Spring 2020 Grading Modification in Response to the COVID-19 Pandemic:
No Credit and/or Course Withdrawal Options

1.0 Policy Purpose
The purpose of this policy is to provide grading options to students who were enrolled in
courses for the Spring 2020 semester when instruction was disrupted by national, state, and
local directives in response to the COVID-19 pandemic.

2.0 Policy Statement
The decision to move to alternative modes of instruction in mid-March 2020 was made in response
to a global pandemic and as such did not follow “normal” University Curriculum Review process.
Allowing students to request a “No Credit” (NC) and/or Withdrawal option for courses in Spring 2020,
including those previously not approved by the University Curriculum Committee (UCC) for this
grading format, will provide students with some flexibility in grading as a response to the pandemic.

3.0 Policy
3.1 The Grading Policy, as stated in the University Catalog, will be modified this semester to
allow undergraduate, post-baccalaureate, and graduate students to petition the Registrar’s
Office to request that any graded class of their currently enrolled course(s) for Spring 2020,
including those previously not approved by UCC for this grading format, have a “No Credit
(NC)” option. Students may request the “No Credit (NC)” option as follows:

3.1.1 The Grading Policy “NC option” for undergraduate students for Spring 2020
courses, shall be: the grades A, A-, B+, B, B-, C+, C, or C- and the grade NC (No
Credit) for the grades D+ or below, if petitioned.

3.1.2 The Grading Policy “NC option” for graduate and post-baccalaureate students for
Spring 2020 courses, shall be: the grades, A, A-, B+, B, B-, C+, and C and the grade
NC (No Credit) for the grades C- or below, if petitioned.

3.2 The modified Grading Policy allows students to petition to the Registrar to change to the No
Credit grading option for Spring 2020.

3.3 Courses not selected by the students for the “No Credit” option will stay in the current
grading format.

3.4 A student must petition to the Registrar’s Office for a grade change by June 1, 2020 to
convert a grade to No Credit (as described above) due to the special circumstances of the
COVID-19 pandemic (any fees will be waived), with the understanding that there may be considerable delay in updating their transcript to reflect the change.

3.5 Each student will make the final decision to request the choice of the “No Credit” option or letter grade for each course in which they are enrolled.

3.6 All advising units and departments/programs will offer students advising on the potential effects of choosing the No Credit option. Students in accredited or credentialing programs should consult with the faculty in their department before exercising this option. The list of the programs requiring such consultation can be found here.

3.7 Faculty will assign a letter grade as they normally would. The Registrar’s Office will convert grades equivalent to the NC in the “No Credit option” to NC, once grades have been posted and the student’s request has been received and processed.

3.8 These temporary changes supersede all other relevant university policies regarding Credit/Nc Credit grades for Spring 2020.

3.9 There will be a moratorium on changing academic standing for all students except those who are currently on academic probation and raise their GPA as prescribed in the University Catalog to achieve good standing, in which case they will be removed from academic probation.

3.10 Current limits to CR/NC units will be suspended in determination of Satisfactory Academic Progress (SAP) and Pace of Completion (Pace) for students.

3.11 Consistent with the Course Withdrawal Policy (AA 2006-16), the “Course Drop with Record of Enrollment Deadline” (W) on the Academic Calendar for Spring 2020 will be extended to June 1, 2020. Spring courses marked W will not count toward the 18-unit withdrawal limit.

3.12 The use of grading symbols IC (Incomplete Charged) and WU (Withdrawn Unauthorized) will be suspended for the Spring 2020 semester.

4.0 Related Information

4.1 University Catalog: Grades and Grade-points http://csudh.smartcatalogiq.com/2019-2020/Catalog/General-Information/University-Regulations/Grading/Grades-and-Grade-Points

4.3 CSUDH Academic Affairs Policies:

   4.3.1 AA 2010-04 GPA Computation for Graduate Program Courses
       http://www5.csudh.edu/aapm/pdf/aa-2010-04.pdf

   4.3.2 AA 2006-25 Minimum Grades in Graduate Program Courses

   4.3.3 AA 2006-16 Course Withdrawal Policy http://www5.csudh.edu/aapm/pdf/aa-
           2006-16.pdf

   4.3.4 AA 2005-13 Retention of Grade Records http://www5.csudh.edu/aapm/pdf/aa-

4.4 Academic Senate EXEC 20-09 Sense of the Senate: Support for Modifying Existing Grading
Designations in Spring 2020 in response to COVID-19 Disruptions: Credit/NC Option(s);
Course Withdrawal

Approved:  

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