



**California State University**  
**DOMINGUEZ HILLS**

# University Budget Committee (UBC)

**Chair: Dr. Theodore P. Byrne**

**Staff: Stephen Mastro, AVP Administration and Finance**

**Homaira Masoud, Budget Director**

**May 8, 2015**

# AGENDA

**May 8, 2015**

**2:30-4:30**

**President's Conference Room, WH D444**

- I. Update of Operating Trust Divisional Status
  - Update or Realignment Process
  - Divisional Summary of Actuals through May 7
- II. Update of Operating Trust Centrally Monitored Estimated Savings/Deficit Summary
- III. 2015-16 Base Budget Challenges
  - CSU Budget Memo Not Yet Released
  - Commitments for Base Funding in 2015-16
- IV. Update on Committee Recommendations (if available) and the Strategies to Manage CY Utilization of Student Success and One-Time Funds
  - FY2014-15 Cost Transfer from Divisions to Student Success to Utilize as much as possible of the \$3M
  - One-Time Allocations not able to be Spent by June 30<sup>th</sup> will be Carried Forward as Special Project Funds
- V. Fiscal Services Team is Still Reviewing Sweep Status of other Trust Sources: (Fees, Lottery, IRA, Misc.)

## **OPERATING BUDGET REALIGNMENT PROCESS**

- Increase Effective Use of Current Fiscal Resources by Establishing Base and One-Time Budgets at the Departmental Level.
- Improve Utilization of the Data Warehouse Reporting Tool at the Divisional and Departmental Level.
- Identifying “Other Trust” Resources that may be Available to Divisions to Address Resource Needs.
- We have Redirected Revenue Sources Out of the Operating Trust to Increase Flexibility.
- Correcting Supplanting of the Operating Trust by Use of Lottery Funding.
- Drafting Policy for Effective Utilization of One-Time Funding Created from Management of Lapsed Salary and Carry Forward.

## FY2014-2015 DIVISIONAL SUMMARY as of May 7, 2015

Division	Base Budget	Revised Budget	Expenditure	Encumbrance	Budget Balance Available (BBA)	% of Budget Used
Academic Affairs	40,925,342	63,426,837	55,682,099	752,889	6,991,850	89%
Administration & Finance	11,043,943	17,920,850	13,854,376	1,129,542	2,936,931	84%
Enrollment Management & Student Affairs	8,560,044	14,144,902	12,399,916	598,340	1,146,647	92%
Information Technology	4,682,024	9,115,858	6,452,203	703,569	1,960,087	78%
President's Office	1,089,786	1,588,500	1,266,024	62,994	259,482	84%
University Advancement	2,163,457	4,458,924	2,871,872	256,387	1,330,665	70%
<b>Total DIVISIONAL BBA</b>	<b>68,464,596</b>	<b>110,655,871</b>	<b>92,526,489</b>	<b>3,503,720</b>	<b>14,625,662</b>	<b>87%</b>

# FY2014-2015 CENTRALLY MONITORED CARRY-FORWARD SUMMARY as of May 7, 2015

**CM Estimated Sweep Balance**

Tuition & Other Fee Revenue	154,132
CBA Comp Pool	84,474
Academic Technology ITS/BATS	77,557
Fiscal Operations	75,000
Risk Pool	400,000 <sup>1</sup>
Utility	500,000 <sup>2</sup>
IRA Admin	17,648
Security & Safety	50,000
University Events	7,358
Benefit Pool	615,636 <sup>3</sup>
Baseline Deficit	(671,000)
Contingent Reserve (Including one-time Reserve)	2,995,533
<b>Centrally Monitored Estimated Sweep Balance</b>	<b>4,306,338</b>

**Footnotes:**

<sup>1</sup> The balance could be higher at year-end.

<sup>2</sup> The balance could be higher at year-end.

<sup>3</sup> Estimated GSI benefit portion for Units R03/R08 and 14/15 retirement adjustment (\$1,526,000) amounts from CO are added.

# FY2014-2015 CENTRALLY MONITORED CARRY-FORWARD SUMMARY – Cont. as of May 7, 2015

**CM Special Purpose Funds Carry Forward**

Staff Compensation Pool	1,095,277 <sup>4</sup>
Scholarship and Fellowship (Includes SUG)	1,920,889
Athletics Equipment Funds	150,000
President's Penalty Fund	267,908
President's Initiative Fund	533,307
Advisory Board Student Success Forum	141,500
<b>Special Purpose Funds Carry Forward</b>	<b>4,108,881</b>
 <b>Total Estimated CM Carry Forward</b>	 <b>8,415,219</b>

**Footnotes:**

<sup>4</sup> A total of \$105k for Police Equity Adjustments has been distributed.

3% Comp Pool Available (Units R08 & R03 has not been processed yet)	1,546,518
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## **FY2015-2016 Budget Challenges**

1. CSU Budget Memo Has Not Been Issued.
2. Governors May Revise Budget Should be Issued Next Week.
3. Divisional Base Budget Deficits are Minimally Around \$6-8 Million.
4. Strategic Plan Estimated Costs for 2015-16 Identified Goals/Objectives is over \$10M.
5. Campus is Improving our Ability to Spend Available Resources Annually Which Results in Less Carry Forward Funding
  - Divisional Carry Forward Funding will be Roughly 50% of What it Was Last Year
  - Centrally Monitored Carry Forward will be 60% of What is was Last Year, of that 30% is for Special Purpose Funds Carry-Forward.

## **FY2015-2016 BASE BUDGET COMMITMENTS**

– From Prior Year Commitment	
• Business Accreditation	\$475K
– Mandatory Costs	
• 2% Compensation Pool	\$1.8M
• Salary Equity Pool	\$846K
• Benefits Pool	\$898K
– New Costs	
• Tenure Track Faculty	\$749K
• HR Positions	\$265K
• Student Union Rental	\$10K
• Lottery Supplanting Correction	\$552K
– Total	\$5.6M



# **FY2014-2015 UBC Committee Recommendation to President**

## **\$3,097M of Student Success**

### **\$748k of one-time funds**

- Recommendations were Provided to the President for Consideration on April 24<sup>th</sup> with Attached List of Programs/Positions Recommended for Funding and those Not Recommended.
- Strategy to Expend Funds in 2014-15 will be to Identify Costs for Programs Funded from Current Operating Trust Funds and Transfer them to the Student Success Fee Trust.
- One-Time Funds will likely Not be Expended by June 30<sup>th</sup> and as Needed will be Carried Forward into FY2015-16 as Special Purpose Funding.

## **FY2015-2016 UBC Committee Meetings**

- June or ? - Presentation and Recommendations to President for Uses of Estimated Base Funding to Support 2015/16 Strategic Plan Initiatives.
- Fall 2015 – Consider Allocation of Carry Forward One-Time Resources in Support of 2015/16 Strategic Plan Initiatives.
- Late Fall 2015 – One-Time Funds Allocation in Support of Strategic Plan Initiatives (contingent on funds being available).
- Spring 2016 – Consider Recommendations for an Additional \$2M in Student Success Base Funding to be Implemented in Fall Semester of 2016.