



## UNIVERSITY CURRICULUM COMMITTEE

**Wednesday, April 11, 2012**  
**10:00-12:00 – Provost’s Conference Room**

### Minutes

**Present:** J. Keville, D. Hoopes, K. Chai, M. Krivokuca, M. Beheshti, C. Tubbs, C. Bordinaro, J. Gasco, J. Wilkins, C. Jacobs, J. Bersi, T. Haney, M. Maki, Jocelyn Corrao (MSN Student), M. Banda

**Absent:** S. Einbinder, S. Pawar; J. Davis, D. Sherman, K. Ganezer, B. McLelland, L. Stallworth

#### 1. Call to Order: 10:09 am

#### 2. Approval of Agenda

- a. C. Bordinaro moved to approve. J. Keville seconded. M/S/P
- b. Approved

#### 3. Approval of March 14, 2012 Minutes

- a. K. Chai moved to approve. J. Keville seconded. M/S/P
- b. Approved

#### 4. New Business- Curriculum Proposals

##### STAR Act Proposals

#### 1. UCC 11-12 110 CJA 340- BS in Criminal Justice MC

- a. C. Jacobs- this proposal has been approved by the GE committee. The course learning outcomes were restructured to also meet the GE outcomes for upper division SBS requirements.
- b.K. Bragg- the course was submitted to the GE committee and to the SBS subcommittee. The subcommittee made comments on the textbook and course activity. The college made revisions addressing their recommendations.
- c.M. Beheshti- asked for clarification on the order and process of courses that require GE’s review.

- i.C. Jacobs- courses are reviewed by GE first then forwarded to UCC after review with a memo stating their recommendation.
  - ii. Clarified that although STAR Act proposals are being “fast tracked” through the curriculum process, each proposal has been reviewed by all committees.
  - iii. CJA 340 has been reviewed and approved by the CBAPP curriculum committee.
  - iv. J. Bersi- USLOAC also reviewed the course for student learning outcomes at the last meeting.
- d. K. Bragg- it has been a consultative process to meet the major and GE requirements.
- e. J. Keville moved to approve. C. Tubbs seconded. M/S/P
  - i. Approved

**2. UCC 11-12 105 BS- Business Administration MP**

- a. K. Bragg- proposal is for STAR Act compliance. Program is 6 units over to meet the requirement. Many community colleges have a writing course; after discussion it was decided that BUS 300 would be shifted to a requirement or a Business Writing Test, specialized for business writing, not English writing.
- b. Test administered similar protocol as current tests; working with Testing Center. If students pass, they move on in course work. If they don't pass, take BUS 300. This will make them reduce 3 units of program.
- c. C. Jacobs - new Road Maps are included with the proposal.
- d. K. Bragg- business communications coordinator is working on designing the test with other faculty. It should be completed by January 2013.
- e. K. Chai moved to approve. C. Bordinaro seconded. M/S/P
- f. Approved

**3. UCC 11-12 123 BS-Business Administration- General Business Concentration MP**

- a. K. Bragg- the original discussion was to double count SBS 318 with GE. CBAPP was not comfortable with the proposal as the course did not meet the program learning outcomes. CBAPP rejected the SBS 318 proposal. This replaces that proposal. The total will reduce by 3 units.
  - i. This proposal is not under GE and does not require the GE committee's review.
- b. This program modification reduces the electives in the General Business Concentration from 18 to 15 units. The current selection of electives is rich and reducing the requirement by 3 units will not lessen the learning outcomes. This is the most appropriate alternative to comply with the STAR Act.

- c. M. Maki- STAR Act requires that only one concentration be in compliance. Not all Business students will be affected by this change, only those in the General Business Concentration.
- d. K. Chai- asked if the change will affect students from getting into a master's program.
  - i. No because all requirements are met to complete the undergraduate degree.
- e. C. Tubbs moved to approve. K. Chai seconded. M/S/P
- f. Approved

**4. UCC 11-12 124 BA- Physical Education- Fitness Director Option MP**

- a. B. Zhou - modify program to be in compliance with STAR Act and replace REC courses in the program that were frozen last year.
- b. C. Jacobs - All syllabi have an E grade rather than an F grade. Need to be revised.
- c. DSS statements in all syllabi are insufficient. Contact information needs to be updated and detailed for all syllabi.
- d. 2-year and 4-year Road Maps need to be modified.
- e. C. Bordinaro moved to approve pending revised grading scales and DSS statements for all syllabi and revised roadmaps. J. Wilkins seconded. M/S/P
- f. Approved Pending

**5. UCC 11-12 125 BS- Physics- Physical Science Option MP**

- a. C. Jacobs- Physics department thought that the TMC (Transfer Model Curriculum) did not include as much math as a physics major should. This option fits the TMC best. It is geared toward students who plan to teach general science at the secondary school level. There are currently no students enrolled in this option.
- b. Physics is removing a lab and waiving SMT requirement; this has been approved by GE.
- c. C. Jacobs- Road Maps and program learning outcomes need to be submitted. She will contact department chair J. Price to set up a meeting and discuss learning outcomes.
- d. K. Chai moved to approve pending Physics department chair meeting with C. Jacobs to submit revised Roadmaps and submission of current Program Learning Outcomes. J. Keville seconded. M/S/P
  - i. Approved Pending

**Marital Family Therapy- Michele Linden**

**1. UCC 11-12 112 MFT- Marital Family Therapy MP**

- a. Program changes need to be in place by August 2012 to be in compliance specifically MFT 560. Modifications include uncoupling the practica and

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fieldwork courses as co-requisites. The arrangement of courses will also be modified so students will be ready and trained to go into their fieldwork. This makes CSUDH's program popular with local agencies. The fieldwork and education were out of step with each other, that is also why these changes are being made.

- b. There are no changes in the number of units, remain at 60 units. The proposed Frozen Course (MFT 574) has not been offered in 5 years. It is not a required course.
- c. M. Linden also submitted request by memo to T. Haney to activate MFT 599 (1 unit). To be taken in preparation, not a requirement, for the comprehensive exam. If it were required, then the MFT would be a 61 unit program.
- d. M. Maki- asked who would be assigned the workload for the 599 course.
- e. M. Linden- workload would be assigned to her. (C-78) If MFT 599 was made a requirement, approximately 20-30 students take comps each year.
- f. Students taking fieldwork would take MFT 599; those not doing fieldwork would have to enroll in 600 to maintain continuous enrollment. Most students choose to take fieldwork to work toward their required 3000 hours.
- g. J. Keville - would students be able to be required to finish their fieldwork before they take comps?
  - i. M. Linden- that requirement would postpone graduation by a summer and semester because of comp exam scheduling.
  - ii. MFT 599 or 595 is the vehicle that gets students to the comps, not the 600 course.
- h. M. Maki- suggested they remove this aspect of proposal and revisit the topic with the dean and M. Linden. The proposal needs a dean's impact statement as well.
- i. UCC- Remove MFT 599 from proposal and look at it as a whole.
- j. Tabled

- 2. **UCC 11-12 113 MFT 510** **MC**
  - a. K. Chai moved to approve. D. Hoopes seconded. M/S/P
  - b. Approved
- 3. **UCC 11-12 114 MFT 511** **MC**
  - a. J. Keville moved to approve. K. Chai seconded. M/S/P
  - b. Approved
- 4. **UCC 11-12 115 MFT 520** **MC**
  - a. C. Bordinaro moved to approve. K. Chai seconded. M/S/P
  - b. Approved

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5. **UCC 11-12 116 MFT 521** **MC**
  - a. D. Hoopes moved to approve. J. Keville seconded. M/S/P
  - b. Approved
  
6. **UCC 11-12 117 MFT 530** **MC**
  - a. FYI for the syllabus- SLO stem does not work with outcome #2. Grammatically incorrect.
  - b. P. 4 of syllabus- wrong grading scale. Not consistent with the proposal; needs to be revised.
  - c. K. Chai moved to approve with changes. J. Keville seconded. M/S/P
  - d. Approved Pending
  
7. **UCC 11-12 118 MFT 531** **MC**
  - a. D. Hoopes moved to approve. J. Keville seconded. M/S/P
  - b. Approved
  
8. **UCC 11-12 119 MFT 540** **MC**
  - a. Grading scale format is incorrect and needs to be fixed. It should be A-B/NC.
  - b. J. Keville moved to approve pending revised syllabus. C. Tubbs seconded. M/S/P
  - c. Approved Pending
  
9. **UCC 11-12 120 MFT 541** **MC**
  - a. K. Chai moved to approve. C. Bordinaro seconded. M/S/P
  - b. Approved
  
10. **UCC 11-12 121 MFT 560** **NC**
  - a. New course combines 2 state requirements. This has been taught as a special topics course. Department wants to make it a new course.
  - b. Proposal Form- grading should be A-F.
    - i. T. Haney will make the correction on the form.
  - c. Syllabus needs a revised grading scale to include D+ and F grade.
  - d. M. Maki- there's no impact statement for this course. Concerned because Psychology has not weighed in on this course.
  - e. An impact statement is needed from the CPS dean and from psychology.
    - i. Carl Sneed is interim graduate coordinator for Psychology.
    - ii. M. Linden was advised to email him and Psychology chair Mark Carrier informing them of the new courses proposal and asking if there are any objections.
  - f. Tabled until CPS dean's impact statement and feedback from Psychology department are received.

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**11. UCC 11-12 122 MFT 574**

**FC**

- a. C. Bordinaro moved to approve. M. Beheshti seconded. M/S/P
- b. Approved

**5. Adjourn: 11:30am**

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