



California State University
Dominguez Hills

Office of Academic Programs • 1000 East Victoria St. • Carson, CA 90747

UNIVERSITY CURRICULUM COMMITTEE

Wednesday, January 23, 2013
10:00-12:00 – Provost’s Conference Room

Minutes

Present: D. Hoopes, T. Peralta, M. Maki, K. Bragg, J. Gasco, J. Han, E. Magruder, L. Robles, C. Jacobs, T. Haney, C. Blackaller, M. Furusa, M. Barbosa, D. Sherman, C. Blackaller

Guests: T. Shabbir, S. Liu, H. Pourmohammadi

Absent: L. Stallworth, C. Bordinaro (C. Jacobs- proxy)

1. Call to Order: 10:08 am

2. Approval of Agenda:

- a. C. Blackaller moved to approve. J. Gasco seconded. M/S/P
 - i. Approved

3. Approval of Minutes:

- a. J. Gasco moved to approve. D. Hoopes seconded. M/S/P
 - i. Approved

4. Baccalaureate Unit Limit: Proposed Strategy- K. Bragg

- a. Originally there was the STAR Act for the community college Jr. transfer students to complete their degree at the CSU in 60 units. There is now a new push from the governor for all undergraduate degrees to be no more than 120 units.
- b. K. Bragg and M. Maki sent out messages to the colleges/departments to find out where they are with the unit count for their programs, counting the units of the total degree program.

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- c. Degree programs between 121-129 units are in the first set that has to be in compliance by fall. Programs over 129 units have additional time to be in compliance.
- d. Strategy of how to accomplish this is to start by calling a meeting with the college deans and all department chairs to inform them of what the situation is, identify who needs to be in compliance with this new guideline and by when. There needs to be conversation about what departments want to do to meet this new guideline. GE needs to be involved.
- e. K. Bragg- Asked UCC if they are willing to dedicate a meeting to these proposals.
 - i. C. Jacobs- Does not have a problem with dedicating a UCC meeting to these proposals.
 - ii. T. Haney- Suggested UCC meeting dates are April 24th or May 8th. May 8th will not give departments a chance to come back if revisions are needed.
 - iii. April 24th UCC meeting date will be reserved for proposals.
- f. C. Jacobs- Asked if there is deadline for departments for when this has to be accomplished.
 - i. K. Bragg- Departments with degrees between 121-129 units have to be in compliance by fall semester.
- g. J. Davis- Will there be time to change catalog?
 - i. K. Bragg- We would need to have an addendum. Also have time to work with advisors and outreach; updated information will be available at orientations. It's a system-wide change.
- h. T. Haney- Students have the option to declare catalog rights to the catalog that is in affect at the time they graduate.
- i. K. Bragg- Departments will be working with Admissions and Records; students will be changing their date of graduation to May.

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- j. C. Jacobs- Concerned about GE; wants to see them address reducing the GE package first.
- k. GE committee representative E. Magruder asked UCC to charge her with something to take back to GE.
- l. K. Bragg- The current GE checklist is not in line with other CSU campuses. We are 3 lower division units over. It inherently discriminates against our students. Transfer students would be certified per GE Area, not units.
- m. M. Furusa- It is more than the number of units over, also the double counting of GE. C. Jacobs's point is well taken. If GE decides to double count courses, it will help reduce units. There has not been word on anything about this topic
 - i. C. Jacobs- Cannot have departments cut back until you have GE in place- how many units are there.
 - ii. K. Bragg- M. Furusa's point well taken.
- n. K. Bragg- GE has to be involved in this; this is a collaborative and collective change given the goal of students graduating within 120 units.
 - i. Departments have to deal with the exploration of how they can do it and graduate students with the knowledge and skills they want with their curriculum.
- o. K. Bragg- GE is committed to the total package; need to have information about what all the different options are.
- p. J. Gasco- Asked if double counting both lower and upper division GE is common on other campuses.
 - i. M. Maki- Does not have the exact numbers, but it is done.
- q. E. Magruder- She's the liaison to GE, and can reflect the information shared at UCC. It seems like this may call for a taskforce to look at the larger picture and wants to understand better how GE would fit in the larger tier.

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- r. M. Maki- A Taskforce is loosely being created consisting of department chairs, deans, chairs of committees.
 - i. J. Davis- Would a Taskforce add another layer of work to what's already being established? It seems like something else needs to be established to report on policy and recommendations; recommendations based on other departments at other universities.
- s. M. Furusa - There was a recommendation that included GE. Like C. Jacobs said reconceptualize the GE package and how it will serve our needs.
- t. J. Gasco- Asked if a document will be distributed to department chairs to provide examples of how others have met this new requirement.
 - i. M. Maki- Yes, they are going to provide as many examples as possible so that people can start looking/thinking how to meet the requirement. They will put out a call for a meeting next week and send out examples sooner the better; before the meeting.
- u. K. Bragg- This is all very new to people not keeping up with Sacramento/Governor's decisions.

New Business- Curriculum Proposals

1. **UCC 12-13 034 ENG 350- online** **MC**
 - a. The course is set up for nursing students only who did not pass the GWE.
 - b. M. Furusa- It makes sense to offer the course online. Nursing is an online program. Students will take a course at another university to meet the requirement if we do not provide it.
 - c. J. Davis moved to approve pending addition of Computer Literacy Information statement to the syllabus. J. Gasco seconded. M/S/P
 - i. Approved Pending
2. **UCC 12-13 035 COM 386** **RC**
 - a. C. Blackaller moved to approve. D. Hoopes seconded. M/S/P
 - i. Approved- Retired
3. **UCC 12-13 03 COM 396** **RC**

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- a. C. Blackaller moved to approve. D. Hoopes seconded. M/S/P
 - i. Approved- Retired
- 4. UCC 12-13 031 BA Biology- STAR Act * MP**
 - a. Removing requirement for minor to comply with STAR Act.
 - b. D. Hoopes moved to approve. J. Davis seconded. M/S/P
 - i. Approved
- 5. UCC 12-13 032 BS Biology- Cellular & Molecular option MP**
 - a. D. Hoopes moved to approve. D. Sherman seconded. M/S/P
 - i. Approved
- 6. UCC 12-13 033 BS Biology- Ecology/Environmental Biology Option MP**
 - a. D. Hoopes moved to approve. D. Sherman seconded. M/S/P
 - i. Approved
- 7. OMG-Operations Management**
 - a. T. Shabbir- CalState Online, new initiative at the institute level, CSUDH will launch new MBA and new MPA programs through CalState Online. MBA has 5 new concentrations. There will be a total of 9 new online courses that they will be presenting to UCC intended to be scheduled for the fall term.
 - b. C. Jacobs- Are these restricted to Cal State Online students or all MBA students?
 - i. T. Shabbir- Believes the courses will be restricted to students in the specialized Cal State Online MBA concentrations.
 - c. K. Bragg-These specialties are a mix between faculty expertise and their research in these areas. Students will have the option to experience globalization cutting edge in the business.
- 8. UCC 12-13 037 OMG 570 NC**

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- a. C. Jacobs- The Computer Information Literacy Statement needs to be elaborated.
 - i. T. Haney- At the last UCC meeting, N. Christodoulidou said there was going to be a handbook on computer literacy and requirements that will be more detailed and specific for the CalState Online program; the syllabi may not need to be so detailed in their statement.
 - 1. C. Jacobs- takes away her objection.
 - b. C. Jacobs asked about security for exams and tests.
 - i. T. Shabbir- State of the art, but nothing is 100%. They explicitly make a statement about academic integrity and expect students to abide by that. Exams are timed tightly. It is addressed in the program handbook.
 - c. M. Furusa moved to approve. J. Han seconded. M/S/P
 - i. Approved
- 9. UCC 12-13 038 OMG 575 NC**
- a. SLO's are good and measurable.
 - b. J. Davis moved to approve. M. Furusa seconded. M/S/P
 - i. Approved
- 5. Adjourn: 11:34 am**