



Meeting Information

Meeting Title: ATI Steering Committee Meeting	Date: 03/03/2016
Location: WH-442	Time: 1:00 pm – 2:00 pm
Meeting Called By: Committee Chair	Purpose: Review Initiatives

Attendees

Checkmark “√” or “X” indicates the attendee is present.

Attendee	Representing	√
Marci Payne	IT PMO, Chair	X
TBD	IT Academic Technology	
Bill Chang	IT Enterprise Applications	
Garth Kwiecien	Contracts & Procurement	
Patricia A. Wells	Student Disability Res Center	
Robert “Will” Crawford	Bookstore	X
Kate Esposito	Academic Affairs	
TBD	Faculty Affairs	
Brenda Knepper	Public Affairs	
Eva Alvarado	Human Resources	X
Mitch Avila	Dean, CAH	
Kim McNutt	Dean, CEIE	
Representative	ASI	

Attendee	Representing	√
Jim Hill	Academic Senate Chair	X
Naomi Moy	Faculty	X
Wei Ma	Faculty	
Farah Fisher	Faculty	
Staff Support Team Members:		
JuLinda Holmes	Student Disability Res Center	
Karrah Cunningham	Student Disability Res Center	
Angel Covarrubias	Bookstore	
Reza Boroon	IT Academic Technology	X
Shon Lee	IT Web Team	X
Tak Yee Poon	IT Web Team	X

Agenda

#	Agenda Topic	Led By	Time Allotted
1	<ul style="list-style-type: none"> Welcome and Introductions 	Marci Payne	2 min.
2	Review ATI Plan for 15-16 Goals and determine the following: <ul style="list-style-type: none"> Any barriers we need help on? Any changes or edits? 	Marci Payne	50 min.
3	<ul style="list-style-type: none"> Discuss/Determine next meeting date 	Marci Payne	3 min.

Meeting Summary

Agenda Discussion and Decisions	
1	<ul style="list-style-type: none"> Welcome and Introductions
2	Review ATI Plan for 15-16 Goals and determine the following: <ul style="list-style-type: none"> Any changes or edits? <ul style="list-style-type: none"> DSS stations in Libarary not working Accessibility on the cover page, not Academic
3	<ul style="list-style-type: none"> Next meeting date: May 5, 1:00 – 2:00 pm

Action Items

#	Action Item	Date Originated	Expected Completion	Status	Assigned To
1	Complete the ATI web portion of the Annual Report	10/09/2015	10/19/2015	Complete	Shon & Tak
2	Update the ATI Multi-year Plan	10/05/2015	11/13/2015	Complete	Marci
3	Submit the ATI Annual Report	10/05/2015	11/13/2015	Complete	Marci
4	Review ATI Plan for 15-16 Goals	02/11/2016	03/03/2016	Complete	All Members