

CALIFORNIA STATE UNIVERSITY, DOMINGUEZ HILLS
TOWN HALL

on the
University Budget for 2013/2014

Monday, October 28, 2013
2:00 p.m. to 4:00 p.m.
Loker Student Union Ballroom C

Hosted by
Mary Ann Rodriguez, Vice President for Administration and Finance



For additional information, please contact
Karen Wall, Associate Vice President, Administration and Finance
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Budget Presentation By:

Mary Ann Rodriguez, Vice President
Administration and Finance

Karen Wall, Associate Vice President
Administration and Finance



Agenda

- 2013/14 Operating (General) Fund Budget Presentation
- 2013/14 Total University Budget – All Funds
- 2013/14 Projected Unallocated Fund Balance
- Operating Fund Balance (Central) One-time Sources and Uses of Funds
- 2012/13 University All Funds Carry Forward Balances
- 2012/13 Operating Fund Carry Forward Balance
- Division Planned Use of Budget Balance Available in FY 2013/14



2013/14 OPERATING (GENERAL) FUND BUDGET PRESENTATION

Enrollment

- CSU enacted budget for 2013/14 sets a system-wide target of 336,510 for resident Full-Time Equivalent Students (FTES).
- Enrollment target for CSU Dominguez Hills
 - 2012/13 resident base of 9,425 FTES increased 2.15%
 - New resident base for 2013/14 is 9,628 FTES
 - Budget for resident student is based on 9,628 plus 3% growth for a total of 9,916 FTES
 - Budget for non-resident student revenue is 82 FTES



2013/14 OPERATING (GENERAL) FUND BUDGET PRESENTATION

University Sources of Funds

Total University Budget comes from several sources of funds:

- Operating (General) Fund
- Lottery Revenue Fund
- Continuing Education Revenue Fund
- Dormitory Revenue Fund-Housing
- Parking Revenue Fund – Parking Fees
- Parking Revenue Fund – Fines and Forfeitures
- Auxiliary Organizations (non-State)
- Other miscellaneous sources

The revenue and expenditures of each of these funds are separate and distinct from one another



2013/14 OPERATING (GENERAL) FUND BUDGET PRESENTATION

Operating Sources of Funds

The Operating (General) Fund sources of funds are made up of:

- General Fund State Appropriation
- Fee revenue from tuition fees (resident and non-resident)
- Application fees
- Student Health Services fees
- Miscellaneous revenue
- College Work Study funds
- Continuing Education cost recovery funds
- Stub Hub funds
- Lottery Campus-Based Program funds



2013/14 TOTAL UNIVERSITY BUDGET - ALL FUNDS

General Fund Appropriation	\$61,880,052
Fee Revenue and Reimbursements (less Independent Operations)	69,345,923
Stub Hub funds	475,000
Lottery Education Fund - Campus-Based Program	974,000
Lottery Education Fund - Pre-Doctoral Program	11,000
Investment Fund	175,000
Continuing Education Revenue Fund	16,598,500
Housing - Operation and Revenue Fund	3,970,560
Parking Revenue Fund - Parking Fees	2,205,240
Parking Revenue Fund - Fines and Forfeitures	295,000
Foundation	18,000,000
Student Union	4,490,400
Associated Students	1,698,026
Total University Budget	\$180,118,701



2013/14 PROJECTED OPERATING FUND REVENUE

General Fund Appropriation	\$61,880,052
Tuition Fees	65,412,744
Non-Resident Tuition Fees	700,000
Application Fees	700,000
Student Health Services Fees	1,700,000
Graduate Business Fees	10,000
Miscellaneous Revenues	175,000
College Work Study	504,983
Continuing Education Cost Recovery	143,196
Stub Hub Center funds	475,000
Lottery Education Fund - Campus Based Program	974,000
Total Projected Operating Fund Revenue	\$132,674,975



2013/14 PROJECTED OPERATING FUND EXPENDITURE BUDGET

BASELINE BUDGET	2012/13 ENDING BASELINE BUDGET	2013/14 ADDITIONAL BASELINE BUDGET ALLOCATION	2013/14 TOTAL BASELINE BUDGET
Academic Affairs	\$37,359,982	\$1,578,700	\$38,938,682
Administration and Finance	9,908,073	163,548	10,071,621
Enrollment Management and Student Affairs	7,552,650	298,672	7,851,322
Information Technology	4,807,230	162,317	4,969,547
President's Office	1,071,097	-	1,071,097
University Advancement	1,373,094	288,754	1,661,848
Centrally Monitored Funds (see slide 10)	63,589,235	3,318,824	66,908,059
Unallocated Reserves	-	1,202,799	1,202,799
Total Operating Baseline Budget Allocation	\$125,661,361	\$7,013,614	\$132,674,975



2013/14 OPERATING FUND CENTRALLY MONITORED BUDGET

MANDATORY

Employee Benefits	\$28,357,948
Utilities	3,304,190
Risk Management Pool	2,550,412
Property Insurance Premium Costs	194,029
Student Financial Aid	29,072,101
Student Health Services	1,700,000
Work Study	504,983
Employee Compensation Allocation	365,473

SUBTOTAL - Mandatory: \$66,049,136

SERVICE COMMITMENT

CSU Financial Audit	\$25,500
CSU Financial Records & State Budget Report	110,000
Credit Card Registration	350,000
Future Scholars	30,000
Athletic Scholarships	10,000
Scholarships for MWD Interns	10,800
Instructionally Related Activities	17,648
Student Union Rental	70,000
Academic Technology (ITS-BATS)	77,557
Commencement	82,996
University Events	35,000
CCAA Membership Dues	39,422

SUBTOTAL - Service Commitment: \$858,923

Total Centrally Monitored Funds

\$66,908,059



2013/14 PROJECTED UNALLOCATED FUND BALANCE

	Baseline	One-Time
Operating Fund Balance	\$851,186	\$140,492
Interest Income Fund Balance	-	2,729,014
Lottery Fund Balances	351,613	1,113,140
Stub Hub Balance	-	623,761
Projected Unallocated Fund Balance	\$1,202,799	\$4,606,407
Grand Total Fund Balance	\$5,809,206	

Grand Total Fund Balance does not include 3% campus reserves \$3,772,296



OPERATING FUND BALANCE (CENTRAL) AS OF JUNE 30, 2013
ONE-TIME SOURCES/USES OF FUNDS FOR 2013/14

Sources

Operating Balance as of June 30, 2013			\$15,360,430
	Centrally Monitored Funds	14,151,581	
	Revenue	1,208,849	

Uses

Centrally Monitored Fund Carry Forward			(1,515,635)
Operating Reserve (3%)			(3,772,296)
Contribution From Academic Affairs for CMS Loan			1,000,000
CMS Loan Payment			(1,532,671)
One-Time Allocations	Academic Integrity Online Tool	(15,000)	(360,300)
	Male Success Initiative Partial Funding	(70,300)	
	Marketing	(275,000)	
Deferred Maintenance			(491,000)
Faculty Athletic Representative			(9,943)
Allocation to Penalty Fund for Student Success Program			(125,000)
Intramural Grant Program			(300,000)
Business Analyst IT			(140,000)
ACE International Laboratory			(30,000)
UBC Recommended Allocation (One-time Funds)			(6,906,800)
SUF Continuation Fee Allocation to AA (Prior year revenue)			(76,772)
Gymnasium Floor Covering			(34,521)
Telecommunication Transition to Voice-Over-IP			(925,000)
Total Operating Fund Central Balance			\$140,492

Note: Operating Fund Balance Central funds do not include division budget balances



California State University
Dominguez Hills

Fiscal Year End 2012/13



**2012/13 UNIVERSITY ALL FUNDS CARRY FORWARD BALANCES
AS OF JUNE 30, 2013**

Operating Fund (see slide 15) ¹	\$29,228,491
Interest Income Fund Balance	2,554,014
Course, Lab, Testing, User Fees ²	1,099,044
Lottery Fund	1,408,361
Continuing Education Fund	7,738,142
Health Fee Facility Revenue Fund	1,039,288
Instructionally Related Activity	236,944
Housing Fund	871,939
Parking Fund	3,029,005
Fines and Forfeitures	562,827
Miscellaneous Trust ³	2,539,558
Foundation (net assets)	18,674,447
Student Union (net assets)	1,250,105
Associated Student (net assets)	1,982,144
Total University All Funds Carry forward Balances	\$72,214,309

¹Operating Fund includes Division and Central balances

²Course, Lab, Testing, User Fees - fees approved by Campus Fee Committee

³Miscellaneous Trust - Non-Operating Revenue

Note: Chart excludes: financial aid, grants and contracts, and capital funds



2012/13 OPERATING FUND CARRY FORWARD BALANCE AS OF JUNE 30, 2013

DIVISION / CENTRAL	REVISED BUDGET	ACTUAL EXPENDITURES/ REVENUE	ENCUMBRANCE	BUDGET BALANCE AVAILABLE
Academic Affairs	\$44,110,182	\$34,218,696	\$1,075,563	\$8,815,923
Administration and Finance	12,545,874	10,168,865	1,269,691	1,107,318
Enrollment Management and Student Affairs	10,511,383	8,321,353	239,183	1,950,847
Information Technology	5,616,776	3,821,627	1,145,906	649,243
President's Office	1,118,799	1,083,235	21,121	14,443
University Advancement	2,976,807	1,610,530	35,990	1,330,287
Centrally Monitored Funds	82,009,527	66,632,636	1,225,310	14,151,581
Revenue	<u>(125,743,176)</u>	<u>(126,952,025)</u>	<u>-</u>	<u>1,208,849</u>
Total Operating Fund Carry Forward Balance	<u>\$33,146,172</u>	<u>(\$1,095,083)</u>	<u>\$5,012,764</u>	<u>\$29,228,491</u>



DIVISION PLANNED USE OF BUDGET BALANCE AVAILABLE (AS OF 6/30/13) IN FY 2013/14

Division	Commitment	Amount	Balance
Academic Affairs			
	Beginning Balance Available		\$8,815,923
	New Faculty Support (Start-UP)	\$650,000	8,165,923
	Faculty and Dean Recruitments	700,000	7,465,923
	Faculty Development	292,297	7,173,626
	Research Scholarship And Creative Activity (RSCA) Funding	259,936	6,913,690
	Equipment	1,229,704	5,683,986
	Faculty Release Time	694,460	4,989,526
	Faculty Stipends	159,402	4,830,124
	Restricted Projects	1,005,302	3,824,822
	Special Projects	523,373	3,301,449
	Additional Sections	270,000	3,031,449
	Faculty Sabbaticals	240,000	2,791,449
	Program Planning and Development	281,327	2,510,122
	CMS Loan Funding	1,000,000	1,510,122
	Assessment and Accreditation	450,000	1,060,122
	Office of Undergraduate		
	Research	191,250	868,872
	Math Lab	75,000	793,872
	First Year Experience	300,000	493,872
	Other Commitments and Projects	493,872	-
Academic Affairs Balance			\$0



DIVISION PLANNED USE OF BUDGET BALANCE AVAILABLE (AS OF 6/30/13) IN FY 2013/14

Division	Commitment	Amount	Balance
Administration & Finance			
	Beginning Balance Available		\$1,107,318
	University Police MPP Salary (FY 2013-14)	\$91,200	1,016,118
	Campus Signage	350,000	666,118
	Physical Plant Carts	135,000	531,118
	Locknetics (200)	200,000	331,118
	Campus Benches	120,000	211,118
	Facility Condition Analysis of Campus Buildings	150,000	61,118
	In Car Video Systems (5) for Police Vehicles	25,000	36,118
Administration & Finance Balance			\$36,118



DIVISION PLANNED USE OF BUDGET BALANCE AVAILABLE (AS OF 6/30/13) IN FY 2013/14

Division	Commitment	Amount	Balance
Enrollment Management and Student Affairs			
	Beginning Balance Available		\$1,950,847
	Male Success Alliance	\$170,400	1,780,447
	RAISE/Academic Integrity Module	15,000	1,765,447
	Judicial Officer	160,000	1,605,447
	Associate Director of Athletics	85,000	1,520,447
	EOP Peer Advisors	87,120	1,433,327
	Gilbert Foundation	307,240	1,126,087
	Disabled Students Services, Outreach, Women's Center, Career Center, Counseling	202,250	923,837
	Veteran's, Foster Youth, Homeless Initiatives, Disabled Student Services	385,000	538,837
	Summer Bridge	469,574	69,263
	International Student Program Position	63,500	5,763
Enrollment Management and Student Affairs Balance			\$5,763



DIVISION PLANNED USE OF BUDGET BALANCE AVAILABLE (AS OF 6/30/13) IN FY 2013/14

Division	Commitment	Amount	Balance
Information Technology			
	Beginning Balance Available		\$649,243
	Staff Support	\$219,591	429,652
	Administrative - Conference Fee	486	429,166
	Administrative - Maintenance Contract	600	428,566
	Administrative - Hardware	324,118	104,448
	Administrative - Operating System	73	104,375
	Administrative - Furniture	24,670	79,705
	Administrative - Supplies	2,569	77,137
	Administrative - Cleaning & Relocation	733	76,404
	Administrative - Reconfigure space	38,157	38,247
	Administrative - Registration Fees	715	37,532
	User Services & HD Management - Repairs	50	37,482
	Infrastructure Services Management - Repair	120	37,362
	Infrastructure Services Management - Training	1,109	36,253
	Server Operations & Admin - Maintenance Contract & Licenses	2,573	33,680
	Server Operations & Admin - Hardware	29,400	4,280
	Academic Technology Management - Conference	1,045	3,235
	Academic Technology Management - Software Update	1,903	1,332
	Enterprise Application Management - Travel	80	1,252
	Enterprise Application Management - Hardware	1,144	108
	Enterprise Application Management - Software	108	-
Information Technology Balance			\$0



DIVISION PLANNED USE OF BUDGET BALANCE AVAILABLE (AS OF 6/30/13) IN FY 2013/14

Division	Commitment	Amount	Balance
University Advancement			
	Beginning Balance Available		\$1,330,287
	Corporate & Foundation Relations	\$75,000	1,255,287
	Donor Relations and Stewardship	65,000	1,190,287
	Development (2) -50% Received	75,000	1,115,287
	Development Assistant-50% Received	19,750	1,095,537
	Special Projects	96,000	999,537
	Ceremonies And Events-50% Received	30,000	969,537
	Communications Specialist	62,412	907,125
	Communications Specialist	60,000	847,125
	Communications Specialists (PT)	40,000	807,125
	Ceremonies And Events	40,000	767,125
	Student Assistants	15,000	752,125
	Advertising/Sponsorships-UA Division	50,000	702,125
	Fundraising Training	30,000	672,125
	Wealth Screening Gift Propensity Search	10,000	662,125
	Donor Stewardship And Scholarship Program	50,000	612,125
	Develop Planned Giving Outreach Program	40,000	572,125
	Campus Wide Master Electronic Calendar	50,000	522,125
	Annual Fund-Ruffalo Cody	100,000	422,125
	Student-Alumni Engagement Program	30,000	392,125
	Dominguez Today Publication	150,000	242,125
	Social Media And Electronic Communications	50,000	192,125
	Support UA Division Strategic Goals-UA Division	192,125	-
University Advancement Balance			\$0
President's Office	Beginning Balance Available		\$14,443



California State University
Dominguez Hills

Financing Strategies - Budget Projection

Strategy D (revised)

Description	Actual FTE 9,785 (103.83%)			FTE Projected 9,916 (103%)		
	Fiscal Year 2012-13			Fiscal Year 2013-14		
	Baseline	Reserves	One-time	Baseline	Reserves	One-time
Operating (Central) Carry Forward			13,911,340	(694,697)		10,072,499
Lottery Carry Forward			847,256	363,413		1,113,140
Stub Hub Carry Forward			625,830			623,761
Interest Earning Carry Forward			2,161,151			2,554,014
Campus Reserve 3% of Operating Budget		3,765,351			3,772,296	
Total	\$0	\$3,765,351	\$17,545,577	(\$331,284)	\$3,772,296	\$14,363,415
Penalty for Over Enrollment in 2011/12			(3,649,000)			
Budget Reduction \$100M (11/12), +\$125M in (13/14)	(2,681,100)			2,610,900		
Total Reduction & Penalty	(\$2,681,100)	\$0	(\$3,649,000)	\$2,610,900	\$0	\$0
Funding Sources						
Tuition Revenue to be added if reach 9,916 FTE in 13/14	2,300,000		456,784	1,348,452		
Other Fee Revenue Adjustment	(199,080)		(465,747)	(23,000)		
Retirement Base Adjustment	(307,630)		1,198,900	1,198,900		
State Interest Assessment	(58,300)			(20,000)		
Health Base Adjustment				939,000		
Energy Adjustment				129,000		
Marginal Cost for 2.15% Enrollment Growth				794,000		
State University Grant	(829,400)		312,432	337,800		
CMS Loan Baseline Funding	2,752,632			-		
Contribution from AA for CMS Loan			1,000,000			1,000,000
Contribution from EE as Directed by Chancellor			1,887,235			
Return of 2011/12 Enrollment Penalty			1,000,000			
De-allocation From AA (Annenberg Prof + IR Director)			557,100			
De-allocation From EMSA (Future Scholars))			30,000			
Lottery Allocation	975,000		12,696	(1,000)		
Pre-Doctoral Allocation from CO			8,000			11,000
Stub Hub Revenue (Operating Fund)	450,000			25,000		
Stub Hub Expense Over Revenue			(2,069)			
Investment Earning			392,863			175,000
Additional Extended Ed Summer	143,196					
Utility Savings	800,000		483,593			
Credit Card Savings			63,181			
Deferred Maintenance				491,000		(491,000)
Employee Salary Compensation			343,503			
Total Funding Sources	\$6,026,418	\$0	\$7,278,472	\$5,219,152	\$0	\$695,000



California State University
Dominguez Hills

Financing Strategies - Budget Projection

Strategy D (revised)

Description	Actual FTE 9,785 (103.83%)			FTE Projected 9,916 (103%)		
	Fiscal Year 2012-13			Fiscal Year 2013-14		
	Baseline	Reserves	One-time	Baseline	Reserves	One-time
Uses						
Faculty Hires (\$633,000 Sal + \$241,806 Ben for 12/13)	(874,806)			(1,162,262)		
Two-year Staff Hires (\$577,548 Sal + \$219,402 Ben for 12/13)	(796,950)			(796,950)		
Retirement Adjustment				(1,198,900)		
Health Benefit Mandatory Cost	(547,230)		100,075	(939,000)		
Energy Adjustment				(129,000)		
State University Grant	829,400			(603,800)		
Risk Management Increase	(200,000)		(4,373)	(100,000)		
Interest Reduction in Base	95,700					
CMS Loan Payment			(460,954)			(1,532,671)
Student Union Rental Increase				(20,000)		
CMS/BB Analytics Baseline Positions	(478,086)					
Presidents Office (\$369,000 Sal + \$69,000 Ben)	(438,000)					
CITO Salary and Benefits (\$185,004 Sal + 64,996 Ben)	(250,000)					
Confidential Office Support- IT (\$50,760 Sal + \$19,340 Ben)	(70,100)					
Dean/Staff COE Re-establish (160K + 90K + 81,400 ben)				(331,400)		
Staff Appreciation Events				(35,000)		
Tenure and Promotion 2013/14 AA (Ben \$63,407)				(321,225)		
Tenure and Promotion 2013/14 EMSA (Ben \$2,658)				(11,843)		
One-Time (base) Allocations - (blue document)	(325,000)		(397,739)	(457,120)		(360,300)
One-Time (base) Allocations - (blue document) from Lottery	(581,587)					
Lottery Funds for President Scholarship 2012/13			(110,225)			
Future Scholars (From Lottery)	(30,000)					
Pre-Doctoral Scholarship/Admin (From Lottery)			(8,000)			(11,000)
Faculty Athletic Representative One-Time reoccurring	(9,943)			9,943		(9,943)
President's Initiative (\$1.0M from Town Hall)			(1,000,000)			
Library Sound System (5th floor)			(66,241)			
Allocation of Penalty Funds for Student Success			(1,000,000)			(125,000)
Renovation funds Admin and Finance			(400,000)			
6 Additional Sabbaticals (1-17-13)			(120,000)			
Scholarships for MWD (2 years and re-evaluate) from Lottery				(10,800)		
Intramural Research			(300,000)			(300,000)
Faculty Development			(450,000)			
Library Professional Development			(25,000)			
Business Analyst (4 months in 12/13)\$109,000 Salary, \$31,000 ben						(140,000)
ACE International Laboratory						(30,000)
Millennium Momentum Foundation			(17,500)			
EMSA Augmentation 7-9-13 memo			(1,021,072)	(149,190)		
UBC One-Time Allocations 2013/14						(6,906,800)
CCAA Dues			(73,302)	(39,422)		
SUF Continuation Fee Allocation To AA for 12/13						(76,772)
Dean's Allocation (25,000 each)			(125,000)			
All Court Covers - Gym Floor Covering						(34,521)
Operating (Central) Adjustments			5,927			
Salary/Benefit Expenses from CERF Transfer			(1,887,235)			
Miscellaneous Operating Fund Expenses			887,233			
Telecommunications Transition to Voice-Over-IP						(925,000)
Total Uses	(\$3,676,602)	\$0	(\$6,473,406)	(\$6,295,969)	\$0	(\$10,452,007)
Surplus/Deficit	(\$331,284)	\$3,765,351	\$14,701,643	\$1,202,799	\$3,772,296	\$4,606,408
		\$14,370,360			\$5,809,207	



University Budget Committee

- Charged with allocating \$1.2M Baseline funds
- Division Baseline Budget Requests
 - Presentations held October 24, 2013
 - Deliberations scheduled for early November 2013



California State University
Dominguez Hills

Budget Planning and Administration Web site for budget reports

<http://www4.csudh.edu/budget-plan-admin/budget-presentation/index>



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Questions

Presentation prepared by:

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