General Education Committee

Monday, October 8, 2018

10:00am - 12:00pm – Provost’s Conference Room

MINUTES

Present: D. Hoopes, L. Edwards, K. Costino, P. Kalayjian, J. Wilkins

1. Call to Order – M/S/P
2. Approval of Agenda - M/S/P
3. Minutes
   a. Tabled – M/S/P
4. Guidelines/Guiding Notes for GE Course Reviewers
   a. 3 mock-ups
      i. Area C
      ii. Area D
      iii. Area E
   b. Remove IGESTE information since it doesn’t apply to the CSU
   c. Program Learning Outcomes
      i. Align = PLOs so we can assess down the road
   d. Determine how we want to align goal -> outcome -> skill on an individual course level
   e. As a campus, we had many more rules/guidelines
      i. GEC needs to decide if it wants to make a recommendation or whether to use
         the Guiding Notes or have more layers to the review process
   f. Committee history (?) = see which area the content aligns with Humanities vs. Social Sciences
      i. The notes do changes every year (revise in October) not so much changes in
         guidelines but provide clarity/clarifying and improvement
   g. K. Costino: need to have a broader discussion regarding assessments
      i. What GE assessments look like at other campuses
   h. Area G => need to make a recommendation on what to do because it must be corrected
      this year for current catalog
      i. Make a University Graduation requirement?
   i. PLOs done for about two years
      i. How to align courses with PLOs?
         1. Ad hoc committee works on this
      ii. GE goals & outcomes
      iii. Align = the areas
     iv. 7 overall PLOs
        1. 1) Overall; 2 – 4) Skills; 5) Science; 6) Humanities; 7) Social Science
        2. Have the 7 goals and rotate through them
a. How do we cycle through the PLOs (including the sub-topic list of outcomes)?
   b. Perhaps assign a group of people to work on how to assess
      i. Include someone from GE and faculty who teach in the area

5. Next Steps
   a. Area G
      i. What do you think about not changing anything
         1. Move to University Graduation requirement for 1 year as a temporary fix
         2. Determine if a “Town Hall” is needed on where to “put” Area G
   b. Previous Area C courses meet 1 objective where Area D required to meet all requirements?
   c. K. Costino will take suggestions to EPC for a stop gap for now to have a larger conversation
   d. Response from K. Costino (This response is not accurate)
      i. USLOA/PRP
      ii. Process started = GE PLOs about 2 years ago
      iii. Assessment = developing a process
      iv. We understand GE is a program
   e. K. Costino will draft paragraph for GEC to review before sending to K. O’Donnell
   f. Area C
      i. Eliminate information from Catalog
      ii. Student use of Catalog
         1. Redo the catalog descriptors
   g. Still need information for people who want to develop a course for GE
      i. Adapted recommendations for what campus might want from the CSU guidelines
   h. What are the processes for updating the Catalog copy
      i. Does this go to Senate?
      ii. Who has the authority?
         1. Can GEC make a recommendation to Senate?
         2. Program modifications through UCC?
      iii. D. Hoopes thinks there is a campus consensus that GE was/is a “mess”
         1. Obligated to be assessed if you are GE
   i. No Guiding Note from CSU for Area F
      i. Working group to develop guidelines
         1. Viable application system/procedure
            a. Paperwork
            b. Objective
         2. Clear criteria
            a. Include the basic skills courses?
            b. Return t departments to see if they
3. Start having conversations regarding assessment to rather than the criteria
   a. Guiding notes vs. old catalog copy
4. Senate sponsored Town Hall
   a. Program Learning Outcomes
   b. Assessment
   c. Area G
   d. Frustrations
   e. Dean Costino will look to see what kind of support we can get
5. International students
   a. Notify CEIE of all new programs
   b. Need to notify CEIE
      i. New degrees/ concentrations
      ii. Degree elevations
      iii. discontinued