Prior to 1/21  **Adding a Class:** You can add classes using MyCSUDH. Note: if adding the class involves an exception, such as waiving a co-requisite or overriding a time conflict, you will need to submit the Change of Program form with your Instructor’s signature.

**Dropping a Class:** You can drop classes using MyCSUDH unless you’re enrolled in a co-requisite class, in which case the Change of Program form with your Instructor’s signature is needed.

**Grading Option (CR/NC) / Audit:** You should use the Grading Option Form or an Approval for Audit form, which require the Instructor’s signature. Note: you must already be enrolled in the class before submitting this request.

**Please Note:** Waitlists will be purged on 1/20/20.

1/21 to 2/6  **Adding a Class:** You can add classes using MyCSUDH. A Late Registration Permission Number from the Instructor/department is needed for each class. Since these permission numbers are time sensitive, you are encouraged to add each class immediately after obtaining the permission number. Note: if adding the class involves an exception, such as waiving a co-requisite or overriding a time conflict, you will need to submit the Change of Program form with Instructors signatures.

**Dropping a Class:** You can drop classes using MyCSUDH unless you’re enrolled in a co-requisite class, in which case the Change of Program form with the Instructor’s signature is needed.

**Grading Option (CR/NC) / Audit:** You should use the Grading Option Form or an Approval for Audit form, which require the Instructor’s signature. Note: you must already be enrolled in the class before submitting this request.

2/7 to 2/14  **Adding a Class:** You can add with a Change of Program form signed by the Instructor, Program Chair of the department, and Dean of the college offering the class.

**Dropping a Class:** You can drop with the Change of Program form signed by the Instructor and Program Chair of the department offering the class.

2/14  **Census:** Last day to add and/or drop classes without receiving a mark of “W” on your transcript.

2/17 to 5/1 You may appeal to add or withdraw by submitting the Petition for Exception, $10 processing fee, signed Program Change Form, and appropriate documentation:

2/17 to 4/10 Provide evidence to support a “serious and compelling reason” to add or withdraw.

4/13 to 5/1 Provide evidence of a “serious accident or illness” to withdraw from a class.