Chair could ask for in working with this body, including our ex-officio members of the administration.”*

Chair Talamante passed out certificates of acknowledgement for service as a Senator. Talamante thanked Senator Norman for his suggestion. As of 2018, this practice began. In 2019, we’ve now added pins specific to the Academic Senate to elevate the position and so that those around campus become more aware who our senators are and the work they do. She gave pins to all senators present and noted that incoming senators would be given pins as well. Talamante said she looks forward to the continuing momentum of this body under the leadership of our incoming-chair, Charles Thomas, to continue to strengthen shared governance and student success at Dominguez Hills.

Talamante passed the gavel over to incoming Senate Chair, Charles Thomas.

Chair Thomas first began requesting a voice vote to affirm the incoming Senate Executive Committee.

Laura Talamante – Vice Chair

Katy Pinto – FPC Chair

Sam (Salvatore) Russo – EPC Chair

Enrique Ortega – Parliamentarian

Dana Ospina – Secretary

Rita Anderson – non tenure track faculty representative, pending the confirmation by the General Faculty of the change to the by-laws, adding a non tenure track faculty member to the Senate Executive Committee.

All members were confirmed by the Senate body present.

Thomas then acknowledged the two Senate Executive Committee members who would not be continuing on, Justin Gammage in his role as Parliamentarian and Kate Esposito, for the 8 years of service to the academic senate. An

enthusiastic round of applause was given. Thomas let both Gammage and Esposito that their voice and their presence is always welcomed and encouraged.

Thomas thanked everyone for their confidence in this Senate Executive Committee. He said they plan on continuing the momentum of the body. He shared a motto to guide Senate into the next academic year. He said it comes from Senator J. Price, which is what happens in Senate cannot stay in senate. This is a representative body, not the inner circle of the campus. We want to ensure that the culture of transparency be done and continues to the entire campus. He noted that we're tasked with ensuring that policy discussions and resolutions that occur here reach the entire campus community that is faculty, staff, students and administration. Finally, he said, he's been approached over the prior few weeks as "the new lead singer of senate". He wanted everyone to be perfectly clear, this is a chorus and all voices are needed in order to succeed. He said "I'm just the guy that keeps the mics on and sometimes I play the tambourine."

Results for 2 paper ballot elections: Parliamentarian Gammage said Glen Bach was elected to serve on the search committee for the Assoc Dean of CHHSN. For the USLOAC Committee, elected faculty who will serve is Kevin Li (CNBS).

### OPEN MIC

**Senator Monty** said with regard to the call for service to serve on the General Education Committee, he noted that from his own college they did not have representatives to serve on GE nor on the Program Review Panel which are two very significant committees. He said that one of the reasons is, and while it's opinion, he doesn't believe it's inaccurate, which is that Deans don't value service. He believed that if faculty were looking after their own best interest, they would be better served minimizing service obligations to focus on research and scholarly creative activity. Monty said he thinks the Provost needs to discuss with his Deans and explain that service is integral to the functioning of the university. It is an obligation and should count in the RTTP process. He said not only should it be rewarded, but it should be mandated so that these obligations are shared equally. Monty said with regard to the GE Task Force, along with CSUDH, ten other CSUs have passed resolutions urging the ASCSU to reject the report, that is put it aside and refuse to make any recommendations based on its findings at all. They include CSUN, Maritime, Chico, San Diego State, Bakersfield, Sonoma State, Fresno, and Los Angeles. Two other passed resolutions that were somewhat agnostic, not rejecting and but not endorsing. Monty said as far as he can tell, only two campuses recommended that the ASCSU accept it and refer it to committee so that further consultation regarding its recommendations can occur which is Sacramento and San Jose. Monty requested that the CSUDH Statewide Senators lobby and support a motion at the May plenary to reject that report. **Talamante** added the Council of Campus Senate Chairs put forth a letter recommending that no changes to GE will be put forward without proper consultation with all of the faculty senates and other bodies on campus and that letter was signed off on by all of the Senate Chairs.

**Chair Thomas** invited Statewide Senator Norman to respond. **Norman** noted that Senator Monty is correct and he would also like to give a very brief statewide report as it was added to the agenda. Norman continued, they will be taking up this issue at the May plenary, resolution 9.10, a resolution rejecting the February 2019 GE Task Force Report. Norman said that he would be in favor of the rejection. He said he hoped that the Statewide Senators will also support the rejection as voiced by their campuses but that is never a guarantee. He said they also will be discussing recommending the four year quantitative reasoning requirements. There's a resolution for an open access policy, standing up against the publishers who are making it more difficult for faculty to afford the research they need to do their jobs. He said on the Faculty Affairs committee they will bring a 2<sup>nd</sup> reading on a resolution stating that we should have a preference on hiring incumbent contingent faculty, librarians and coaches and counselors as well as a preference for consulting assignments go to CSU faculty, librarians and coaches and counselors instead of outside groups.

**Senator Gray Shellberg** asked where do departments go when work orders are not enough to get work done? She noted that in her department they have small experimental rooms that are also used for groups. If you're going to teach group dynamics, they need to be in groups, not in a classroom. She said two of their cubicles need to be repaired. She said they've put in multiple work orders. She's hoping that someone in Senate can help her get these issues addressed. Gray Shellberg also asked how she regains her professional name. She said ever since PeopleSoft, they have her name in as Shellberg, rather than her full name. With regard to the RTP process giving more credit for service, she completely agrees.

She said she also thinks that under Provost Morey was here they got more support for researchers. But she sees that teaching as their primary function gets sometimes short changed as well.

**Senator Celly** said it is a very exciting time for the university. 2019-2020 will be the year that CBAPP finally get's hard worked for accreditation. It is also going to be the year when we get a major influx of students. She noted as the "warm body" count goes, which is the headcount, if she's done her math right, it is a 38% growth in numbers. She noted it is a huge opportunity for us in terms of hiring faculty, in terms of hiring new staff, and hopefully permanent staff. She said in keeping with the president's request that we remain agile, she said of course, and she would also like us to be mindful that with this trifecta of a growing number of sections, growing enrollment and new faculty, and a new LMS, that we're going to have to invest in appropriate HR systems and we hire faculty based on appropriate processes so that we give them a chance to stay and attention to training as well.

**Senator Sanford** said as non-tenure track faculty, we don't have any type of standard evaluation process and he's never, in his seven year, received any type of formal evaluation. He hoped that we would look towards a similar process that's being done for tenure and tenure track faculty for NTTF, where after a certain number of years, after a review every year of here's what you're doing, not just in teaching, but in service. That that should be part of what the three-year contract, that we do an RTP type thing, which takes into account our service, professional development and that we are also a value to this campus. He said the security of knowing that he's going to be evaluated every year by his peers and by people who understand what its like to be in these trenches, would go a long way to increasing respect and a process that is respected at least as much as RTP for his stature as a faculty member on the campus.

**Senator Hirohama** said with regard to the administrative reviews and understand the numbers of respondents. She said she's had people share they were uncomfortable submitting reviews because of the belief in lack of anonymity. Putting two small boxes in front of HR and the Library with a security camera didn't help. We have cited over and over how important anonymity, it does not seemed to have worked out during this first round. Hirohama said she would hope this process would improve going forward.

**Senator Johnson** said with regard to the increase in enrollment, she would like to put out a request that the counseling faculty in the allocation of resources. She said they really do their best to keep up with the demand, but the demand is already high. She said that new incoming freshmen very often seek out their services and seek them out often. **Provost Spagna** responded that he would like noted in the minutes that they absolutely get that and we have to be committed to it. Facilities, faculty, and everything else that we tend to not pay attention to, has to be built. If we're going to keep on track for a quality educational experience here, it has to be wrap around. The issue of if we're going to have Saturday/Sunday classes here, having services, having counselors, all critical components.

**Senator V. Price** thanked Senate leadership for their service and wished all the best of luck. She said that CFA had elections and on 5/9, they will have their Happy Hour from 3:30 – 5 p.m. in the FDC. She said that they will be sponsoring the first drink. The names of those elected are: Dr. LaTanya Skiffer is the co-president of Labor Solidarity; Mike Fraga is the co-president for the Council for Affirmative Action, Claudia Mendoza Diaz is the Lecturer Representative, Trevor Griffey is Co-President Organizing Rep, Jen Brandt is the Women's Caucus Representative, Luis Rodriquez is our Communications Chair and Gurmohan Bevli is continuing as our Treasurer. Chair Thomas thanked Dr. V. Price for all her years of service as CFA Co-President.

**Senator McGlynn** thanked outgoing Chair Talamante for all of her service as well as all of Senate Executive Committee. He expressed appreciation for all of the collaboration and hard work and serving as an excellent colleague.

**Chair Thomas** said he wished to personally thank the Non Tenure Track Faculty for serving on Senate, Senator Sanford and Senator Cutrone. He highlighted that they served on this body without any release time. Many of us do this and recognize it as service and we want to be in the room, but these two "are the real fire fighters. When there's a fire, they've run into the room as opposed to running away from it." **Thomas** also thanked the Provost. **Provost Spagna** said he's loved every minute working on the senate and he's looking forward to year three. **Thomas** said much of the transformation and transparency would not be possible without him.

**Meeting adjourned.**