



CALIFORNIA STATE UNIVERSITY, DOMINGUEZ HILLS

Office of Academic Programs • 1000 East Victoria St. • Carson, CA 90747

UNIVERSITY CURRICULUM COMMITTEE

Wednesday, September 12, 2018

10:00 a.m.-12:00 p.m. – Provost’s Conference Room (WH 442)

MINUTES

Present: S. Pawar, H. Chun, K. Pinto, E. Ortega, C. Gardner, L. Wilson, B. Vu, R. Cauthen, J. Wilkins, J. Davis, K. Costino, T. Withorn, W. Vermeer

Guests:

1. **Call to Order** - 10:11 a.m.
2. **Introductions**
3. **Agenda** - M/S/P
4. **Approval of May 9, 2018 Minutes** - M/S/P
5. **Old Business**
 - a. UCC Chair
 - i. Nominate: John Wilkins and Sheela Pawar as co-chair to take over in Spring.
 - ii. Close nomination by acclamation
6. **New Business**
 - a. Curriculum syllabus content assignment
 - i. Boiler plate statements
 1. Behavior online vs. f2f
 - a. Differences – attach or link
 2. disAbilities
 - ii. 4C’s worked on information literacy statements
 1. Carolyn will send to the committee
 - iii. Proxy => can give to another
 1. Review area and pass on notes
 2. Call in
 - b. SLO’s
 - i. Bloome’s taxonomy handout
 1. Description of each level
 2. Verbs
 - a. Action verbs
 - b. Measurable
7. **Proposals**
 - a. UCC 18-19-001 PHI 351 MC UDGE conversion
 - i. HUM 310 => PHI 351
 - ii. GE course; skipped GE remove HUM 200
 - iii. Approval pending recommended revision
 - iv. Recommended revisions
 1. Need to clarify the difference between the hardware and software
 2. Need to include a statement on information literacy

FC = frozen course, MC = modified course, NC = new course, RC = retired course FP=frozen program, DP=discontinued program, MP = modified program, NP=new program



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3. F2F = Computer Literacy
 4. Online = “D –”; remove
 5. SLO’s good; hard to measure
 - a. SLO#1: too broad on F2F online version may have more information
 - b. F2F is missing all of the SLO’s
 - c. Break out concepts to identify key elements?
 - v. SLO’S = good; hard to measure
 - b. UCC 18-19-002 PHI 352 - UDGE conversion
 - i. Approval Pending
 - ii. Missed exam policy
 - iii. Software/hardware & information literacy appear to be combined (clarity)
 - c. UCC 18-19-003 PHI 353 – UDGE Conversion
 - i. Approval Pending
 - ii. Software/hardware and information literacy
 - iii. What is “reasonable” attendance?
 - iv. No D+ on grading
- 8. Next Meeting**
- a. Look at policies
 - b. October look at syllabus design

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