



# ATI Steering Committee Meeting

## Agenda & Meeting Summary

### Meeting Information

**Meeting Title:** ATI Steering Committee Meeting  
**Location:** WH-442  
**Meeting Called By:** Committee Chair

**Date:** 01/10/2017  
**Time:** 3:00 pm – 4:00 pm  
**Purpose:** Begin Reviewing Planned Commitments

### Attendees

Checkmark “√” or “X” indicates the attendee is present.

Attendee	Representing	√
Marci Payne	IT AVP, Chair	X
Reza Boroon	IT Academic Technology	X
Bill Chang	IT Enterprise Applications	
Sally Yassine	Contracts & Procurement	
TBD	Student Disability Res Center	
Robert “Will” Crawford	Bookstore	
Kate Esposito	Academic Affairs	X
TBD	Faculty Affairs	
TBD	Public Affairs	
Eva Alvarado	Human Resources	X
Mitch Avila	Dean, CAH	X
Steve Williams	CEIE	X
Representative	ASI	

Attendee	Representing	√
Jim Hill	Academic Senate Chair	
Naomi Moy	Faculty	
Wei Ma	Faculty	X
<b>Staff Support Team Members:</b>		
JuLinda Holmes	Student Disability Res Center	
Karrah Cunningham	Student Disability Res Center	X
Jorge Stenz	Bookstore	
Kulong Cha	IT Web Team	X
Shon Lee	IT Web Team	X
Tak Yee Poon	IT Web Team	X

### Agenda

#	Agenda Topic	Led By	Time Allotted
1	<ul style="list-style-type: none"> <li>Welcome</li> </ul>	Marci Payne	2 min.
2	<ul style="list-style-type: none"> <li>Review Miami University DOJ Findings</li> <li>Introduce update of Section 508 Standards</li> <li>Assign groups to review 16-17 plan commitments &amp; identify areas of concern</li> </ul>	Marci Payne	50 min.
3	<ul style="list-style-type: none"> <li>Discuss next meeting date: 2/14/17, 3:00pm – 4:00pm</li> </ul>	Marci Payne	3 min.

### Meeting Summary

Agenda Discussion and Decisions	
1	<ul style="list-style-type: none"> <li>Welcomed those in attendance</li> </ul>

Agenda Discussion and Decisions	
2	<ul style="list-style-type: none"> <li>Reviewed Miami University DOJ Findings                             <ul style="list-style-type: none"> <li>We need to review the findings and make sure we have documented Equally Effective Alternate Access Plans (EEAAP) for each of the findings for items we use.</li> </ul> </li> <li>Introduced update of Section 508 Standards                             <ul style="list-style-type: none"> <li>Information and Communication Technology (ICT) Final Standards and Guidelines: <a href="https://www.access-board.gov/attachments/article/1877/ict-rule.pdf">https://www.access-board.gov/attachments/article/1877/ict-rule.pdf</a></li> <li>An Overview of the Revised 508 Standards and 255 Guidelines: <a href="https://www.access-board.gov/guidelines-and-standards/communications-and-it/about-the-ict-refresh/final-regulatory-impact-analysis#_Toc471376815">https://www.access-board.gov/guidelines-and-standards/communications-and-it/about-the-ict-refresh/final-regulatory-impact-analysis#_Toc471376815</a></li> </ul> </li> <li>Assigned groups to review 16-17 plan commitments &amp; identify areas of concern                             <ul style="list-style-type: none"> <li>Review the 16-17 ATI Plan commitments for your section and document the current status of each and identify areas of concern with possible solutions to get us past the barriers that may be impeding our progress.</li> <li>University Accessible Technology Initiative (ATI) Plan: <a href="http://www4.csudh.edu/Assets/CSUDH-Sites/Access/docs/AccessibleTechnologyInitiative-Resources/University-Accessible-Technology-Initiative-Plan-2014-2017.pdf">http://www4.csudh.edu/Assets/CSUDH-Sites/Access/docs/AccessibleTechnologyInitiative-Resources/University-Accessible-Technology-Initiative-Plan-2014-2017.pdf</a></li> <li>Instructional Materials Group: Reza, Mitch, Steve, Kate, Karrah, Will, and Jim</li> <li>Procurement Group: Sally, Eva, Naomi, JuLinda, and Jorge</li> <li>Web Group: Shon, Tak, Kulong, Wei, and Bill</li> </ul> </li> </ul>
3	<ul style="list-style-type: none"> <li>Next meeting date: 2/14/17, 3:00pm – 4:00pm</li> </ul>

### Action Items

#	Action Item	Date Originated	Expected Completion	Status	Assigned To
1	Review 16-17 plan commitments & identify concerns	1/10/2017	2/14/2017	In Progress	Groups
2	Review DOJ findings and work on EEAAPs	1/10/2017	2/14/2017	In Progress	Reza
3					
4					