



Meeting Information

Meeting Title: ATI Steering Committee Meeting
Location: WH-442
Meeting Called By: Committee Chair

Date: 10/02/2017
Time: 2:00 pm – 3:00 pm
Purpose: Annual Report Status

Attendees

Checkmark “√” or “X” indicates the attendee is present.

Attendee	Representing	√
Marci Payne	IT AVP, Chair	
Reza Boroon	IT Academic Technology	
Bill Chang	IT Enterprise Applications	
Sally Yassine	Contracts & Procurement	
TBD	Student DisAbility Res Center	
Rick Dorsey	Bookstore	
Jim Hill	Faculty Affairs	
Amy Bentley-Smith	Public Affairs	
Eva Alvarado	Human Resources	
Mitch Avila	Dean, CAH	
Lynda Wilson	CEIE	
TBD	ASI	

Attendee	Representing	√
Laura Talamante	Academic Senate Chair	
Wei Ma	Faculty	
Staff Support Team Members:		
Amanda Enriquez	Bookstore	
Karrah Cunningham	Student DisAbility Res Center	
Steve Williams	DHTV	
Kulong Cha	IT Web Team	
Shon Lee	IT Web Team	
Tak Yee Poon	IT Web Team	

Agenda

#	Agenda Topic	Led By	Time Allotted
1	• Welcome	Marci Payne	2 min.
2	• Status report from groups on annual report (due for review on 11/3) <ul style="list-style-type: none"> ○ Instructional Media: <u>Reza</u>, Rick, Amanda, Jim, Laura, and Karrah ○ Web Accessibility: Bill, Amy, Wei, Kulong, <u>Shon</u>, and Tak ○ Procurement: <u>Sally</u>, Eva, Mitch, and Lynda 	Marci Payne	50 min.
3	• Discuss next meeting date: Monday, 11/6/2017 at 2:00-3:00 pm	Marci Payne	3 min.

Meeting Summary

Agenda Discussion and Decisions	
1	• Welcomed those in attendance
2	• Status report from groups on annual report (due for review on 11/3)
3	• Next meeting date:

Action Items

#	Action Item	Date Originated	Expected Completion	Status	Assigned To
1	Assign working groups to complete the annual review	09/18/2016	11/03/2016	In Progress	Groups
2					
3					
4					