In attendance: Academic Senate Chair Thomas, Vice Chair Talamante, Parliamentarian Ortega, FPC Chair Pinto, EPC Chair Russo, Secretary Ospina, NTTF Rep – Anderson, Statewide Senator Norman, Academic Senate Coordinator Walker
Absent: Statewide Senator Celly

Guests: Provost Spagna, Vice Provost O’Donnell, NTTF Griffey, NTTF Mendoza Diaz

2:30 Chair Report

- Calendar Updates – Curricular Town Hall 11/1; New Faculty Reception 11/13, Budget Town Hall November 19th; Student Success Analytics program starting on 11/21 with nominations on 11/8; GE Assessment Workgroup on 12/11; Incubator event on 11/15. Any updates? Talamante requested at the Senate meeting that he post calendar updates on a slide in the Senate for all to see when they come in and/or put it in the agenda.

- 2019-2020 AY 360 Evals under PM 2019-2020 – Process Changes? Changing the instrument or means in which it was collected. Senate discussion item when announcing the 10 people under review this year, open question, the Provost and President have given us an executive summary, do we need to change anything? Pinto asked if we could first go to Pres/Provost before the Senate discussion as to what they think could be improved. Talamante thought that sending out the instrument as part of our materials ahead of time to remind folks what it looked like and what the questions were, might yield more substantive feedback. Thomas thought we would tee it up the discussion for 11/20 and have a larger discussion at Senate Executive Committee on 11/13 in preparation for that.

- EXEC 19-14: How to present Second Reading

- ASCSU 3397 – AB 1460 efforts (11/1) Senates asked for guidance on creating the Ethnic Studies requirement. Dean Costino working with a GE assessment working group. Broke into 8 core competencies and seeing where they exist in current framework. We’re not at the right place to make suggestions because of these ongoing conversations. Next a town hall, then presented to EPC and the Senate. Pinto: Previous working group on how to assess GE and the incorporation of HIPs. P. Kalayjian on both groups. American Institutions no agreement on assessment. Not sure if the current working group is the right place to consider Ethnic Studies. Thomas – Also working on Area D and Cultural Pluralism and had town halls last semester. K. Pinto – how do we
include ethnic studies folks? Russo – they are on it too. Ortega – there is supposed to be a result by the end of spring from Senate resolution. Russo – competencies will be the new organization than current categories. G.E. L.O. include an ethnic studies category. Norman – are the members looking at the statewide Drop Box for what other CSUs are doing. Also, sounds like we could give feedback of where we are at. Difficult to get all 23 CSUs to agree on the same format.

- Graduation – Faculty/Student involvement – discussion with Provost. Video montage with Senate Chair with all of the faculty award winners to start off the graduation and a student speaker included. Interest in creating a committee to select those participants. Concern about having a number of people stand up and down time wise. Provost – President wanted the serious to work efficiently and effectively b/c of previous year’s 4 and 3 hour sessions. But they ended early and there is room to add. Tennis stadium not an effective screen. Need a commitment that it is time certain and within the given time limit. He is willing to champion. Need to have a student and faculty voice on stage. Talamante – Agree w/everything Provost says. Adding faculty and staff back into platform party and announcing their names as they walk in doesn’t take more time and there is room. Thomas – didn’t the teaching awardee used to carry the mace? Yes. Provost – thinks it’s better to have Senate chair because only one person carries it. Thomas thinks if they Senate chair gets to speak nice to spread the roles. Provost – colleges shouldn’t be spread over three graduations. Like tetris trying to figure out how to fit everyone in.

- Spring Retreat – Merits (other options?) Think about this for next Exec. Enrique – receiving the stickies was helpful from previous retreats. 1/20/2020 is the first week of Senate. Getting input for ?, which will be needed while we are on break.

- Election for replacement NTTF for spring? Yes, it was agreed that an election will be run to replace NTTF Griffey.

- Replacement Parliamentarian – Ortega will be stepping down. Thomas will reach out to three different parties to see their availability/interest.

2:45

Provost Report

- Touchdown Space Lockers & Faculty/Staff Parking Spaces – knows what needs to happen with lockers and needs more detail for the faculty parking spaces. VP Coley taking staff to task for responsibility on key fobs. Put it in writing and vault up to Provost. We need to start anticipating needs like hiring 5 lock smiths instead of only one and use the rest as temporary staff for busy season. UFO – we don’t advertise to faculty that they won’t be paid for 6 weeks after hired. Having rooms ready – computer and chair. The more specificity the better for addressing in a more timely way. Doesn’t know what the hold up with the lockers is…handicapped parking now blocked by a fence – send a photo to help with the specificity.
• Academic Affairs Budget Group? – Town hall coming up where we will make the broader announcement. Ask Ken when he comes what the time line is? Wants to finish this before VP Coley finishes in this interim position. Call for 5 faculty – tenure/NTTF from different colleges. Ortega – With library we need 6, so one from each.

• Resolution to Policy process – should we create policy? Under certain circumstances? Still the need for AA to still look at for CBA compliance, etc. Pinto – has talked with AVP Koos on FPC. Does see us do some kind of change. She has not seen it this way but would support efforts to make it more streamline. Would welcome because things around faculty personnel they end up resting in FAD and faculty should probably want more voice. SJSU does it for policy updates. Moving from legacy to the aspirational part of moving forward. This is the conversation in the FPC, which makes more sense. Provost – so many things just languishing, so we worked for a better flow, now we are ready for the next evolution. We have problems with multiple policies, some need retired, and they create contradictions. Alice is working in this capacity to update. We can up our game, and we do need expertise. We don’t want this in the hands of people who come and go. For updates to policy it makes sense, but with new policy we want the expertise. Also evolving how we post policies making them searchable by key words instead of just by title. Norman – much easier to make policy with stability and working together from the FAD and Senate sides. We need to find good people to take these positions (on Senate Exec too). Provost – need to find people who can situate themselves as learners and not just defend their positions.

• RSCA – bringing Dean of Research and Graduate Studies in (J.Price) to get us back to an elected committee.

3:15 Exec 19-14 – Joint Statement of Shared Governance

• Second Reading Preparation – agenda for ASI as an action item

3:40 EPC Report

• RD Policy – will get Admissions and records feedback
• Distance & Hybrid Policies Implementation Team – some Exec have already sent feedback. Others will follow up before it goes to Senate next week.

4:00 FPC Report

• Grad Council Charge Update
• Ombudsperson Feasibility and Needs Analysis – problems in colleges, problems with staff, ability to see patterns. FPC calling for the needs analysis. Administration concern about mediation term and idea of conflict resolution. Be careful in laying out the benefits rather than the problem focus of our campus. Pinto brought up in FPC and librarian member sent the policies from
other campuses, and they will look at the policies. Thomas – will present to Exec and then take it to Senate for further recommendation.

4:20 NTTF Service Professional Development Credits, Ken O’Donnell
Attended also by NTTF faculty members Griffey and Mendoza Diaz
- Option of a choice between professional development funds or stipend suggested. Also, making sure the faculty get control over their use of these professional development funds. Working with admins to make sure the coding is flexible rather than the strict budget category of “Professional Development” Moving to stipends helps with issues of entitlement in departments if taken in WTUs. Starting with $5000 per semester as a base then divide by 128 hours = approx. $40 p/hr. Provost wanting to take the $12,000 per semester already being invested. He would like to spread this out more to allow compensation for more NTTF serving on committees. Griffey – shifting in the middle of people’s terms problematic. So this would be for those incoming. Mendoza Diaz – 3 units of assigned time to count towards entitlement. This happens with CFA service, but a letter needs to go to the department from AA, which would solve this problem. Griffey – what went out in the call was serving on Senate for 3 WTUs. The MOU came out in late September – at least for him. Others got theirs later. So making sure that all requirements in call for service. Also, meeting times in CFS for committees. Clarification of onboarding needed. Mendoza Diaz has not been paid, but Griffey has. Anderson – Thomas has been diligent about follow ups for pay. Will service on Senate involve additional committee service? Pinto – third option of WTUs? Thomas – problem of getting to 3 WTUs and evaluating committee service in WTUs difficult. Mendoza Diaz – partial WTUs could be given. A basic discussion of WTUs helping with entitlemets and connection to campus. Griffey – there are other models whether hourly pay or hours, but the recognition of service is important. Thomas – stipends for committee service but for Senate Exec and Senate Rep positions. Maybe we don’t add additional committee service and award 1.5 WTUs. Pinto – what about the work reaching out to other NTTF as part of the service and gaging hours and better institutionalizing it. This is about 600 NTTF represented between the three. Norman – Exec should consider doing a job analysis. Evaluating service hours helpful. Should be Senate service. We don’t need to add things on. Thomas – Our input on committee service is yes to stipend or professional service option, paid at between $40-$50. For the Senate service, more work needs to be done to figure out appropriate compensation. We don’t need them to serve additional service. We think all three options should be on the table for these three. Anderson – would like all three to meet with O’Donnell to get more of their experience and input. Mendoza Diaz – CFA Cal Poly Pomona and non-tenure track contributions to shared governance

4:30 Senate Exec Reports – scheduled meetings, support, issues
• Vice Chair – Gender Equity Task Force
• NTTF Representative
• Secretary
• Parliamentarian
• Statewide Senators – 3397/AB 1460

5:00 Meeting adjourned