Minutes 100919

Academic Senate Meeting Minutes
October 9, 2019/Loker Student Union, Ballroom A/2:30 – 5:00 PM
Draft

Voting Members Present: Allen, Asatoorian, Benavides Lopez, Brandt, Chhetri, Deng, Dixon, Eames, Fortner, Gardner, Gasco, Gomez (proxy for Willis), Gray-Shellberg, Griffey, Hill, Kalayjian, Kitching, Kulikov, Kuwabara, Macias, Mahmoud (proxy for Andrade), Malladi, McGlynn, Mendoza Diaz, Monty, Naynaha, Nguyen, Nicol, Pawar, Pederson, Price, Raianu, Roback, Silvanto, Skiffer, Supernaw

Voting Members Not Present: Bono, Chaparro, Furtado, Heinze-Balcazar, Jarrett, Johnson, Morris, Park, Stang, Tang

Voting Ex-Officio Members Present: Anderson, Celly, Giron, Norman, Ortega, Ospina, Pinto, Russo, Talamante, Thomas

Voting Ex-Officio Members Not Present:

Non-Voting Ex-Officio Members Present: Brasley, Caron, Costino, Hutton, Franklin, Koos, LaPolt, Manriquez, J. Price, Roberson, Spagna, Stewart

Non-Voting Ex-Officio Members Not Present: Avila, Figueroa, McNutt, O'Donnell, Peyton, Poltorak, Wen


2019-2020 Academic Senate Executive Committee:

Charles Thomas – Academic Senate Chair, Laura Talamante – Vice Chair, Enrique Ortega – Parliamentarian, Dana Ospina – Secretary, Salvatore Russo – EPC Chair, Katy Pinto – FPC Chair, Rita Anderson – NTT Representative, Kirti Celly and Thomas Norman – Statewide Senators

Recorded and Edited by SEW and the Executive Committee

Meeting Called to Order: 2:30 PM

Approval of Revised Agenda M/S/P (Revision on who would present on retreat report backs.)

Approval of 9/25/19 Revised Minutes: M/S/P

Academic Senate Chair Report:

Regarding EXEC 19-14 Joint Statement on Shared Governance will be coming back to the Academic Senate Meeting on November 6th as we want to be sure it is a joint statement. We’re waiting on feedback from the President and the Provost. Additionally, we also presented it to ASI and it will be going before their meeting on October 18th.

Senator Glazer was on campus as part of his State College tour. It was the first stop this year, his previous talk was to Sacramento State, and yesterday he was in Pomona. Thomas noted that it is interesting because he’s talking not only about student success, but also basic needs, homelessness, food insecurity, mental wellness and mental health opportunities for students. And we had an opportunity to contextualize and point to the interrelatedness of those two factors, and in particular, as it relates to the idea of a four year graduation numbers.

Upcoming events on campus:

- GI 2025 conference will be in Sacramento on the 17th and 18th of this month. And this is the opportunity for the entire system to get together in terms of looking at our graduation goals for 2025 and what efforts we are making towards reaching those goals and looking at the dashboards that help chronicle our progress.
- Basic Needs Survey and Giving campaign, which will be discussed in greater detail later in the meeting. However the survey is going live in two weeks. And it will be a given campaign for all of us to participate and contribute to being a part of the solution to that issue as well.
- South Bay Economic forecast, on October 29 and this is an afternoon event which has been pretty well attended by the campus community.
- Town Hall on curriculum, which is set for November 1.
- Budget Town Hall set for November 5.
- Leadership Symposium which is part of the Incubator, set for November 15.
International Open Access Week is October 21 to the 25th. That will be run out of the library.

Thomas used that announcement to highlight an accomplishment of Dean Brasley. He noted in October of last year, she completed her dissertation which provides an opportunity to view it in the context of Faculty Adoption of Open Educational Resources. He noted it is an excellent opportunity to show off that fantastic work and acknowledge those who have moved up in leadership positions here on the campus.

Project Pennant – Chair Thomas said that “Project Pennant” started because he has a middle schooler in Long Beach Unified School District. He noticed on their campuses a number of pennants from different universities but they did not have one representing CSUDH. Realizing we had a new logo, Thomas thought that this was an opportunity to rebrand and rename ourselves. Thomas said he approached the President and requested $525 to purchase 40 pennants so he could distribute them to the 23 middle schools in Long Beach Unified and the 17 high schools. Thomas said part of his request included the commitment that if he received this funding, he would personally go to each of these schools and hand them out. Thomas then showed a very short video of him posing with principals or guidance counselors of the schools he visited. He also posted pictures on Facebook with the hashtag #projectpennant. He said another interesting thing that’s come out of it is that as a result of posting on social media, some folks have come back and said, that’s my middle school or that was my principal. Thomas noted it’s creating a bit of connection. He plans to continue, next stop, LA Unified.

Senate Parliamentarian Report. Parliamentarian Ortega announced that two different ballots were being handed out, one for the search for Presidential Scholars Committee and the other for the Instructionally Related Activities Committee. Ortega requested feedback from the Senate on the following matter:

- Would the Senate be open to utilizing electronic voting for upcoming calls and service elections? Currently the Academic Senate utilizes electronic voting for staff related elections as well as for elections for the Senate Chair. Ortega explained, when these are done electronically, we are using a survey Gizmo platform. Ortega laid out two potential issues that we can anticipate. (1) Electronic voting would eliminate on the floor nominations the day of the election, since we will be closing nominations and voting at a certain point before the scheduled Academic Senate Meeting where results are announced. (2) Voting is set to be anonymous. There is no strong way to limit the times a person may vote. While there's a current function that limits voting by IP address, persons may still cast multiple votes. Ortega continued that there another function by which people will put their campus credentials and we can explore that as well. But as of yet, as he’s tried, and we don't have access to that functionality. Ortega checked with R. Boroon on the floor of the Senate who said we do have access to that functionality. Ortega said he’s not been able to access it. As it is set up now the votes are anonymous and as Parliamentarian, he does not have access to voter information where you can offset the IP address. But if it's through campus credentials, as Parliamentarian, he would have access and it wouldn’t be completely anonymous to me. Ortega asked the Senate body if there was any opposition to trying electronic voting for any upcoming election or service calls.

Senator Asatoorian said he has no opposition, but he said that we have campus labs baseline which is what they use for their surveys. He said with certainty that it would be able to function as an alternative. He explained that it has a direct mail feature so you cannot do multiple clicks. Ortega said given there is no opposition, then when there's an upcoming service election we'll give it a try and see how that works.

Ortega raised a second matter regarding the elections and nominations process. The Academic Senate Executive Committee has received a number of questions and concerns regarding the process by which service committees are populated. A number of college representatives including Associate Deans, Assistant to Deans, college elections nominations committees, senators and chairs of committees have expressed their opinion that it should be colleges or units themselves that are in charge of nominating and electing their representatives to service opportunities. Ortega continued, we have received concerns indicating that having the Academic Senate vote for college or unit representatives may eliminate the college or units’ ability to select people that they think best represents their interests. By way of information, previous Parliamentarians and himself, Ortega said the way the process currently works is calls are set up following a committee’s charge. There are several committee charges that indicate that a committee’s membership should be elected by the Academic Senate. The University Assessment of Student Learning Committee (USLOAC) charge is an example of that. Ortega explained that in these instances, what sometimes happens is that in practice, there are instances where both
colleges, and the Academic Senate puts up calls for service. And we end up with competing elected representatives.

Ortega said that given the mounting calls to address these issues, he would like to solicit feedback from interested parties on this matter in order to gather information that may guide a wider conversation on whether we need to change our practices concerning nominations and elections and elections for service opportunities. Ortega said that he will be reaching out to the bodies that have already contacted me throughout different colleges or units to request feedback. He hoped that this would be able to drive information on current practices to see if there's a desire to change our practices.

**Questions/Comments:**

Senator Monty said he would recommend that the Senate Parliamentarian meet with the Chairs Councils of the different colleges, and bring with you some of these specific examples of the objections that had been raised. So if USLOAC, for example, perhaps the charge needs to be rewritten. However, Monty said, he cannot weigh in without knowing more about what the specific problems were. Monty said he did not believe the Academic Senate meeting was a good venue for that. Ortega said he will prepare a report that indicates the issues that have been brought it to his attention. Senator Hill, [former Academic Senate Chair], said he seconds Senator Monty’s suggestion. He noted that its been a long standing issue from when he was Academic Senate Chair and he knows that logistics issues are figuring out of which committees are which. He would like to particularly echo Senator Monty’s second comment which is if some of these charges need to be rewritten, then lets rewrite them.

**President Parham’s Report:**

The President said the last time he was before the Academic Senate, we were in preparation and reporting on things like the Empowerment Summit on campus and Stevie Wonder’s visit, which Parham commented, “was a pretty miraculous thing.” He said he neglected to mention, that part of our outreach into both South Central and the South Bay, including Manhattan Beach, and we were able to do an alumni reception in Manhattan Beach, in the early part of September. He believes we had approximately 85 people who showed up for that phenomenal turnout. Parham said anytime we get a chance to show off the campus and town what a new thing you're doing on campus on what's going on. He believed the crowd was enthusiastic, excited, and hopefully will pay some long term dividends.

- Parham noted he was in Washington D.C. for the Congressional Black Caucus and Hispanic Caucus events doing presentations and workshops.
- Dodger Night: He noted when he returned to Los Angeles, he then hosted alumni, Academic Senate, staff, students and faculty for Dodger Night. He talked about the custom Dodger caps that CSUDH folks received for attending and being able to throw out the first pitch. There were approximately 1400 TOROs in attendance for a sold out game on a Friday night was just tremendous. He said he was proud to represent the campus then it showed great visibility from the whole Dodger faithful who were there and people in the LA and Orange County region.
- Board of Trustees meeting: We were at the trustee meeting, where we were doing lots of work on trying to get together the Master Plan and the revisions on it. Parham thanked Roshni Thomas, Jay Bond, Ron Coley, and Naomi Goodwin before him. Parham noted there’s a whole team of folks who worked it, including David Gamboa and lots of others who allowed us to get out and bring the revised Master Plan forth. He said in the time that it was put together and we're able to try to cultivate support, we had support from five council members from the City of Carson. He noted the Council Members had spent the last two years suing this campus. Parham explained that he met with each of them for at least an hour and a half to two hours and four out of five of them, all but the Mayor signed on and said yes, we support your campus. Parham exclaimed, “That's a big deal.” Parham said he worked on helping them to understand that there are very few communities in America that are blessed with comprehensive regional universities. And that the better Dominguex Hills does, the better they will do and that Dominguez Hills and the surrounding community is inextricably linked. Parham said they met with every residential village that flanks Dominguez Hills. He noted not only did we have their support, we even had people show up to give testimony in addition to their letters. AEG sent in a letter for us from their president of operations. Parham said as of September 24, the Board of Trustees unanimously approved our revised Master Plan. Parham noted that we’re in good shape and ready to operationalize what it is we had in that Plan.
- LA Economic Development Corporation Future Forum – Parham said he got to represent the campus at the LA Economic Development Corporation Future Forum. He noted that this particular Future Forum was focused on healthcare personalization. Parham said it gave us the chance to brag about our Occupational Therapy Doctorate
program that was newly approved by the Governor and to talk about our Nursing program that is one of the largest around. He was also able to speak to our Prosthetics program and to talk about our Clinical Sciences program. He said there were many who were surprised saying they did not know Dominguez Hills had these programs.

- Hispanic Association of Colleges and Universities: Parham said he’s just returned from Chicago, where he got to attend in the Hispanic Association of Colleges & Universities [HACU]. He said there was a record crowd of 2000 people. He said that Vice President of Student Affairs, Dr. Franklin attended as well as campus delegation of about 10. Dominguez Hills was represented well, as a Hispanic serving institution. Parham said he had a chance to collaborate with the Chair of the Board, the President of HACU, as well as other presidents.

- President Parham then spoke to a meeting he had with our Facilities folks which he described as “particularly important for me and personal.” He thanked Interim VP of Administration and Finance, Ron Coley for arranging the meeting. Parham said he requested that this meeting include everybody connected to facilities plus. Parham then discussed two incidents that have occurred on campus, one was a noose incident. An investigation is ongoing but what President Parham said he wanted to do is address what he believed to be too much toxicity in that unit. He said he pulled everyone together to say, “This is a new day, we're not tolerating this.” He said he then laid down what he thinks is a broader expectation about how they should treat each other with a different level of dignity and respect in that space. He said also the message was to ask all to participate in helping to elevate the discourse within Facilities and how supervisors can help lead and how everyone can help inform supervisors and how collectively they can better serve the campus. Parham said part of his message was inviting Facilities to consider that everything they do impacts on what all of us doing. Parham stated we cannot get by without a groundskeepers Facilities folk and others. He said to the degree that we have a lot of drama going on, and there doesn't serve us well at all. Parham said the meeting ran about an hour and a half and he thought it went really well. He believes that no one left with any lack of clarity about what the expectation of this body will be and this President and this Campus will be about their performance there. He said he measure and the metric we will use is really about what changes as a function of the President being there. He said we're hoping to see some dividends paid on that in on the weeks and months and years ahead.

**Questions/Comments**

**Senator Nicol** asked for the President to elaborate on the challenges that occurred within Facilities. **Parham** responded that there are things he cannot say as it is an ongoing investigation. But there's some things he can share. Several weeks ago, he received notice that somebody found a noose hanging on their electric cart in the morning. He noted it is unclear whether or not it was somebody playing a joke or it was a racial incident. Whatever it was, it was inappropriate. There’s a criminal investigation that is being conducted. It also had been referred to a Workplace Violence Committee. Parham thought the more appropriate place to him is really in talking about harassment and discrimination kind of space. But while that takes its time through the investigative process, it can be frustrating for the amount of time these things take to bring about some sort of conclusion. Parham said he was not prepared to have that happen in this space. Parham explained that subsequent to this incident, there was another incident where an individual locker was kicked in as well. He said he didn’t know whether somebody was angry, having a bad day or trying to send a message. Whatever it was, the behavior is inappropriate. Parham said he decided it was necessary to assemble all of Facilities and share with them a different narrative for his expectation about what he thought ought to happen, as well as how he wanted them to participate and be involved in the investigation of what was going on, and invite their cooperation. Parham said that while they were other voices in their ear that were inviting them to not participate in the investigation, he wanted to invite them to then understand that there's another narrative there. That they can't then complain about what they see going on in their day to day work life, and then mute their voices and refuse to want to speak up about what's going on. Parham said that was what was discussed at the forum and made sure to listen to them. He said it was his belief that it was a very healthy forum and a very healthy dialogue. He noted that several people were shedding tears, it was a healthy space and a healing space and we'll see where we go. **Senator Monty** asked if there had been a campus notification about it as that was a very serious incident. Did he miss it? He said he really feels that if something like that happens on our campus, the campus should be informed. **Parham** responded that this has been going on for several months, and that there was a notice sent out to folks almost immediately to say this is not okay and not who we are and not what we’re about. Parham asked the Senate body if anyone received that notice to which **many responded** they had. **Parham** noted that this was the same notice. He noted
that again, when you when you wrap the investigation through the pipeline, it takes weeks and weeks and weeks to do that. But the locker room incident happened subsequent to that. He said when having two incidents back to back is what prompted the President to try a different approach and schedule the impromptu meeting.

**Academic Senate Chair Thomas** asked if President Parham would share about the recent visit from Trustee McGrory. The **President** asked that **Vice President Stewart** address the question. **Stewart** responded that she participated in part of the Trustee visit. She noted that they were able to provide a great tour for him of not only the existing facilities, but the new buildings that are coming up on campus. She said he had an opportunity to meet with some of our student leaders, as well as members of the Academic Senate Executive Committee. She said there was an informative lunch with him to talk about many of the unique things about Cal State Dominguez Hills, especially with us being the only non impacted campus in the LA basin. They discussed the huge influx of students we have here to really articulate how we have many challenges related to the students in the region that we serve and the lack of resources that the institution receives. Stewart noted that afterwards he seemed to be much more receptive. She explained that he comes from the San Diego area right now and is most familiar with San Diego State University. But after he developed a sensitivity for the campus, he left with perhaps a unique perspective, that's going to help us in terms of advocating for additional resources for the institution. She stated that's always one of our objectives when we meet with Trustees is to give them kind of an intimate view of our campus, and our great quality attributes, as well as some of the challenges that we're dealing with. **Senator Price** asked at the last Academic Senate Meeting, the proxy from ASI spoke about the question of the third floor, and the lack of privacy. **Price** asked if whether the Master Plan did include a space for student activities and student services. **President Parham** responded that we are an institution that is very space constrained. We are resource constrained by budget and we are space constrained because we don't have enough space. We are going to hurt and hurt a lot for the next couple of years until we open up the new Science building and until we get the new instructional and innovation building built and start to open up some new space and get the Natural Behavioral Sciences building renovated, which is all in the Master Plan that'll do that. Moving everybody out of there we had to squeeze. We had to work with the consultants to say, where can we find every nook and cranny on this campus to squeeze programs and people in to do that. Parham thanked Dr. Franklin and the students who brought to his attention was that while one goal was accomplished in allowing everyone to be accommodated, the lifestyle and life space in that space was insufficient to manage student needs and contribute to their success. He said we have working feverishly, working on plans and meeting with other consultants to try to rearrange that space to create a more qualitatively enjoyable experience for students there. He said that those efforts have been going on for the past month. **Parham** asked **Interim VP Coley** to provide more information on what they've been working on. **Coley** said that last time at the Academic Senate Meeting, the question came up quite appropriately as there's been a tremendous amount of frustration. Coley encouraged folks who are in touch with the folks that are on the third floor, to reach out to them and consult with them and see how they're feeling about the process. He noted that they have truly been in overdrive, over the last two or three weeks. We have a consultant who has been on campus and dealt with us before and is very familiar with the campus. He said they’ve had no fewer than a dozen conversations with them the last two and a half weeks, and they spent all of last week on campus personally interviewing all of the people who are impacted by the third or fourth in the Library. They're in the process now of gaining more information. Coley said we will have a very important conversation on October 11th, where the two primarily effected Vice Presidents, himself and the consultants will be talking about what they have come up with and what the next steps are. Coley noted it's going to take some time to re allocate and realign the spaces that we have there. But, based on reports he’s received, thinks that the people who are impacted have really appreciated the engagement that they’ve had. They know they have the campuses attention and that we are serious about this and expect it to be resolved. **Provost Spagna** said we're trying to preserve this so that we don't have a game of dominoes that goes forward, meaning that as we're trying to address one need, we wind up displacing others. He said at the follow up conference call this Friday, they will discuss that with all the Division heads to make sure that we meet student needs first, but we don't then displace other programs that are also necessary for students as well. **Price** asked if there was any plan for another place in the future for student services? **Parham** responded that Price’s last question was about the Master Plan and if there is any plan for that? Parham said the short answer would be yes, it's on the radar screen. The long answer to that would be not yet. The Master Plan is not a specific plan. It is an overall kind of piece about how does the campus vision align with some of the structures we want to do such as you're going to need parking structures, you're going to need academic buildings, you need faculty housing, etc. He said it does not get into the details. He noted you don’t get into that level of detail until you get the 20,000 foot permission slip. Parham said his preference would be to not only build more students space, but also more academic space. He said he prefers the students engaged in
it. He said he’s had conversations with students that the hardest thing to get built on a college campuses these days is Student Affairs space, and in particular Student Services. Parham said students are going to have to consider whether or not they want to ante up. He noted it’s on their radar screen already to think about whether they want to pass a referendum to think about giving themselves some other space that will help them out and that would help us do that. Parham said what he’s going to try to do is make sure that for whatever buildings we have coming up in the future, that we never build another building on this campus, that doesn’t add an additional floor of space that is unallocated, that then becomes general assignment from the way in which the growth is happening. Right now we build to meet capacity and this capacity is about to go through the roof. We are hoping to have more spaces for students to be able to engage in but it also means that we’ve got to do some internal work as well. Parham noted that’s really the more qualitative analysis that the space consultants are now doing for us, not just how do we find a space to squeeze all these people in because we’re about to tear down some buildings and these folks don’t have a home right now. And that was kind of an emergent situation we had to get through, but now that we’re there, now we’re more onto the qualitative aspects on that. Academic Senate Chair Thomas asked about the lockers in the Touch Down space as they need some kind of space that they can put their laptops and those types of things especially because it’s a communal space as it currently stands and so they don’t have that level of privacy. Spagna reported that as part of the Capacity and Growth Team to directly answer that, this has been on their radar since the summer. He noted they priced and put in an order for those lockers which will allow privacy for people to keep valuables in there. He expects it should be on campus in the next week to 10 days in terms of being in that space. He said they realize that this is an impediment to being able to sit in that space without having to leave your valuables there. He noted it’s an important element of all the touchdown space.

Provost Spagna’s Report:

- State Senate College Tour - Monday, October 7 with Senator Steve Glazer. Spagna listed some of the folks that attended in addition to Steve Glazier from the Seventh district. He noted that California State Senate Senator Steve Bradford, who himself is a proud Toro; California State Senate 35th District; Senator Bob Archuleta from the 32nd District California State Senate; and Assembly Member Af Muratsuchi, who is California State Assembly Member for the 66th District. Spagna described the way in which it was organized with the panel that that was assembled, there were questions given in advance. He noted it really was about academic success and basic needs. Spagna noted that Jeff Gold was also in attendance who is the Assistant Vice Chancellor of Student Success Strategic Initiatives at the Chancellor's Office and Luoluo Hong who is an Associate Vice Chancellor, Student Affairs. Spagna noted that the Chancellor's Office’s was present in numbers to be supportive of our Campus. We also had Maruth Figaro, Interim Associate VP of Retention, Academic Advising and Learning. Academic Senate Chair Charles Thomas representing the Academic Senate, and Morgan Kirk, the Basic Needs Coordinator and Dr. Bruce Wallace, the University Psychologist and Mental Health Initiatives. Spagna said it went for about an hour and a half followed with a visit of the State Senators and Assembly Person to our farm. Spagna said he would describe this as a play that took place in three acts. He noted the first act of the play was really led by Senator Glazer who was asking questions of the panel, making some opening statements and really reaffirming a commitment to students and what we need to do to support students on campus. It quickly evolved into a discussion of something that the Senator had championed, which was the California College Promise. Spagna said there was quite a bit of discussion in the “first act of the play” about, could we do better, we need to have more students exposed to this, why aren't more students basically signing up to be able to take 15 units a semester and finish in four years. And actually at one point, one of the state senators held up a paper and said, we should just hand out a contract to students coming forward and just say, if you take 15 units and maintain a C, we'll get you through here in four years. He said there was quite a bit of discussion about what does this mean, can you do better? At one point, Senator Glazer said, well when I look for the California Promise, it takes me six clicks on the web page to be able to find out where this is. Then the panel started and Jeff Gold led off with a really good overview of our overall GI 2025, but the campuses are all different in terms of what they're doing and that Dominguez Hills has made some pretty tremendous progress. Spagna said he reinforced the fact that we've gone from a four year graduation rate that's basically on track to triple over the last five years, which was acknowledged. Spagna said however the second act of the play, really kicks off when it comes to Academic Senate Chair Thomas' turn. Thomas basically starts going into the differences of college now versus when Senator Glazer went to San Diego State. Spagna said that Thomas dropped some factoids, like it's 14 times the amount of
money to go to college now and things have changed in terms of the responsibility of students, there's a lot of anxiety of students that are college bound. These pressures Thomas laid out, Spagna said, really were a turning point. Next thing, the Assembly Member as well as Senator Archuleta, weighed in by saying they thought coming into Dominguez Hills they were going to hear this story about graduation rates and now they’ve been shown a whole different perspective. Spagna said they went on and on. He commented that the Academic Senate Chair is a rock star, what he did to turn things around was incredible. Spagna said this is important because we will face more of this in the future. He noted it’s important to understanding our story, and how do we tell our story.

Spagna also spoke to the other panelists. He noted that Morgan Kirk and Bruce Wallace were also fantastic between the discussions of Basic Needs what we're doing on the campus and Wallace’s discussion of the imposter syndrome and the trauma that students have experienced that come here. Spagna said you can see at least from his editorial stance people from the State Senate and from the Assembly, were really moved. So much so that at one point, Senator Archuleta again said I thought coming into this campus I was going to hear this, you have all changed my mind. I see this campus in a different way. We got to think about this more deeply. Spagna said then there was a conversation where Senator Steve Glazer said if there was a magic wand and said he would give two wishes, what do you wish for? In response our panelist expressed you don't understand the resources we don't have here and we need resources. Spagna said that Hawk McFadzen stood up in the public testimony and said that we’re one deep here at this campus, so while you want us to do these things, while we get it, but we're one deep. Spagna said that they were all moved, so much so that Steve Glazer in the end said, (Spagna noted he was paraphrasing), as goes Dominguez Hills, the state of California goes. If we invest in this university, then this is going to be the marker whether our state’s successful. Spagna said at one point, it came up about mental health support. And the question of how longs it takes it at optimum times for students to be seen, Spagna said very much to the credit of Bruce Wallace, who responded it could take up to six weeks. Spagna said they were horrified and horrified in the right way, which is we need to do better. They asked what do you guys need and how do we support you with more? Spagna then concluded his report of the hearing by reading aloud a note he received from VP Stewart. “Dear Campus Colleagues, I wanted to personally congratulate all of you who participated in the hearing hosted by State Senator Steve Glazer on the Graduation Initiative and Basic Needs to achieve student success. I was so impressed with the very powerful testimony that all of you provided who served on the panel for the campus. And also the Provost Spagna’s introduction to the University and his emphasis on how we must be a student ready campus. What was most compelling was when the actual narrative shifted, and Charles was able to articulate the uniqueness of our student population, and how both Morgan and Bruce were able to delve into the special challenges many of our students face. To have Senator Archuleta actually state that his view about our graduation rates have changed, and that he appreciated learning about our students was incredibly exciting. I left the room feeling very proud of what we do at CSU DH to support our students so proud to be working with all of you! Spagna gave a special thanks and a shout out to Kalia Bradshaw and David Gamboa who were fabulous in terms of setting this up as well as Ellie Perry who was there to give a wonderful tour of the campus farm and cooking demonstration.

Spagna said this will be an important thing for us to keep building on. And as we've talked about both at the Senate and in other areas. This requires all of our work. Our work at the California State Senate, with our local senators, it requires it at the Provost meetings, at the Presidents meetings, and at the Vice President's meetings. We all as a united team have to keep on this thread of really getting to a place of it's a different story at Dominguez Hills and how do you support this story. Spagna said the following are items that you want to stay tuned for.

**Stay Tuned:**

- AB 92-666 which is bill sponsored by Bloom. Spagna said this is a collaboration he spent yesterday at UCLA is collaboration between UCLA and Dominguez Hills. Governor Newsome has signed into law a Bill to wind up supporting us on our campus working with UCLA to develop a neuro developmental lens for teachers to go into classrooms to really work with all kids.

- We are also exploring with a partnership with Minnesota State University and Michigan State University, a racial equity lens to give to our teachers to go out to the community. $6 million coming to us to support this effort and Dominguez Hills will be the hub for it in the LA basin as a start.

**Q&A/Questions:**
Monty said The California Promise, the way it’s being messaged, while he understands with good intentions by all parties at all levels, is having a damaging impact on students. He provided a narrative describing many history majors who have signed up for 15 units and around this time they come to him with feelings of frustration and terrible results. They feel like failures in their first semester at Dominguez Hills simply because they're trying to do too much too fast. Monty suggested that the way we need to message it is if this works for you, super. Monty said that every student has to be told to pick the pace that is right for them. Monty then addressed the Provost and said it is his understanding that there's going to be a University Budget Forum sometime in November that is already in the works. Is there going to be an Academic Affairs Budget Forum? The Provost responded, the short answer is yes to the Academic Affairs Budget Forum, so look for that as we get that out in terms of a date. Spagna said in response to Monty’s comment on The California Promise, this was an important thing that he believed came through in the Hearing. We know that our students more than any students in the entire system, when you get that first class with the D/F/W, they are the least likely in the entire system to retake the class. Spagna said the other thing we've had our mean unit load has jumped from 11.1 to 13.1 this year. When that came up, Spagna said he presented that in his opening remarks, the State Senator said, well, there's an example, all your students want to take 15 units, you know, they just want you to finish it. Spagna said he was thinking to himself no, that's not it. It's actually this other phenomenon, which is if you press that hard, we are ratcheting up the anxiety with students. So we have to be conscious of that balance of what are we doing to remove barriers for the students that can take 15 and we can support them. We want to do that. But we don't want to reinforce failure by a student that signs up for something as a pledge and then feels like what's wrong with me that I didn't meet the pledge. Spagna said that Monty was right on in terms of what Chair Thomas did and achieved with that panel to react to it. Senator Gray Shellberg said with regard to Student Services, the most exciting unit that she was ever in was called University College. She said it was a place where there was an advisement center, there were a couple of academic programs there, the Student Affairs meetings were exciting intellectually. She said believed that it is better to put Student Affairs not on some administrative floor, but is with some educational unit. She said it's exciting what's done in student development and true advising, not perfunctory advising, so there's a synergy. She said rather than have a bunch of academic programs jammed in to have some student services. That's where the students are there in the classrooms. Spagna thanked Gray Shellberg and said he believes he speaks for both himself and Vice President Franklin, we are committed to that as a goal. He added that as you look at these new buildings coming online, the science and innovation building and the innovation instruction building, there has been built within it space for students to congregate, to have space and also there should be as part of our thinking space to provide services right there where it’s contiguous to the academic instruction that's going on. Shellberg said she thought it important to really being proactive and going where the students are.

ASI Report, ASI VP Giron
- Met with Senator Glazer and Senator Bradford and shared with them testimonies as it relates to Basic Needs. Both gave ASI their encouraging words. Giron said he believed that they appreciated the testimonies that we gave to them as it's always important to hear the perspective from students and about students directly from students.
- Statement on Shared Governance – Giron said they would be reviewing the shared governance governance statement at ASI on October 18 and we will come back with their feedback.

CFA Report, Dr. Skiffer
- Skiffer said regarding the California Promise program she had an experience with a student earlier in the day who was very overwhelmed by the paperwork. She said we really do need to we really do need to take a look at this issue about how quickly and swiftly they get through the program. Academic Advising is probably the central thing, getting them into faculty who have actual walk in office hours and aren’t blocking students with only by appointment. They have to have that that faculty connection. Skiffer said she’s wondering why we're also not pushing some summer session or intercession. It is a lot for a student to take 15 units and it misses the point when we just say just get a 2.0 and you'll be fine. In reality, we know that they will stuck with this GPA for the rest of their lives if they want to go to grad school, or if they want to go to medical school. Skiffer says she tells her students that if they are struggling with 15 units they should drop down to a more manageable amount, that is still full time and use those other semesters like summer intercession, winter and spring.
- Membership numbers update - most full-time and tenured faculty on campus and across the CSU are members. However, the lowest rate of membership is from our lower unit NTTF. Reach out to your colleagues and encourage them to join as well as learn about the protections that union has won for all faculty.
- Lecturer Nuts & Bolts 2nd Workshop, 10/16, 2pm-4pm
- SQE event: October 17th at 4pm, the location to be announced. This is our student organizer for students for quality education. Please encourage your students to participate because they will get a wonderful education on organizing, and it can really change the quality of their experiences on campus here with us.
- Bargaining Listening Group, 10/15, 1pm-3pm
- Rebuttal Workshop, 10/16, 11:30am-1pm
- Happy Hour - CFA will host a happy hour as an incentive to reach an 80% response rate for Bargaining Survey
- Interrupting Racism/Anti-Racism workshop, that's going to be offered Friday, November 8 from 11:30am to 5pm. Location to be determined. Skiffer said this is going to be a wonderful workshop as we are really dealing with a lot of challenging issues around race in this country. It's important that we gain the tools and also work together to create an environment that is accepting for everyone across all races.
- Unemployment Workshop will be Tuesday, December 3 at 11am to 1pm in the Faculty Development Center. Skiffer noted that something she learned today at the workshop is that you continue to get your Dominguez Hills pay while collecting unemployment pay at the same time. She notes that the paperwork is a little bit complicated and CFA is available to provide support.

Senator Griffey expanded on the Bargaining Listening Group on Senator Skiffer mention on October 15th and added that next week’s “listening session” is related to bargaining. He noted that while we have not started bargaining yet but we are in the stage of soliciting all our members input into what our bargaining priorities should be, including things that we can bargain for in particular. He said some may have already attended the CFA workshop in which the Vice President of CFA visited this campus and gave a presentation about bargaining. He noted we are fortunate enough to have him come back again. But this time less about the presentation and more time meeting as fellow faculty, as fellow union members, and talking about what our issues are across rank across department and talking about what are the kinds of solutions we’d like to work towards. We will not be solving problems necessarily in this meeting, we will be soliciting ideas, but also encouraging you to fill out the bargaining survey. That is the ultimate goal. Most of you have likely already received an email with the link to the marketing survey. Hopefully, you will filled it out in the near future. But I will forgive you if you wait until after this vision in order to get ideas that you'd like to put into the survey itself. So this event is taking place next Tuesday, October 15. 1 – 3 pm in the Faculty Development Center. Griffey said he will help facilitate it and our Vice President and Chair of our Bargaining Team for this upcoming year, Kevin Greer, will also be present to take questions as well, other members of the Steering Committee here at Dominguez Hills. Vice Chair Talamante asked if a new link would be sent out so that people who haven't filled out the survey yet can. Skiffer said they will go ahead to send it out again.

Senator Celly said as a clarification, it is only members who get to fill out the survey. This can be an opportunity to encourage faculty who are not currently members to join. She also wanted to commend Senator Mendoza Diaz on the Nuts & Bolts workshop today. She said she attended workshop with a faculty member that's been here 12 years and who said she was in awe of the amount of information she took away.

Presentation

Chair of the State Academic Senate, Catherine Nelson
Dr. Nelson did provide a PowerPoint and stated that she wasn’t necessarily sure how relevant it would be to what she wanted to discuss. She said the first thing she wanted to cover was that at their September Plenary meeting they had the workshop on the Interrupting Racism Workshop that Senator Skiffer was talking about. She said she would highly recommend it and thought it was very well done. It was challenging and very useful in terms of thinking about how we deal with race, ways that we think about race that we don't know when we think about race and how to start making it more front and center part of our lives as we go through what we do for our students at CSU.

- Fourth Year Quantitative Reasoning as an admissions requirement for admission to the CSU: Nelson noted that the Statewide Academic Senate has consistently supported it and actually recommended it to the Chancellor's
Office back in 2016. She said there is evidence that it is correlated with student success and provides opportunities for students from underserved populations in particular, to have access to STEM majors that they might not have otherwise had. The proposal currently before the Board of Trustees was discussed after our Plenary. She noted that there were a lot of objections that have been put forth, consistently since the proposal first became part of the public conversation with the CSU and that was how is it that under resourced districts are going to be able to provide the additional course in quantitative reasoning. Nelson said to be clear, it does not necessarily have to be math or science. It can be computer science, it can be personal finance. I had a suggestion, from a San Francisco faculty to include music, which Nelson said is an interesting idea because of the strong connection between music and quantitative reasoning. There's also the issue of hurting students and particularly those students from underserved populations, because if you add an additional requirement that they can't get from the school districts they're in now, how are they going to succeed with that if they have to pursue some other method like going to a community college, or online or something like that. Nelson said they are well aware of the objections and share the concerns. She said they have asked the Chancellor's Office as they go through developing this current policy to take whatever measures are necessary to alleviate those conditions as the policy is developed so that we can get all our students to successfully complete their degrees.

- **AB-1460**, by Dr. Weber, San Diego, California State Assembly that would have mandated a three unit ethnic studies requirement for undergraduates of the CSU. That bill was stopped in the Senate Appropriations Committee. However it was designated as a two-year bill, which means that it can be brought back in January. It would have to be what is called significantly amended. No one seems to know exactly what that means, in order for it to be brought back. And the idea is to give the author a second chance to bring the Bill back, go back and get it through the legislative process. Nelson said I'm sure you're aware that the Statewide Senate has opposed the bill, both on the grounds of its government intrusion into the curriculum and also the resource implications which the CSU estimates to be $16 million on an ongoing basis to pay for it. The Legislative Analyst’s Office said there are unknown costs to the community colleges, there are impacts on other programs who now have satisfied campus cultural pluralism requirements. In the process of our opposition, we were challenged by Senator Pan and the Senate Education Committee and both the CSU and the Academic Senate of the CSU were challenged to take this issue up by the end of this calendar year. While the Bill did not make it out of Senate Appropriations Committee, as best as she can tell, that challenge is still very much alive and well. There is a CSU Statewide resolution asking campuses for feedback on what a requirement like this might look like, particularly in the context of two things. One, is the Ethnic Studies Task Force Report, which made the original recommendation back in 2016, and the other is in the context of what it is that your campus is doing now and how this requirement would affect you or how might a requirement like this be designed so that it would help alleviate the impact of the requirements you already have. We have asked for feedback by November 1st and will have a First Reading at the November plenary. What we anticipate is we will be some version of a system wide requirement unless 23 campuses tell us not to do anything. She said she’s not sure what we will be under those circumstances. But it whatever that first draft is will be sent back to the campuses for review and comment. And we will take a final vote at the January plenary. Nelson noted that's not a lot of time and she knows the second round of a consultation will be happening during winter break when many are gone but that's what we have. Nelson said if you have feedback with whatever mechanism the CSUDH Academic Senate has set up, please tell us what you think it's important for us to know about what's going on, on your campus now; what you think something like this should look like and how it would affect what's going on.

- One other point, we do have a First Reading of a resolution about lecturer conversion/lecturer pathways. This is about both notification to lecturers about permanent positions that are available for which they might be qualified, and then also asking the CSU to set up a database so that lectures have access to job announcements for these issues that they might be qualified. This is an attempt for another step in our ongoing efforts to bring lectures and more part-time faculty into the CSU fold.

Q&A/Comments:

Senator Nicol said her question has to do with AB 1460 and more specifically Vice Chancellor Blanchard's request for information about how campuses are handling the Task Force Report. Nicol explained one of the problems is the very format of the report. She noted it's very quantitative, what has your campus done? Yes, we did this, but it doesn't unpack
the kind of context out of which things have happened. So for example, we have hired one new Ethnic Studies Chair. And then we could put on the little list, that DH has done that. The problem is, that is a replacement. Dominguez Hills didn't have a Chair. She said she was the person that was hired. She said she came in after four years of not having a full time chair, possibly longer. Which, Nicol commented, is going to have an effect on everything else done in their department. She said one of her concerns has to do with the fact of the format by which the Chancellor's Office will take this information. Nicol said it may appear to them to as if a lot was done when in reality the question is what have been the impacts of starving Ethnic Studies Programs for as long as they have been starved. Nicol asked if it were possible for the Statewide Senate to put a little bit of pressure on the Chancellor's Office to at least let the campus’ contextualize what goes to the chant in response to the Task Force Report. Nicol continued that because, for instance, her department hasn't been able, because of not having a full time chair, been able to shepherd through curricular changes until she arrived on campus. She said there hasn’t been the opportunity to increase the visibility of the department or to increase the number of majors. She said all of that needs to be contextualized if we are to actually address what’s in the Task Force Report. Chair Nelson responded she would be happy to bring it up. And she encouraged Senator Weber to go ahead and contextualize it. Nelson said she knows the chart and it would also have an accompanying cover letter. Nelson said tell the story in the cover letter. And also make sure that information gets to them at the Statewide Senate Academic Affairs Committee so they can use it as part of their conversation. President Parham thanked the Chair Nelson for being on campus. He said as he is reviewing the criteria around which the Academic Senate Statewide is opposing the bill, understand that he is one of those presidents who opposed 1460 himself. Parham said it was specifically on the basis of the legislative intrusion. Parham said he invites Chair Nelson and the Statewide Senate to consider that in his mind, the energy around the opposition is too focused on reactionary, and not enough what he would call proactivity. Parham continued, a proactive stance would recognize that a single course is not going to get us where we want to be if we are trying to help our students to be more culturally competent. And what it requires, in some respects is a reframing of the question. So because the spirit of Weber’s Bill is to is to create a generation that is much more culturally, by not just infusing a single course into the curriculum, but rather, having students graduate who have a greater degree of awareness, knowledge, skill and respect for the dignity and humanity of their fellow human beings and to cut down on some of the toxicity that exists in our schools, colleges, and really our nation as a whole. Parham suggested what a proactive approach might look like, is an invitation from the Academic Senate systemwide, not simply to what the Chancellor does or the Bill does, but rather to say how do we encourage our campuses to take more local control over this whole question and see what we can do about creating a series and a sequence of courses of academic and co-curricular learning experiences that allow our students to graduate being more culturally competent. Parham said that to him should become the issue. We should be moving from competence to proficiency, not decide should we embrace one course or not as the question which Parham says thinks is a misframe of the question. That isn't going to get us to where we want to be, even if that that Bill got passed with a single course. Statewide Senator Norman said he really welcomes feedback and wanted to share with this body some of the work that they’ve been doing in Senate Executive, which he believes the Academic Senate Chair will be sharing with faculty soon. Norman said he believed our approach is rather proactive in the spirit of what our President recommended. We're asking to have a conversation on how those learning outcomes should look if they are to be created by the System, we want faculty to create that. Should there be an option on deciding if it should go in the upper or lower level General Education, should go into both. Should there be something additional to Senator Weber’s one course? Norman noted that we’re a campus that leads in many things, why shouldn’t we also lead on this? Let’s get a lot of faculty responses into the Dropbox asking those proactive questions. Not, are we resisting, let's get beyond that. Let's just do it. We don't need the Legislature to tell us to do the right thing. Let's have a model for the rest of the System. And then hope that leads the System if they are to impose something upon us, let them impose what we asked for. Senator Griffey said he’s spoken in favor of AB 1460 in the past. He noted he would defer to his other CFA colleagues to do so. He said he did have a question about the Academic Senate’s work on lecturer conversion, he asked if the proposal that they’re looking into is the concern that lecturers don't get converted because they don't know that their tenure track job application or job openings are available to them. He asked Chair Nelson, if that was why there was a suggestion of creating a database specifically for lecturers to search above and beyond the job opening listings? Chair Nelson said as she understand it. However, it’s a proposal from the Faculty Affairs Committee and in her view it is one more way to make that information more accessible. Griffey said in the past, the Academic Senate has considered options for conversion, possible opt in, etc. He said it’s his suspicion that that would be more helpful than creating a database of jobs.
that usually by virtue of them having taught for so long and publish so little, make lecturers unable to compete for tenure track open searches.

Emergency Preparedness, Chief Velez and Cheyenne M. Cummings

Chief Velez thanked the Senate for the opportunity to present. He also thanked those that were on campus on September 24 when there was a power outage. He explained that late afternoon on September 24th there was an unplanned power outage. After consultation it was decided that it was prudent to go ahead and cancel classes and evacuate campus. He noted it was done in a very, orderly fashion where everybody remained calm, went out to their cars, and left the campus in a timely and efficient manner. Great Shake Out, October 17 - Velez explained that we're going to participate in the great shakeout, which is something that we do annually on this campus. This is a drill that is practiced throughout the country. At 10:17 in the morning, we will issue a another Toro Alert initiating the drill, at which point we will ask all of the individuals that are on campus to drop, cover and hold for one minute. After which there's going to be an evacuation of the buildings on the entire campus going to the evacuation points. And that, an “all clear” will be issued approximately 15 minutes after the initial Toro Alert goes on. Velez asked that those present assist by evacuating. He noted that this is a mandate, not only from the Chancellor's Office but also it's a State Fire Marshall mandate that we evacuate all buildings at least once in the calendar year. This is the opportunity that we take, He noted that three things are accomplished. (1) we test our mass notification system, (2) we practice our earthquake drill and (3) we evacuate all of our buildings as mandated. Cummings discussed the Emergency Preparedness Committee. Cummings said back in 2017 as a response to Academic Senate request of Senator Monty and past Senator Cutrone. We were asked to work on improving the emergency preparedness here on campus. Some of the directives included looking at things like the campus map, the availability of information for students and faculty, as well as overall safety procedures on campus. With that we've created the Emergency Preparedness Enhancement Team was led by Wayne Nishioka, who is the Chair of the program, and includes members like Chief Velez, Facilities Management, Jonathan Scheffler and Richard Tetrick. Cummings said he was included as the faculty representative. He noted they did a survey of the campus looking at different signage and information on the campus. Out of that we noticed a need for improvement. From there, we also took a look at the campus map. One of the outcomes of our committee was to post signage in each classroom, in the case of a plastic sheet on the back of the door. Cummings said they are still in the process of updating some of the maps to reflect the construction areas. They’ve also worked to update the Emergency Preparedness web page to make it more apparent on how to access information. You can get to this from the campus police webpage. New radios were issues to the Floor Warden Program as well as working with Floor Wardens to improve the program. Cummings said they are in need of additional floor wardens as we do not have enough for each building and each floor. Cummings said he has a brief message he feels strongly needs to be included in syllabus. However, he thought is might be something that requires Academic Senate approval. He thought it was submitted either by Senator Cutrone. He said it's a paragraph talking about Emergency Preparedness on campus and campus evacuation, as well as the escort service that students do depend on occasionally to get to their cars without worry. He said that if you have interest in providing information about this, Lawrence Kimaara has been given the assignment of creating a memorandum directing any further work the committee would be charged to take on. Senator Hill asked if they’ve started working on the new maps for the Science building. Cummings responded that Mike Ferris is the JIS coordinator on campus working with the IT Department and doing many of our updated maps. He has continued the updating process as updates become available. Senator Pederson asked about the power outage and the impact it might have had at the time on the Chemistry Department. She said an effort was made to get clarity on what buildings were affected as they need to assess what needed to be done to check on their instruments. She said in the Science Department obviously they have a lot of things that require power that they do not want going out and the communication was a little confusing. Velez responded please understand that, during these times its information is critical. It's key, we want it to be accurate. In this particular instance, there was power in some buildings and didn't have power in other buildings. So it was difficult to try and figure out exactly what is going on. He said they were relying on Facility services, once they pinpointed the problem, then we're able to talk to administration and let them know what's going on what was going to be needed for the repairs and make decisions moving forward. Pederson said it would be very helpful to be able to get the most up-to-date information to the Dean or the Chairs so that they can better make informed decisions. Velez said he wishes he could individually call all of you. But we can't do that. He said he was on the phone with Amy Bentley Smith and VP Stewart and they were having all the social media sites updated. They also brought in the IT people who updated the webpage to have continual updates. Senator Eames requested additional
information about the Floor Warden Program. **Velez** said the Floor Wardens are individual volunteers that receive extra training once a month. And during an evacuation or an actual emergency, this is where the floor wardens assist people out of the out, making sure that the floors are evacuated. Further information on the Floor Warden Program can be found on the [Emergency Preparedness webpage]. **Vice Chair Talamante** said her understanding is that the maps in the classrooms are not updated? Could a link to the updated maps be sent out along with the Toro Alert? **Velez** said yes, as the advisories are coming out, there is an updated link on those advisories. **Chair Thomas** said with regard to the syllabus statement that Cummings brought up, the Chair suggested that he send the syllabus statement to him. Thomas reminded Senators that he gave homework which was making sure that as representatives, we share this information with our departments. He said his homework is to reach out to department chairs to ask whether the senators have been representatives for their respective departments.

**Title IX – Processes and Resources, Elizabeth Schrock, Title IX Officer**

Schrock introduced two relatively new staff members from her office, Yvonne Calderon who is the Title IX Compliance Coordinator and Amy Largarticha – the Title IX Discrimination Harassment Retaliation Investigator

Schrock said that Title IX is the overarching law that says no student should be discriminated against on the basis of their gender or sex. That includes students who have experienced sexual harassment, sexual assault, dating, and domestic violence. She said her purpose of being at the Academic Senate Meeting is to clarify what her office does and doesn't do. Schrock said she’s confident in saying most of us want to support the mission of inclusivity and inclusive excellence here at Cal State Dominguez Hills. When you have a question related to discrimination, harassment, sexual misconduct, sexual assault, she said she wants everyone to feel comfortable enough to call her office to ask us your question. Schrock gave an overview of what happens once a report is made. She noted that if you do want to make a report or inform us about something that's concerning you, whether that you don't know if it's discrimination or harassment, or this other thing that happened, or just want to run it by them, she said you're welcome to fill out the [online reporting form]. She noted it’s very easy to fill out form. And that way they can keep track of reports as they're coming in. She requested if you do have a question, fill out that forum. However if you're comfortable only giving them a call, they’ll do their very best to respond to inquiries in a timely manner. She noted that they’re also accessible on the iToro App.

Schrock noted it's a quick way to access all of the services on campus. She noted that their office promotes inclusive excellence by ensuring that students and employees have equal access to their education and employment. She said they don't only respond to student related incidents, they would be responding to any employee instance related to discrimination, harassment, and very specifically related to those two things on the basis of a protected status. Race, gender, ethnicity, disability, religion, age, marital status, and veteran status. She said their goals are threefold:

1. Stop the harassment or discrimination that's currently occurring
2. Prevent it from happening again
3. Remedy the effects on the individual that's reporting it, and the effects on the community.
Schrock said if an incident impacted housing, other students might be impacted in that community. We want to make sure we create a plan to make sure all of those students are not having unequal access to their education as a result. Scheck walked the Senate through a possible scenario and explained how the process would work.

Schrock noted that the main goal is to make sure that that person is accessing their employment or education. There are three times where the Title IX office would have to take action. If there's a threat involved and a threat to harm themselves or others. If a child or elder is involved in an incident. And if there are multiple reports about a single individual or situation indicating a pattern of behavior that needs to stop. If an incident meets any of these three requirements, she repeated her office is required to take action and respond.

Limiting factors to response include: incidents that do not fall under discrimination or harassment on the basis of a protected status; incidents reported by an anonymous or 3rd party; when a complainant/victim does not want to move forward. When Should You Notify the Title IX Office?
Schrock said there has been a little bit of an increase in reports and they expect that that will continue to increase. And that's not because there are increasing incidents. That's because people are learning about reporting certain things. She said they believe that to be positive as they want people to report, so that we can make sure to respond to it. She said they also know that there's a lot of national attention to issues related to Title IX. Schrock highlighted the Title IX Faculty Reporting guide that had been sent out previously.

**Q&A/Comments**

**Senator McGlynn** asked for faculty who are not so keen on online training or if they want bystander intervention training can the Title IX office do anything for these departments? **Schrock** responded absolutely. She said they cannot excuse anyone from the online training as they don't have a lot of control in that area. That comes back from the Chancellor's Office. But they do offer trainings for departments or for classes. If you there are topics that you want someone to be trained on, whether that be bystander intervention, or how to identify discrimination, send them an email.

**Senator Griffey** said that this is the first school that he has taught at that gives instructors the personal home address all their students, including phone numbers. Griffey asked in your professional opinion, doesn't that increase the potential for problems? Or is that a separate issue of just privacy? **Schrock** said she did not know that and will look into that and get back to the Senate. **Senator Nelson** asked in Schrock’s professional opinion, where is the line between bullying and harassment? **Schrock** responded we don't have a policy against bullying within this within the Executive Order. She said when she thinks about bullying in general terms, she thinks of it in the terms of harassment. Is the bullying to a level where it's creating a hostile environment where that person can't perform their job or can't go to continue their education? And if it's rising to that level, then it may be harassment. **Senator Gomez** if the students are in the same cohort, and they're in similar classes, sometimes these reports can take a while to be investigated. I'm curious, what would you recommend that faculty do in the interim to ensure safety, especially while it's being investigated? **Schrock** said the first thing that they do when they meet with a staff member or faculty member that's reporting some form of harassment, is to make sure that they can still engage in their classroom or in their workplace without the harassment ongoing. We talk about what are potential remedies to ensure that they can feel safe, and then without limiting the other person's ability to access their education or employment. She said it’s a process where we talk about what that person is requesting and what they think would be best. And then we can say, here's what's possible. And is there a way to meet in the middle to make sure that they can continue to go to their classes or to the internship, or maybe to move them to another class or another internship that's providing a similar topic, or at the same location? Schrock said that's really the first thing we make sure that we address. **Gomez** asked if our students are placed in internships off site, and they experience any kind of discrimination or harassment at their internship sites, is this something that we could still refer to the Title IX office. **Schrock** said yes, please do because then we can talk about what would be an appropriate response for your department for your students, and how to move forward. Whether that's just for the individual student or if we need to talk about sort of what that agency is doing to stop that harassment. **Academic Senate Chair** asked that the Senate body gets these vital resources to their respective departments.

**Basic Needs Survey and Campaign, Hawk McFazden**

McFazden said that they had been working as the Cal Fresh Outreach Coordinator and now she is the Graduate Research Intern for the Basic Needs program. Starting on October 21, announced they’re going to be administering the Basic Needs Assessment. The assessment is going to give us really great hard numbers, really good data that we can use to request for funds, for support for our programs, we can decide which programs we need to institute or bolster at our campus. The background behind this is, the Basic Needs Assessment on the CSU scale which said that 42% of students are food
insecure and about 11% are housing insecure. We suspect those numbers are way higher for our campus given the demographics of our campus, where they come from, where a lot of our students come from. But we need to know those numbers so that when someone like Senator Glazer, asks us what do we need, we can point to the numbers that we have, and say this is exactly what we need. McFazden pointed to the handout that they left at the sign-in table. McFazden asked that everyone take a few and take it back to their departments. Wherever the point of contact is that students are most likely to access, please put them there. McFazden noted that they’ll be launching a giant marketing campaign on Friday, October 18th to promote the survey. The survey rolls out on the 21st. There will be opportunity drawings for their participation. They said they really need the students to know that their responses will drive what they’re able to provide for them.

**Q&A/Comments:**

**Senator Allen** asked if they accepted donations of clothes, similar to a Clothes Closet. **McFazden** responded they’re working on it as well as a Basic Needs Hub where the Basic Needs Coordinator where a student can come in and request food or housing and get any other of their Basic Needs met in one place. The Basic Needs hub will be in an out of the way location providing a little more privacy. McFazden also addressed the Farmers Market which is on Tuesdays. McFazden asked the Senate to encourage students to attend. They noted that is asking that we really inform our students that it's there, because the vendors aren't making as much as they were last semester, it's been very unpredictable and we may lose the Farmers Market. It is one place where students can spend their CalFresh MTT dollars. McFazden noted if we lose that, the students lose, as it's a market match where they can spend 10 and get $20 worth of produce. They said they will also be providing flyers for that farmers market to all departments. **Vice Chair Talamante** asked how long the survey takes. **McFazden** noted it takes 10-12 minutes. They said they’ll be tabling out on the East Walkway every week to try to gain greater participation in the survey. **Vice Chair Talamante** suggested Senators go back to their programs and departments and offer the possibility to time during class for survey participation so that there’s a really great response. **Senator Malladi** asked if it were possible to get a recorded Basic Needs presentation to share in the classrooms. **McFazden** said that is an excellent suggestion and is something they can look into after the Basic Needs survey launches as they’ll have more time to devote to such a project. **Associate Dean Caron** offered that he wanted to provide a quick update about having the Clothes Closet here at Dominguez Hills. He noted that they found space and they’re now trying to work out the logistics of how it would work. While it's not a permanent space, but at least this semester, next semester and through the beginning of the summer they have identified space to get that project up and running. **Senator Naynaha** asked if there was a way to get an email out to students on Mondays and Tuesdays reminding them they can use their EBT cards at the Farmers Market and help us preserve that resource for ourselves and for our students. **Senator Gray Shellberg** asked where the Farmers Market is at Dominguez Hills and can there be additional signage? **McFadzen** said there is no point of contact for the Farmers Market, it’s going through the Basic Needs office which has limited amount of resources and does not have a marketing department for the Basic Needs Department. They noted that they do have two marketing interns that they hired over the summer that are supposed to be working on that and basically everybody's asking everybody else to put the signage up, there's nobody spearheading that. **Gray Shellberg** added maybe you use campus organizations to get the word out. **McFadzen** said they love it if more student organizations would host events in the sculpture garden on Tuesdays alongside this, the Farmers Market and use their traffic to you are having to complement each other. McFadzen said they’ll be speaking at the orgs commission next Friday.

**Parliamentarian Ortega Election Results:**
The following calls for service were affirmed/elected.

Search Committee for Director of Recruiting and Contracts
- Thomas Norman, CBAPP
- Glenn Bach, CAH

University Curriculum Committee
- Brian Gregor Academic Senate appointee.

Search Committee for Associate Vice President Communications and Marketing
- Glenn Bach, CAH

Presidential Scholars Selection Committee
- Robert Jones, CAH
- Steven Brownson, COE
Retreat Report Backs, Table I & Table VI

Table 6: Draft Joint Statement on Shared Governance
Facilitator: Charles Thomas and Dr. Kate Esposito

Guests: John Davis

Thomas said this table was to solicit feedback to help in drafting a statement on Shared Governance, using an existing statement from CSU Stanislaus as its model. Thomas noted that received feedback on how to strengthen language to include staff and students into the process. Thomas described that the First Reading was presented and now Senate Executive Committee is in discussions with the President, Provost and Associated Students Incorporated to be sure it’s inclusive of all stakeholders initial feedback was that it be one with a more aspirational tone and one that is not focused on governance turf battles of the past. There is a written report, which should be included the minutes as well.

Table 1: Draft resolution to create a Non-Tenure-Track Faculty Advisory Board
Facilitators: Rita Anderson, Laura Talamante

Guest: Ken O’Donnell

Vice Chair Talamante said she had the great pleasure of working with our non-tenure track faculty Senate Exec member Rita Anderson, and Vice Provost O’Donnell. Beyond the success of our resolution for the Non-Tenure Track Faculty Advisory Board, one of the points brought forward is that the Advisory Board will only be as useful as the movement forward for implementation. Talamante noted that the Provost has said that it is going to be something that he will be also working on, as well as our Non-Tenure Track Faculty Implementation Committee. Talamante noted that when Trustee McGrory was here we wanted to him to understand that when he thinks of non-tenure track faculty thinks that adjuncts coming from professions. And so we really had to explain, we’re talking about 70%, we’re talking about the majority who are teaching our students in the classroom, and this is their primary occupation. Non-Tenure Track Faculty want to feel more included in our campus culture, they want to feel welcome, and they also need mentoring. There seems to be a lack of awareness by tenure track faculty about who has been hired in their departments, and that’s a part of that isolation for those faculty members. Questions came up about, are there resources in every college for NTTF and what our colleges and departments doing to increase activity. There are also suggestions that and add the faculty handbook is updated that there a place to include department specific sections so that that becomes a resource that is easily available, and is worked on with Faculty Affairs and Development. Also addressing the issue of job stability for Non-Tenure Track Faculty. Talamante said she knows that the Provost said he would work with the new Advisory Board for those kinds of pathways and the goals that we want to move forward.

FPC Report, FPC Chair Katy Pinto

We’re still looking for three representatives for FPC representative from the College of Arts and Humanities, a representative from Counseling and from the College of Extended and International Education.

Open Mic

Senator McGlynn inquired as to whether there was anything that could be done to prevent others from replying to ALL when responding to an email that does not need to be broadcast widely.

Senator Gray Shellberg said with regard to the report from table I for non-tenure track faculty. She noted that she was in a position where she could teach one and fraction of a unit. And so she thought that maybe service to university rather than by donating to do that. She said she got back an answer that her college doesn’t fund for such things. She said she would like to know what kinds of things I’d like to know what kinds of things tenure and tenure track faculty do for service. But she does not know where to go with my questions. The Academic Senate Chair asked for clarification of her question. He paraphrased what he thought it was with “you're saying that you'd like to know where service is conducted on the campus by faculty members and how they are accumulating their service?” Gray Shellberg added or reimbursed or what are the college policies so she can actually see and not embarrass myself by asking for something that's not funded.
by her college. **Senate Chair Thomas** responded as he understands it, we are slowly but surely transitioning to where Non-Tenure Track Faculty are receiving stipends for their work. And that's occurring here in the Senate, primarily. It has not occurred in departments and colleges just generally. Thomas continued that he believes Senator Gray Shellberg was talking about a larger issue, which is how colleges deal with reassigned time for service work and what constitutes appropriate reassigned time and what doesn't, and how that might change depending upon the college. Thomas said he doesn’t know that he has answers for you, but at least we can start pinpointing right? **Gray Shellberg** said thank you, at least you understand the question and she just wanted it to be raised. **Chair Thomas** said he does understand and he noticed that the Provost is paying attention. [Provost Spagna nodded.]

**Meeting adjourned.**