

From: [VP Administration and Finance](#)
To: [All Employees](#)
Subject: California Attorney General's Expansion of Banned Travel States
Date: Monday, July 19, 2021 9:02:11 AM



Dear DH Travelers,

Welcome back as we usher in the new fiscal year. As communicated previously, travel restrictions have been modified starting June 1, 2021. This is a reminder that although you may begin traveling for approved campus business, approving managers should ensure that the [CDC Travel](#) website for the destination has been reviewed **prior to** approving travel. The CDC is currently recommending that individuals who are not vaccinated should not travel internationally. Prior to international travel being submitted for the President's approval, approving managers should check the protocols in place for the destination. Please visit [CSUDH Travel website](#) for additional travel resources.

Please note that blanket travel requests are only allowable for local travel and in-state travel without an overnight stay. All in-state travel with overnight stay, out-of-state, and international travel will require a unique pre-approved travel request for each trip. The use of a blanket travel request is at the discretion of the travel approvers.

In accordance with state guidelines, all travelers seeking reimbursement of Personally Owned Vehicle (POV) mileage must establish, or renew, the state [STD 261 form or Authorization to Use Privately Owned Vehicles on State Business](#). This form asks the driver to attest to the vehicle meeting minimum requirements for insurance coverage and vehicle safety standards. The supervisor signs to authorize the employee to use a POV while conducting official state travel. The form is to be kept on file with the supervisor – do not send this form to Accounting Services or Risk Management. By signing the travel reimbursement form, the traveler and approver are attesting the STD 261 form is on file and current. For more information, please refer to Risk Management [Use of University and Private Vehicles Guideline policy](#).

Additionally, on June 28, 2021 Attorney General Rob Bonta announced that five new states would be added to the list of banned travel states as a result of new anti-LGBTQ+ legislation recently enacted in each state. The effective dates of this ban varies by state. For more information, please see the [California Attorney General's Expansion of Banned Travel States memo](#), which is available on [Accounting's travel website](#). For a list of states currently subject to AB1887 provision, please visit the [Office of Attorney General website](#).

The following states are currently subject to California's ban on state-funded and state-sponsored travel:

- Alabama
- Arkansas - effective July 29, 2021

Florida - effective July 1, 2021

- Idaho
- Iowa
- Kansas
- Kentucky
- Mississippi
- Montana - effective July 1, 2021
- Oklahoma
- North Carolina
- North Dakota - effective August 1, 2021
- South Carolina
- South Dakota
- Tennessee
- Texas
- West Virginia - effective July 8, 2021

Travel questions may be directed to travel@csudh.edu.

Be safe and stay healthy,

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