



Office of Academic Programs • 1000 East Victoria St. • Carson, CA 90747

UNIVERSITY CURRICULUM COMMITTEE

Wednesday, March 14, 2012
10:00-12:00 – Provost’s Conference Room

Minutes

Present: J. Keville, D. Hoopes, K. Chai, M. Krivokuca, S. Einbinder, D. Sherman, M. Beheshti, J. Gasco, J. Wilkins, C. Jacobs, J. Bersi, S. Pawar, L. Stallworth, T. Haney, J. Woolsey, M. Maki

Absent: J. Davis, C. Tubbs, K. Ganezer, B. McLelland, C. Bordinaro

1. Call to Order: 10:08am

2. Approval of Agenda

- a. K. Chai moved to approve. D. Hoopes seconded. M/S/ P
 - i. Approved

3. Approval of February 22, 2012 Minutes

- a. J. Keville moved to approved. D. Hoopes seconded. M/S/P
 - i. Approved

4. New Business- Curriculum Proposals

Computer Information Systems- Myron Sheu

- a. **UCC 11-12** **092 473 MC**
 - i. Proposals to change from 400 to 300 level courses so they will come into sequence and be taken earlier in the student’s junior year.
 - ii. 14e on proposal form- checked “yes” for additional resources; should be “no” as stated in the justification.
 - iii. Old syllabus for CIS 473 was submitted with the course proposal.
 - i. A revised syllabus needs to be submitted as the course is proposed- CIS 373.
 - iv. J. Keville- grading scale confusing; A- =90-“below” 93. Consider revising.
 - v. Course Expectations and Policies- Attendance policy is listed twice.
 - vi. DSS needs to be updated. Needs correct contact and location information.

- vii. Student Learning Outcomes are not measurable as stated. Change the stem to restate the SLO's.
- viii. L. Stallworth- revised roadmaps will need to be submitted.
- ix. D. Hoopes moved to approve pending revised syllabus and submission of revised roadmaps. J. Keville seconded. M/S/P
 - i. Approved Pending

- b. UCC 11-12 093 CIS 475 MC**
 - i. Similar changes of renumbering course to fit in sequence.
 - ii. C. Jacobs- SLO's are ok.
 - iii. DSS statement is missing; prerequisite CIS 370 is missing from the syllabus.
 - iv. Need a revised syllabus.
 - v. K. Chai moved to approve pending revised syllabus and submission of revised roadmaps. J. Gasco seconded. M/S/P
 - i. Approved Pending

Occupational Therapy- Terry Peralta

C. Jacobs- the outcomes are linked with accreditation body.

T. Peralta- proposals are for course title and description changes. Process was initiated by review of the course descriptions in the university catalog; the flow and content were confusing. In order to make revisions to the catalog descriptions, the department is putting these proposals forth to UCC. These modifications clarify the flow of portfolio courses, catalog descriptions and will help with their accreditation.

- c. UCC 11-12 094 OTR 508 MC**
 - i. Update the DSS statement with current contact and location; review and revise all syllabi.
 - ii. Methods of student evaluation percentage totals to 102%
 - iii. K. Chai moved to approve. M. Beheshti seconded. M/S/P
 - i. Approved
- d. UCC 11-12 095 OTR 525 MC**
 - i. S. Einbinder moved to approve. M. Beheshti seconded. M/S/P
 - ii. Approved
- e. UCC 11-12 096 OTR 545 MC**
 - i. S. Einbinder moved to approve. K. Chai seconded. M/S/P
 - ii. Approved
- f. UCC 11-12 097 OTR 530 MC**
 - i. K. Chai moved to approve. J. Keville seconded. M/S/P

FC = frozen course, MC = modified course, NC = new course, RC = retired course FP=frozen program, DP=discontinued program, MP = modified program, NP=new program

- ii. Approved
- g. UCC 11-12 098 OTR 552 MC
 - i. P. 2 of syllabus typo- course objectives #4. "CSIDH"
 - ii. Need DSS information.
 - iii. M. Beheshti moved to approve. K. Chai seconded. M/S/P
 - iv. Approved
- h. UCC 11-12 099 OTR 553 MC
 - i. M. Beheshti moved to approve. J. Wilkins seconded. M/S/P
 - i. Approved
- i. UCC 11-12 100 OTR 554 MC
 - i. P. 2 of syllabus. "College of HHS". Change to "School of Health and Human Services."
 - i. Check all the syllabi for this change.
 - ii. M. Beheshti moved to approve. J. Wilkins seconded. M/S/P
 - i. Approved

5. Announcements

- a. J. Woolsey- inaugural technology open forum will be on campus April 17th; it will include exhibits on administrative technology and panels made up of CSUDH faculty and staff. He invited UCC to participate, share the information with colleagues and students; contact him for more information and or if interested in participating as a panel member.

6. Adjourn: 10:53am