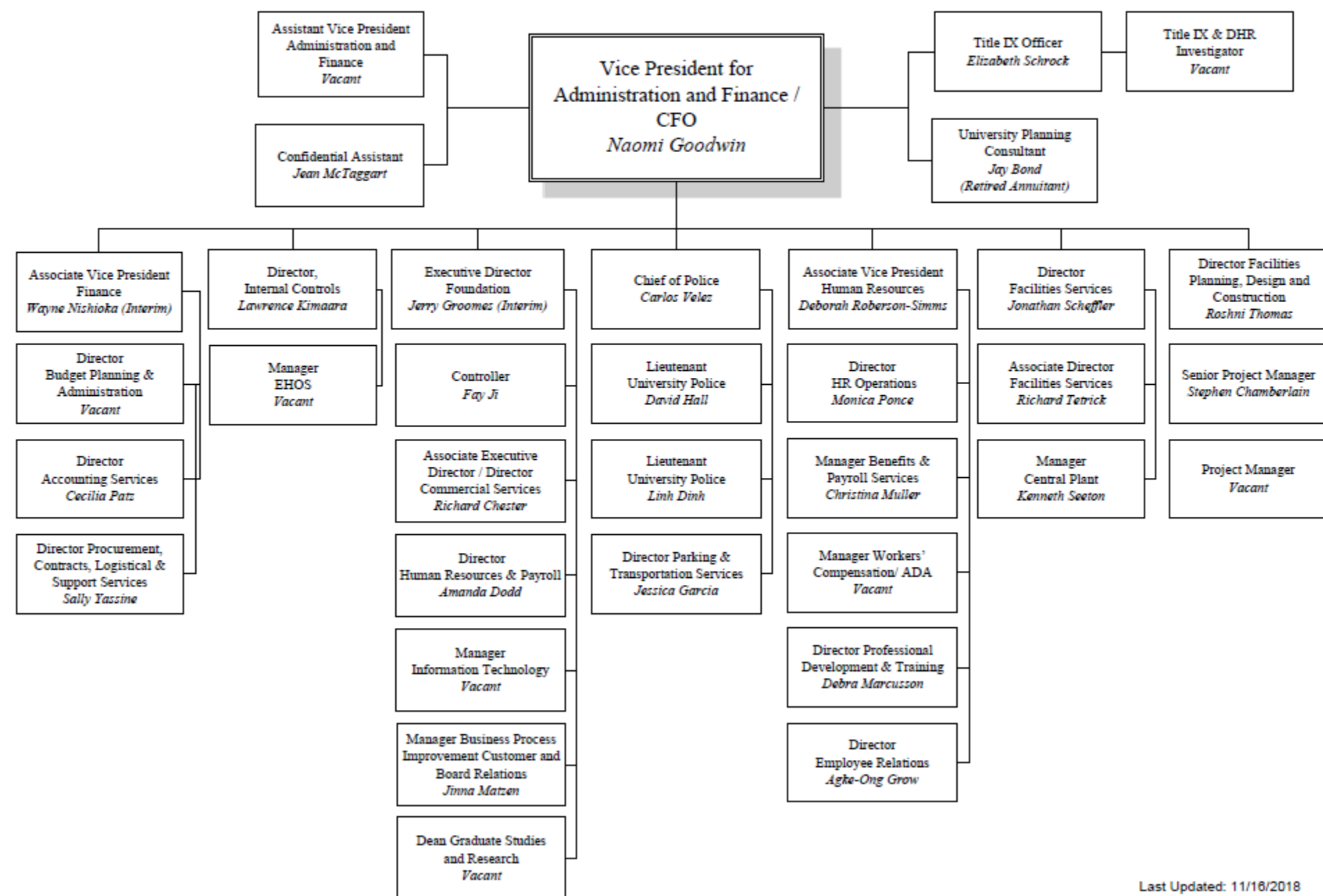


Administration & Finance Division

University Budget
Committee
November 16, 2018

CSUDH





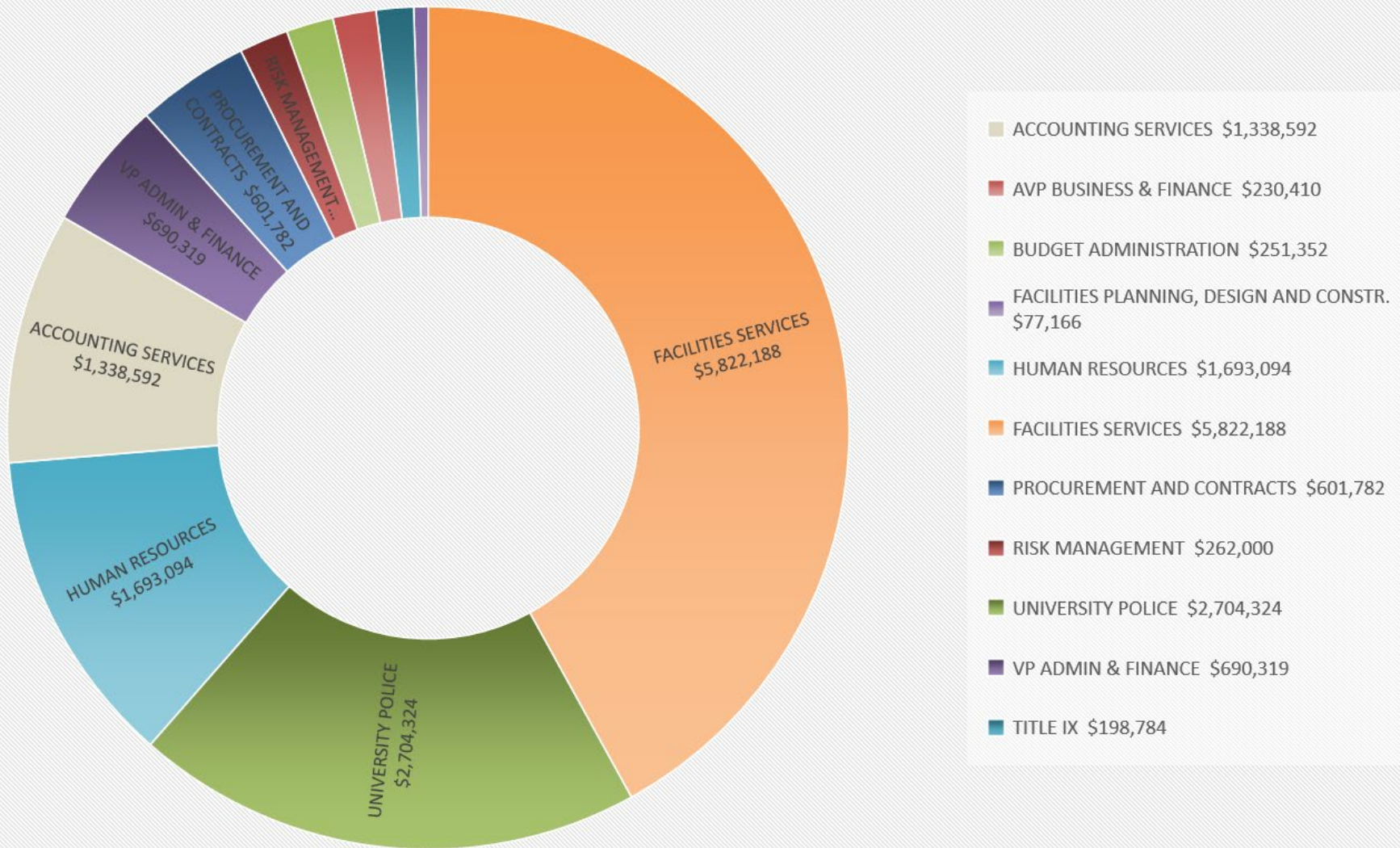
Administration and Finance

FY 2018/19 Base Budgets:

Operating & Student Success Fee

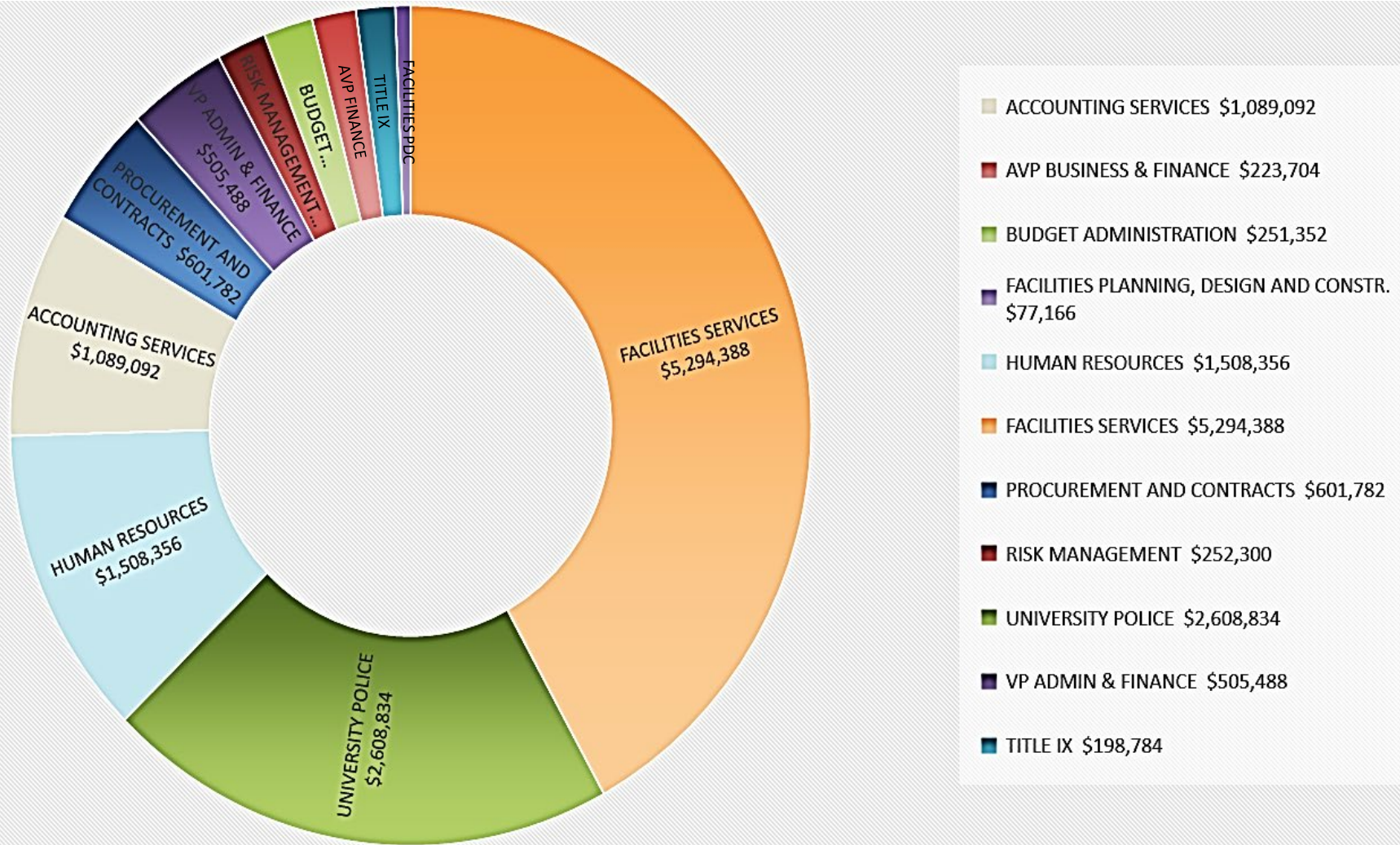
FY 2018/19 Operating Fund Base Budget

\$13,870,011



FY 2018/19 Operating Fund Base Salary Budget

\$12,611,246



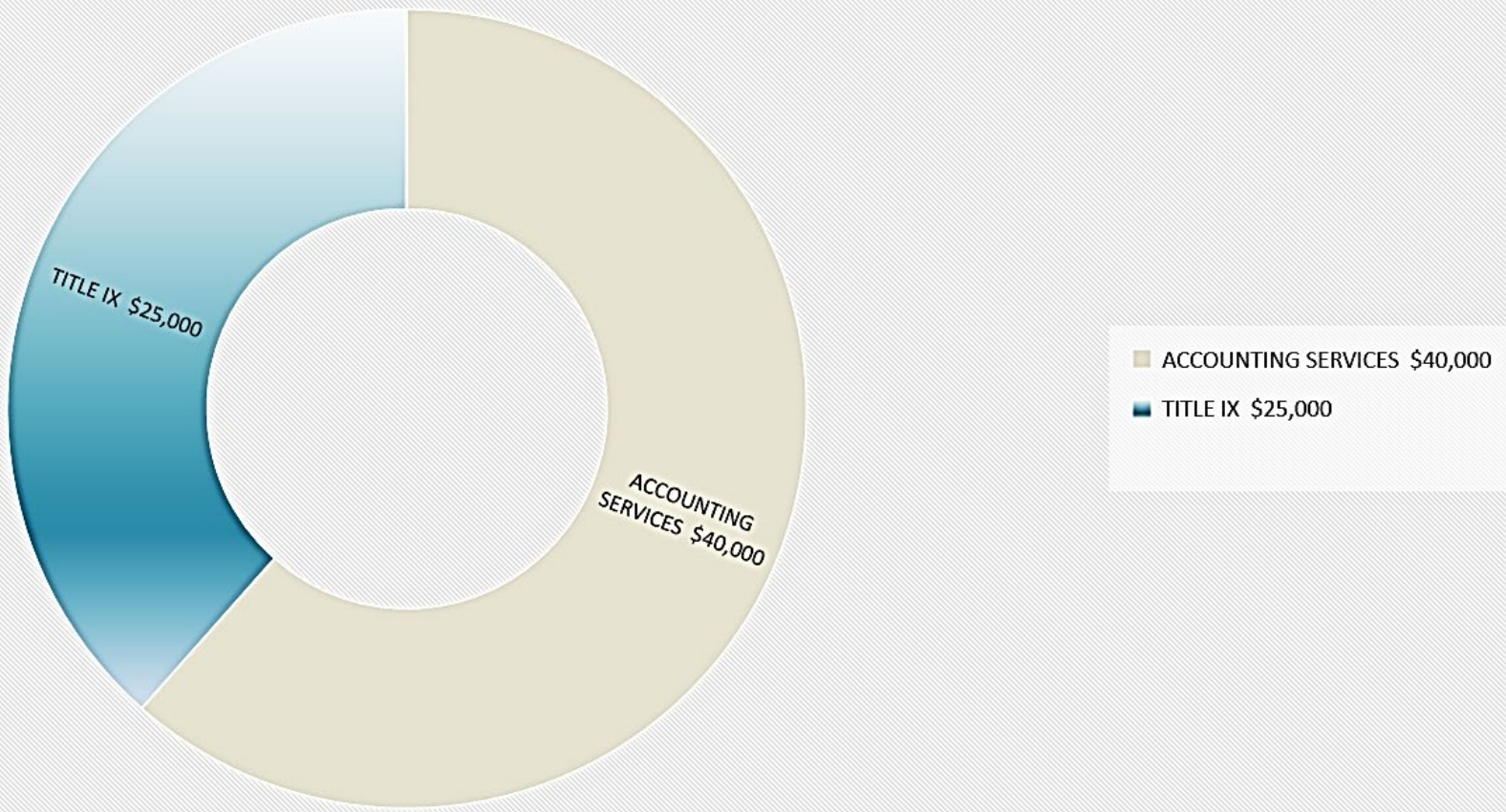
FY 2018/19 Student Success Fee Base Budget

\$190,000



FY 2018/19 Student Success Fee Base Salary Budget

\$65,000



FY 2017/18 Year End Balances

State Operating Fund

| Fund Fdescr | Dept Level 3 Fdescr | Current Budget | Actuals | Encumbrances | Balance Available | % Used Fiscal Year |
|---|---|----------------------|----------------------|-------------------|---------------------|--------------------|
| AADHT - CSU OPERATING FUND | ACCOUNTING - Accounting Services | 1,212,913.00 | 1,082,996.42 | 0.00 | 129,916.58 | 89% |
| | AVP AF - AVP Administration & Finance | 239,304.00 | 258,555.55 | 8,383.31 | (27,634.86) | 112% |
| | BUDGET - Budget Planning & Admin | 152,348.00 | 156,684.24 | 17,500.00 | (21,836.24) | 114% |
| | BUS PROCESS MGT - Business Process Management | 1,645.34 | 172.96 | 0.00 | 1,472.38 | 11% |
| | FACILITIES PLANNING - Facilities Planning | 571,680.74 | 372,624.69 | 174,805.76 | 24,250.29 | 96% |
| | HUMAN RESOURCES - Human Resources | 1,547,601.27 | 1,402,955.23 | 13,286.09 | 131,359.95 | 92% |
| | PHYSICAL PLANT - Physical Plant | 6,533,105.75 | 6,173,617.51 | 266,124.97 | 93,363.27 | 99% |
| | PROCUREMENT - Procurement & Contracts | 985,713.57 | 736,865.07 | 48,488.73 | 200,359.77 | 80% |
| | RISK MANAGEMENT - Risk Management | 172,104.00 | 178,954.65 | 0.00 | (6,850.65) | 104% |
| | UNIVERSITY POLICE - University Police and Parking | 2,543,039.00 | 2,208,207.03 | 268,806.54 | 66,025.43 | 97% |
| | VP_AF - VP Administration and Finance | 1,376,301.15 | 913,268.47 | 15,977.51 | 447,055.17 | 67% |
| AADHT - CSU OPERATING FUND Total | | 15,335,755.82 | 13,484,901.82 | 813,372.91 | 1,037,481.09 | 93% |
| ST001 - ST-STUDENT SUCCESS FEE | ACCOUNTING - Accounting Services | 40,000.00 | 0.00 | 0.00 | 40,000.00 | 0% |
| | PHYSICAL PLANT - Physical Plant | 100,000.00 | 93,959.00 | 0.00 | 6,041.00 | 94% |
| | VP_AF - VP Administration and Finance | 50,000.00 | 25,999.56 | 0.00 | 24,000.44 | 52% |
| ST001 - ST-STUDENT SUCCESS FEE Total | | 190,000.00 | 119,958.56 | 0.00 | 70,041.44 | 63% |
| Grand Total | | 15,525,755.82 | 13,604,860.38 | 813,372.91 | 1,107,522.53 | 93% |

- Division BBA due to vacant position salary savings.
- VPAF BBA includes savings from unfilled division positions intentionally held until position is filled. 50% has already been distributed to AF departments for 2018/19 personnel and OE expenses.
- Student Success Fee BBA due to unfilled Assistant Cashiering Manager position and partial year Title IX student and graduate student position vacancies.

Non-State Revenue Funds

- Data warehouse report for revenue funds has been modified to reflect revenue and balances as positive budget and expenses as negative deductions to revenue.

| Fund Fdescr | Beginning Fund Balance | Year to Date Revenue | Year to Date Expenses | Ending Fund Balance |
|--|------------------------|----------------------|-----------------------|---------------------|
| TS001 - PKG FINES & FORFS-RIDESHARE | 127,374.45 | 294,595.95 | (314,176.89) | 107,793.51 |
| FP201 - PARKING REV FD-FEES | 2,927,538.71 | 3,486,682.84 | (2,559,304.72) | 3,854,916.83 |
| FP401 - PARKING REV FD-MAINT | 3,685,253.17 | 407,035.03 | (845,873.74) | 3,246,414.46 |
| FT032 - SF-FEE/TUI INSTALL PLAN | 168,569.82 | 115,204.51 | (159,694.17) | 124,080.16 |
| SP804 - CSUDH EARTH DAY | 6,065.00 | 0.00 | (5,676.11) | 388.89 |
| MT015 - OM-ACCOUNTING SVCS | 208,016.15 | 6,251.42 | (81,990.89) | 132,276.68 |
| MT032 - MBCX-CENTRAL PLANT | 177,367.29 | 48,408.27 | (213,937.37) | 11,838.19 |
| MT037 - OT-LIVE SCAN UNIVERSITY POLICE | 76,629.22 | 2,140.21 | (2,439.24) | 76,330.19 |
| MT038 - OT-SB/DVBE Program | 106,614.61 | 124,929.95 | (68,902.02) | 162,642.54 |
| CPM01 - CAPITAL PROJECT MANAGEMENT | 47.33 | 1,224,880.00 | (1,112,528.48) | 112,398.85 |
| CR010 - AF COST RECOVERY | 99,844.97 | 1,362,495.67 | (1,458,211.52) | 4,129.12 |
| CRE10 - AF COST RECOVERY 544 | 19,582.15 | 160,662.81 | (164,508.25) | 15,736.71 |
| | 7,602,902.87 | 7,233,286.66 | (6,987,243.40) | 7,848,946.13 |

- Parking fund balances to be used for repair & maintenance of parking lots and new parking garage.
- Cost recovery funds transferred to operating fund for FY18-19.
- Positions funded by FT032, MT015 and MT032 require ongoing revenue.

Use of 17-18 UBC Allocated Budgets

- ❖ \$250,000 Deferred Maintenance base allocation used towards the Library North elevator renovations;
- ❖ \$375,000 SBS/Library Renovation one-time allocation: \$88K spent towards this project as of 6/30/18 (includes \$55K encumbrance balance);
- ❖ \$200,000 EIR/Campus Master plan one-time allocation: funds fully expended;
- ❖ \$70,000 campus signage one-time allocation: funds fully expended.

Administration and Finance Division Priorities

Operating Fund Budget Increases

FY 2004/05 to 2017/18

Total University Operating Fund

| Fiscal Year | Number of Positions (FTE) | Total Operating Budget |
|---------------------|----------------------------------|-------------------------------|
| 2004/05 | 958 | \$97,213,813 |
| 2017/18 | 1,186 | \$180,584,794 |
| Percentage Increase | 23.76% | 85.76% |

Administration & Finance Operating Fund

| Fiscal Year | Number of Positions (FTE) | Total Operating Budget |
|---------------------|----------------------------------|-------------------------------|
| 2004/05 | 191.5 | \$9,457,642 |
| 2017/18 | 196 | \$14,249,853 |
| Percentage Increase | 2.35% | 50.67% |

Health and Safety

- Administration and Finance is required to comply with and/or oversee/facilitate campus compliance with an extensive set of legal and other requirements.
- Campus health and safety is priority and requires further emphasis and investment.
- When Administration and Finance is not staffed or funded appropriately, the University's risk exposure is high and can negatively impact the most important components of our University mission, including:
 - People
 - Academic programs
 - Institutional reputation
 - Financial and other resources

Effective Resource Management

- Active and near horizon capital projects budgets: \$270M+
- Managing capital project budgets and cash flow involves and requires expertise in multiple areas, including:
 - Planning
 - Design
 - Budget
 - Construction
 - Contracts
 - Purchasing
 - Fund management
 - Accounting
- Campus Space Management



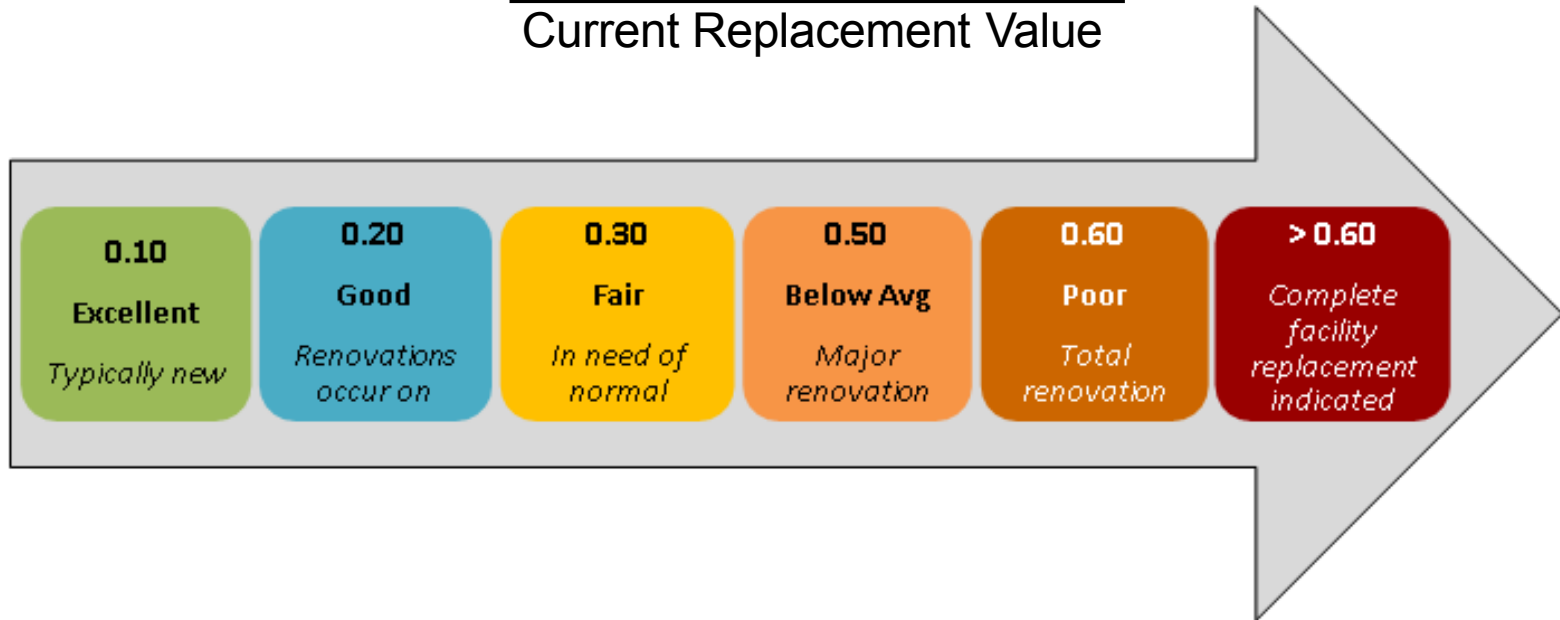
Continued Investment in Creating the Academic Environment Current and Future Students Need and Deserve



Facility Condition Needs Index

- The FCNI* provides relative measure for objective comparison of building condition.
- Ratio of the sum of the recurring and non-recurring facilities renewal needs over ten years to the current replacement value (CRV) of the assets**.
- When applying as an evaluation tool, the lower the number, the better the facility condition.

$$\text{FCNI} = \frac{\text{Facilities Renewal Needs}}{\text{Current Replacement Value}}$$



*FCNI is an index, not a percentage. It can, especially in the case of historic facilities, exceed 1.00.

**CRV based on replacement with current construction standards for facility type and not original design parameters.

Facilities Needs

- Thirty-two percent of CSUDH facilities and infrastructure are designated as Deferred Renewal and are being used long after expected useful lives expired.
- Costs of required maintenance and emergency repairs generally cause the cost of continuing to operate aged equipment and building systems to exceed the cost to replace in the long term.
- CSU Dominguez Hills would need to annually invest \$7 million* as of 2015 in order to maintain the current FCNI rating.
- An investment rate lower than 1.8 percent of plant value, results in a FCNI at the end of year 10 that is higher than in year 1.

*\$7M is 1.8 percent of plant value on an annual basis (accounts for 3 percent inflation). The model also incorporates a 1 percent portfolio growth rate (rate at which square footage is added) and a 1.5 percent plant deterioration rate (the rate at which new capital project needs arise).



Facilities Needs

| CLIENT | YEAR OF INSP | FCNI | GSF | ASSET COUNT | AVG YEAR BUILT | AVG AGE AT INSP | PROJECT BACKLOG/ SF (\$) | TOTAL BACKLOG (\$) | FCNI PERCENT RANK | AVG AGE PERCENT RANK |
|------------------------------------|--------------|-------------|------------------|-------------|----------------|-----------------|--------------------------|----------------------|-------------------|----------------------|
| CSU, Channel Islands | 2015 | 0.11 | 1,092,906 | 38 | 1976 | 39 | 45.25 | 49,453,663 | 100% | 42% |
| CSU, San Bernardino | 2005 | 0.11 | 1,508,323 | 21 | 1988 | 17 | 31.27 | 47,171,329 | 100% | 100% |
| Chapman University | 2011 | 0.16 | 2,269,636 | 39 | 1986 | 24 | 55.81 | 117,240,683 | 89% | 89% |
| Pepperdine University | 2008 | 0.17 | 1,483,295 | 54 | 1986 | 22 | 61.59 | 91,362,453 | 83% | 95% |
| University of Puget Sound | 2012 | 0.17 | 1,213,642 | 41 | 1965 | 47 | 66.08 | 80,194,365 | 83% | 18% |
| University of California San Diego | 2015 | 0.22 | 8,750,660 | 213 | 1986 | 29 | 113.08 | 989,484,722 | 71% | 71% |
| California Institute of Technology | 2014 | 0.24 | 4,337,316 | 187 | 1970 | 44 | 103.79 | 450,190,969 | 59% | 24% |
| University of San Diego | 2013 | 0.24 | 3,222,911 | 86 | 1986 | 27 | 68.18 | 219,724,286 | 59% | 83% |
| San Diego State University | 2012 | 0.25 | 3,200,642 | 41 | 1975 | 37 | 102.21 | 327,138,710 | 48% | 48% |
| University of the Pacific | 2014 | 0.25 | 683,019 | 23 | 1964 | 50 | 98.19 | 67,062,391 | 48% | 6% |
| CSU, Maritime Academy | 2015 | 0.27 | 447,735 | 43 | 1982 | 33 | 106.62 | 44,537,858 | 39% | 62% |
| CSU, Long Beach | 2011 | 0.27 | 5,433,123 | 104 | 1954 | 57 | 80.29 | 436,245,435 | 36% | 0% |
| CSU, Fullerton | 2015 | 0.28 | 4,631,999 | 59 | 1988 | 27 | 65.11 | 301,582,105 | 30% | 83% |
| CSU, Northridge | 2014 | 0.29 | 1,959,489 | 33 | 1979 | 35 | 100.27 | 196,470,272 | 24% | 53% |
| CSU, Los Angeles | 2005 | 0.33 | 1,908,641 | 20 | 1966 | 39 | 99.30 | 189,533,235 | 18% | 42% |
| Humboldt State University | 2015 | 0.34 | 1,993,996 | 100 | 1972 | 43 | 132.31 | 263,830,292 | 12% | 30% |
| CSU, Dominguez Hills | 2015 | 0.37 | 1,182,151 | 32 | 1985 | 30 | 120.74 | 142,733,288 | 6% | 67% |
| San Francisco State University | 2015 | 0.38 | 4,407,478 | 81 | 1966 | 49 | 146.18 | 644,305,613 | 0% | 12% |
| AVERAGES | 2012 | 0.22 | 2,760,942 | 68 | 1976 | 36 | \$93.73 | \$258,792,315 | | |

Staff Recruitment & Retention



Efficiency

Attract, retain and engage talent that is productive, and do so in a way that optimizes processes, technology and resources



Quality

Attract, retain and engage talent that strives toward excellence, precision and continuous improvement



Innovation

Attract, retain and engage talent that is entrepreneurial, creative and proactive by focusing on a unique and compelling employee value proposition



Customer service

Attract, retain and engage talent that builds strong customer relationships by empowering people, emphasizing teamwork and focusing on long-term development



Reputation/Brand

Attract, retain and engage talent willing to be brand ambassadors by building a community where employees feel deep commitment and pride

Questions?