



California State University
Dominguez Hills

Office of Academic Programs • 1000 East Victoria St. • Carson, CA 90747

UNIVERSITY CURRICULUM COMMITTEE

Wednesday, September 12, 2012

10:00-12:00 – Provost's Conference Room

Minutes

Present: M. Maki, T. Peralta- Catipon, M. Furusa, K. Bragg, J. Gasco, L. Stallworth, D. Sherman, M. Krivokuca, K. Chai, C. Bordinaro, M. McKellip, J. Bersi, J. Davis, C. Jacobs, J. Han, T. Haney, M. Banda- Medina

Guests: C. Blackaller, J. Dote-Kwan, L. Langford, D. Hembacher

1. Call to Order 10:13 am

2. Approval of Agenda: J. Davis moved to approve. C. Bordinaro seconded. M/S/P

a. Approved

3. Approval of May 9, 2012 Minutes: K. Chai moved to approve. C. Bordinaro seconded. M/S/P

a. Approved

4. C. Jacobs- Welcome and introduction of committee members.

5. 2012-13 Curriculum Calendar

a. T. Haney- Calendar lists the deadlines that items need to be submitted for inclusion in the Curriculum Register, scheduler dates, moratorium dates, and Chancellor's Office deadlines for Fast Track programs. University catalog deadlines have not been inserted yet. The calendar will be posted online once minor revisions are made for campus community.

b. C. Jacobs- All department chairs need this information for deadlines to get items through the curriculum process and into the catalog by the required/desired term.

6. Curriculum Guide Overview

FC = frozen course, MC = modified course, NC = new course, RC = retired course FP=frozen program, DP=discontinued program, MP = modified program, NP=new program

- a. C. Jacobs- The review of the Curriculum Guide ongoing process to update. The wording has been updated.
- b. T. Haney- It has not been decided if the new curriculum proposal forms will be used. Art and Design used them and didn't like them. Math did not have an opportunity to pilot the new forms. Business has said they are going to try them. At this time, reviews are not stellar.
- c. K. Bragg- feedback is that the forms are complex and cumbersome to go through. Faculty could not fit what they wanted to say in the space allotted. Come up with something to help people.
- d. M. Furusa- Identify what they need help with.
- e. J. Davis- Suggested separate sheet/guide to help with each question to assist with answer.
- f. K. Bragg- advised that the new forms not be thrown out; suggested making them more user-friendly with more explanation. For example, do a one-on-one instruction with faculty.
 - i. J. Bersi- hold a workshop on how to use the form for faculty who want to pilot the form.
 - ii. M. Furusa- scheduling time-certain at chair's council meeting and they can give feedback.
 - iii. C. Jacobs- we need to remind the faculty/departments that if the forms are completed correctly then proposals will not get sent back from UCC for revision.
- g. J. Davis suggested a "How-To" Guide on the UCC website that includes screen shots as a visual walk through of the process.

7. UCC Roster

- a. There are currently 3 vacancies on UCC: CBAPP- CBAPP Associate Dean Tom Norman is working on electing a representative. Academic Senate has the call out to select a representative. Graduate Council chair should be elected at the first meeting on Monday, September 17th.

8. Old Business- Curriculum Proposals- Special Education

FC = frozen course, MC = modified course, NC = new course, RC = retired course FP=frozen program, DP=discontinued program, MP = modified program, NP=new program

- a. C. Bordinaro- one of pending issues was lack of impact statements.
 - i. T. Haney- the impact statement has been prepared and is waiting for the CPS Dean's signature. It will be submitted it to Academic Programs after it is signed.

C. Blackaller- started last spring. Focus today MASPE and Credential Auth. Gave overview of the program modification.

9. UCC 11-12 126 MA Special Education MP

- a. C. Bordinaro moved to approve pending receipt of revised syllabi. J. Davis seconded. M/S/P
 - i. Approved Pending
- b. C. Blackaller- modification includes changing from 3 options to 1 option which makes the MA a stronger program and a more advanced degree.
- c. J. Dote-Kwan distributed and gave an overview of a cost analysis of the WTU's per semester for the Special Education MA programs.
 - i. The revised/proposed program is 36 WTUs. Existing (current) 37.5 WTUs. Proposed cheaper by 1.5 WTUs per semester.

10. UCC 11-12 129 SPE 582 NC

- a. C. Bordinaro commented that she is happy to see the research course and looks forward to seeing students in the library.
- b. J. Davis- Disabled Student Services office has relocated; confirm and update the phone number.
- c. J. Bersi- course proposal form Item #6 lists GED 500 as required as prerequisite. Item #18b states no prerequisites are required for the course.
 - i. C. Blackaller- it is her personal recommendation to remove the prerequisite to the faculty. There will be further discussion about this.
- d. C. Bordinaro moved to approve pending correction to prerequisite on proposal form. J. Gasco seconded. M/S/P
 - i. Approved Pending

11. UCC 11-12 130 SPE 583 NC

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- a. C. Bordinaro – minor typo: SLO #5 “critically discuss”.
- b. C. Bordinaro moved to approve. K. Chai seconded. M/S/P
 - i. Approved

12. UCC 11-12 131 SPE 584 NC

- a. L. Stallworth- Typos grading B+ should be 87; Grades D/F both list 63%.
 - i. Grading scale needs to be revised.
- b. Typo- Activity #6 “SPE 858”; should be “585.”
- c. M. Furusa moved to approve pending correction of grading scale and typos. K. Chai seconded.
 - i. Approved Pending

13. UCC 11-12 132 SPE 585 NC

- a. T. Haney- Asked if the department wanted enrollment restrictions to be enforced electronically.
 - i. J. Dote-Kwan- Yes; the department will give permission numbers to students to override the restriction.
- b. K. Chai moved to approve. J. Davis seconded. M/S/P
 - i. Approved

14. UCC 11-12 140 SPE 542 RC

15. UCC 11-12 145 SPE 507 RC

16. UCC 11-12 145 (a)SPE 524 RC

17. UCC 11-12 148 SPE 544 RC

18. UCC 11-12 149 SPE 546 RC

19. UCC 11-12 150 SPE 562 RC

- a. J. Davis moved to retire the courses. K. Chai seconded. M/S/P
 - i. Approved- Retired

20. UCC 11-12 152 SPE 504 NC

- a. M. Furusa moved to approve. C. Bordinaro seconded. M/S/P
 - i. Approved

21. UCC 11-12 153 SPE 523 MC

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- a. Justification grammatically error “need”- should be “needed”
- b. L. Stallworth- asked if the course is going to change from being multicomponent. C. Blackaller- the course will stay the same.
- c. J. Gasco moved to approve. C. Bordinaro seconded. M/S/P
- d. Approved

22. UCC 11-12 154 SPE 525 MC

- a. Justification grammatically error “need”- should be “needed”
- b. C. Bordinaro moved to approve. J. Han seconded. M/S/P
 - i. Approved

23. UCC 11-12 155 SPE 526 MC

- a. C. Bordinaro- Minor typo: p. 3 Learning Activities. L is underlined; not italicized.
- b. C. Bordinaro moved to approve. K. Chai seconded. M/S/P
 - i. Approved

24. UCC 11-12 156 Early Childhood SPE Credential Authorization MP

- a. K. Chai moved to approve. C. Bordinaro seconded. M/S/P
 - i. Approved

25. Adjourn: 11:33am