

# University Budget Committee

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November 15, 2019

**CSUDH**

**DIRECTORY**

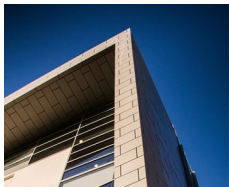
**CSUDH**

CALIFORNIA STATE UNIVERSITY  
DOMINGUEZ HILLS



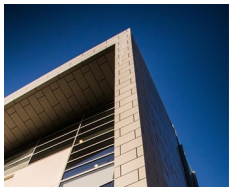
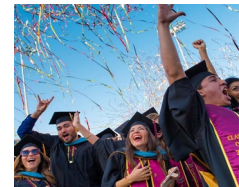
# Agenda

- I. Budget Town Hall
- II. 2019-20 Available Budget to Allocate - Update
- III. Budget Challenges
- IV. Division Budget Presentations
- V. Summary of Budget Needs
- VI. Q & A
- VII. Future Meeting Dates



# Budget Town Hall

- Meeting scheduled November 19
- UBC member attendance encouraged



# 2019-20 **CSUDH** Available Base Budget to Allocate

Sources of Funds	Base
<b>State Operating Fund</b>	
2018-19 State Funded Retirement Adjustment	\$ 570,000
2019-20 Health	193,000
2019-20 Retirement Above State Funding	833,000
2019-20 Minimum Wage Increase	261,000
2019-20 Compensation	4,033,000
2019-20 New Facilities Maintenance	1,273,000
2019-20 Graduation Initiative 2025	1,899,000
2019-20 Enrollment Growth 648 FTES (6% growth)	4,681,000
2019-20 Tuition from Enrollment Growth	3,600,000
2019-20 Average Unit Load (AUL) Increase	706,000
2019-20 State University Grant 5% Allocation	685,600
<b>Total Sources of Funds</b>	<b>\$ 18,734,600</b>

# 2019-20 **CSUDH** Available Base Budget to Allocate

<b>Total Sources of Funds</b>	<b>\$</b>	<b>18,734,600</b>
<b>Uses of Funds</b>		<b>Base</b>
<b>Base Mandatory Commitments</b>		
2019-20 Compensation	\$	(4,294,000)
Health Care and other Benefit Increases		(1,596,000)
<b>Other Priority Commitments</b>		
2019-20 New Facilities Maintenance	\$	(1,273,000)
Base Shortfall Mitigation (Year 3 of 3 )		(1,967,835)
Base 20 T/TT Faculty Positions (to be hired in 2020/21)		(2,815,912)
FY19-20 Base Funding Priorities Approved January 2019		(670,262)
New Enrollment Operating Costs		(2,675,835)
Deferred Maintenance (Year 3 of 4)		(250,000)
2019-20 State University Grant 5% Allocation		(685,600)
<b>Total Uses of Funds</b>	<b>\$</b>	<b>(16,228,444)</b>
<b>FUNDS AVAILABLE FOR UBC ALLOCATION</b>	<b>\$</b>	<b>2,506,156</b>

# 2019-20 **CSUDH** One-time Budget to Allocate

Sources of Funds	One-time
<b>State Operating Fund</b>	
2019-20 Graduation Initiative 2025	\$ 911,000
Year 2 Enrollment Funding (one-time)	1,083,000
Math & Science Teacher Initiative Supplemental Allocation	160,000
<b>Campus Revenue</b>	
2018-19 Carryforward to 2019-20	\$ 7,085,667
Student Tuition & Fees (Enrollment Over Target)	3,600,000
Salary Savings - 20 T/TT Faculty Positions (to be hired in 2020/21)	2,815,912
<b>Total Sources of Funds</b>	<b>\$ 15,655,579</b>

# 2019-20 **CSUDH** One-time Budget to Allocate

Uses of Funds	One-time
<b>Other Priority Commitments</b>	
New Enrollment Operating Costs	\$ (400,000)
Presidential Initiatives	(1,000,000)
Campus Technology Refresh/IT Equipment Loan (Year 2 of 5)	(450,000)
Science & Innovation Building Equipment Loan & Campus Contribution	(1,200,000)
Innovation & Instruction Building Contribution (Year 2 of 4)	(1,400,000)
Academic Equipment Loan (AEL - Year 4 of 5) - BofA Loan	(585,438)
Campus Portion of CalPERS Payment to Reduce Pension Liability	(1,005,200)
<b>One-Time Commitments</b>	
Reserves	\$ (5,000,000)
Additional Sections--Enrollment	(1,994,000)
Math & Science Teacher Initiative Supplemental Allocation	(160,000)
Environmental Impact Review for Campus Master Plan	(350,000)
Special Repairs/Deferred Maintenance	(491,000)

# 2019-20 **CSUDH** One-time Budget to Allocate

Uses of Funds (continued)	One-time
<b>One-Time Commitments (continued)</b>	
Student Union Rental	(120,000)
NCAA Membership Dues	(44,000)
Parking Fee Reimbursement for NSO	(27,000)
Campus Copyright Fees	(10,000)
Emergency Phone Maintenance	(25,000)
Camera Maintenance	(60,000)
CSU Financial Records and State Budget Report	(30,000)
Fire Marshall Campus Expense	(25,000)
Legal Services	(80,000)
UA Development Coordinator one-time costs	(5,000)
University Events Additional Budget	(115,000)
<b>Total Uses of Funds</b>	<b>\$ (14,576,638)</b>
<b>FUNDS AVAILABLE FOR UBC ALLOCATION</b>	<b>\$ 1,078,941</b>



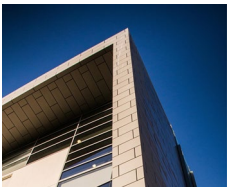
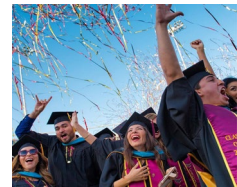
# 2019-20 Funds Available for UBC Allocation

## AADHT

Base: \$2,506,156      One-time: \$1,078,941

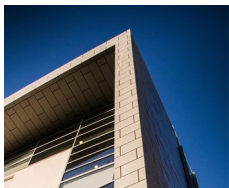
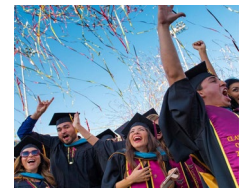
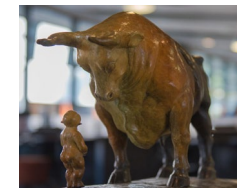
## Additional Student Success Fee (ST001) Funds

Base: \$671,283



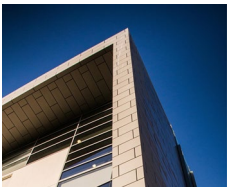
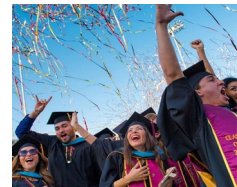
# Budget Challenges

- High Enrollment Growth
  - Enrollment growth outpacing funding growth
  - Student average mean unit load increasing
  - Implications of non-impaction
- Base deficits in Academic Affairs and Student Health Center
- Dwindling one-time and non-operating funding to support programs
- Deferred maintenance and other facilities and infrastructure costs
- Health and safety issues/risk mitigation costs

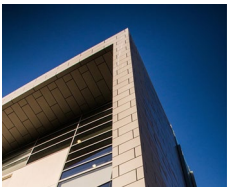


# Division Budget Presentations - Three Questions

1. What is the division's mission and what is the associated cost to execute this mission in 2019-20?
2. For divisions with projected negative balances, what strategies have been identified to resolve those deficits?
3. What are the division's budget priorities – guiding principles and process to balance year-end budgets?



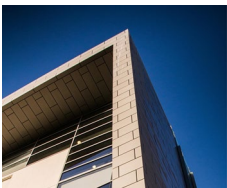
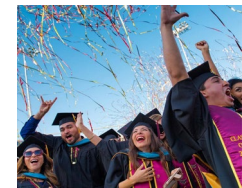
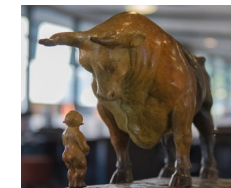
# Division Budget Presentations





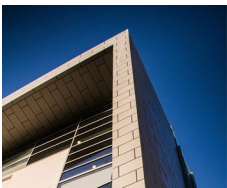
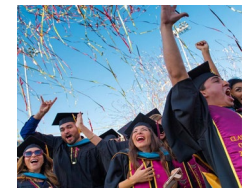
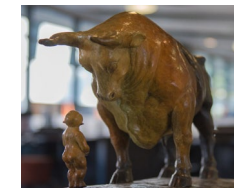
# 2019-20 Division Budget Priorities

Division	Description	Base	One-Time
SA	Psychologists (SSP AR 1, 2 FTE)	241,600	
SA	Dean of Students Support (AA/S I)	70,614	
SA	SDRC Golf Cart		20,506
SA	Multi-Cultural Affairs Support (ASC)	56,444	
SA	Career Engagement Coach (SSP III)	85,000	
SA	TGS Social Worker (SSP III)	85,000	
SA	Veteran Resource Coordinator (SSP II)	77,988	
SA	Reclass - .5 ASC to F/T Admin Analyst Spec (AA/S I)	38,260	
SA	NSO Online Orientation System		50,000
SA	Reclass existing SSP IV to MPP Asst. Dir (Admin I)	30,200	
Athletics	Per Diem Increase for Students	50,000	
Athletics	Academic Interns for Students	50,000	
Athletics	Locker Rooms/Teams Rooms		1,500,000
AA	Restore non-faculty staffing (year 1 of 4): 6 New Staff Positions	300,000	
AA	Backfill Toro Learning & Testing Center from expiring grants (Year 1 of 3)	100,000	
AA	Director, Undergraduate Research	125,000	
AA	3 Advisor Positions (Year 1 of 2)	120,000	
IT	CourseLeaf Curriculum & Catalog Software (costs TBD)		
IT	Blackboard to Canvas transition (2 year concurrent systems)		305,000
IT	8 IT Staffing in Operational Areas: 4 data analysts and 4 tech support staff	996,600	



# 2019-20 Division Budget Priorities (cont.)

Division	Description	Base	One-Time
AF	Enterprise Risk/Clery Act Director (Required by EO-1107 - supervised by VP)		
AF	Admin Analyst Risk Management	80,000	
AF	Office Administrative Staff (EHOS)	83,050	
AF	Four Student Assistants (EHOS) @ \$13/hr		70,000
AF	Water Hydration Stations		150,000
AF	Sr. Financial Analyst (Facilities Planning)	120,000	
AF	Facilities HR Manager	120,800	
AF	Facilities Services OE	500,000	
AF	Administrative Support Assistant - VPAF	55,870	
AF	Position Mgmt/Questica (replacing Hyperion)	30,000	100,200
Pres	Special Assistant to the President - \$180K	180,000	
Pres	Diversity Office/Title IX Base Budget (excluding salaries & benefits)	50,000	
Pres	Sr Exec Assistant to the President \$115 (includes \$87K + benefits already budgeted)	28,000	
UA	2-Directors of Development	291,800	10,000
UA	1-Sr. Director of Planned Giving	176,000	5,000
UA	1-Director of Alumni Relations	145,900	5,000
UA	1-Director of Government Relations	138,350	5,000
UA	1-Alumni Social Media & Marketing Program Coordinator	98,150	5,000
UA	1-CFR Support Coordinator	90,600	5,000
	<b>TOTAL</b>	<b>4,615,226</b>	<b>2,230,706</b>

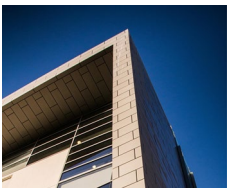
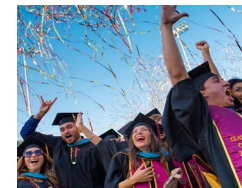
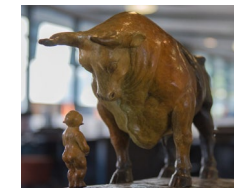


# 2019-20 Year-end Budget Balance (Surplus/Deficit)

Division	College/ Department	2016-17	2017-18	2018-19	Projected 2019-2020
ACADEMIC AFFAIRS	CBAPP	100,821	(123,676)	(245,635)	(334,986)
	CAA	2,077,983	480,971	244,920	430,378
	CAH	(147,425)	(375,694)	(907,198)	(1,563,780)
	CHHSN	(508,369)	(127,975)	(243,746)	(379,062)
	COE	145,814	(109,123)	(196,579)	(870,847)
	LIBRARY	121,816	215,454	288,410	41,529
	CNBS	(25,090)	(95,637)	(314,728)	(722,827)
<b>ACADEMIC AFFAIRS TOTAL</b>		<b>1,765,550</b>	<b>(135,681)</b>	<b>(1,374,555)</b>	<b>(3,399,595)</b>
<b>ADMIN AND FINANCE</b>		<b>1,620,001</b>	<b>1,037,481</b>	<b>701,427</b>	<b>444,562</b>
<b>INFO TECHNOLOGY</b>		<b>863,841</b>	<b>1,451,951</b>	<b>478,189</b>	<b>430,741</b>
<b>PRESIDENT'S DIVISION</b>		<b>231,096</b>	<b>191,830</b>	<b>293,335</b>	<b>50,000</b>
<b>STUDENT AFFAIRS</b>		<b>163,690</b>	<b>222,907</b>	<b>(49,475)</b>	<b>94,446</b>
<b>ATHLETICS</b>		<b>162,679</b>	<b>(217,716)</b>	<b>(10,843)</b>	<b>(347,725)</b>
<b>UNIVERSITY ADVANCEMENT</b>		<b>579,123</b>	<b>424,488</b>	<b>709,056</b>	<b>(12,809)</b>
<b>COLLEGE &amp; DIVISION TOTAL</b>		<b>5,385,980</b>	<b>2,975,259</b>	<b>747,133</b>	<b>(2,740,380)</b>

# 2019-20 Strategic Enrollment Plan Priorities

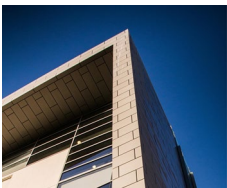
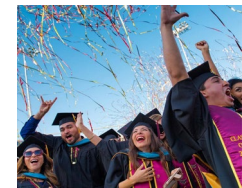
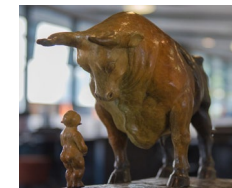
Division	Description	Base	One-Time
SA	Finish in Four Lead Specialist (SSP IV)	93,620	
SA	Finish in Four Coach (SSP III)	84,560	
SA	Student Retention Analyst (SSP III)	84,560	
SA	Advising Needs Assessment (Inside Track)		5,000
SA	Advising Leadership & Strategic Planning Retreat	13,500	
SA	AI Chatbot & Voice Pilot		100,000
SA	TLTC- SI Coordinator (SSPII) FT	83,050	
SA	TLTC- Assistant Coordinator (SSPII) FT	67,950	
SA	TLTC- Assistant Director (MPPI) FT	113,250	
SA	TLTC- Instructional Student Assistants (student workers)	50,000	
SA	Basic Needs Coordinator to run the day-to-day operations	113,250	
SA	Case Worker to support our most vulnerable students	128,350	
SA	Hire and Train Basic Needs Student Assistants	20,000	
SA	Office Expenses	11,000	
SA	Conduct Outreach to Faculty, Staff, and Students		10,000
SA	Enhance Food Pantries on Campus		12,000
SA	Travel to Basic Needs Conferences and Meeting	7,000	
SA	Basic Needs Research and Evaluation	8,500	
SA	Marketing and Collateral Materials	5,000	
SA	Hospitality Expenses	1,000	





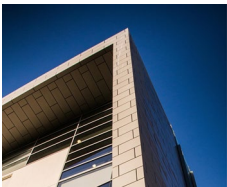
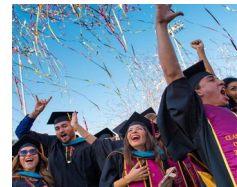
# 2019-20 Strategic Enrollment Plan Priorities (cont.)

Division	Description	Base	One-Time
AA	Professional Writing Associates (10) - 3 WTU's of reassigned time	86,070	
AA	Pilot Lead Team - (3) 3 WTU's of reassigned time (fall and spring)	51,642	
AA	Writing center space power, internet and construction (third floor lib. North)	23,000	
AA	Writing Associates (GR & UG Students)	50,000	
AA	Writing Center Training & Support	10,000	
AA	Staff/Leadership position to coordinate course scheduling and curriculum efficiency	135,900	
AA	Operational and Administrative Costs	33,000	
AA	Adjunct Faculty/Part Time Staff	70,000	
AA	Hospitality costs	2,000	
	<b>TOTAL</b>	<b>1,346,202</b>	<b>127,000</b>



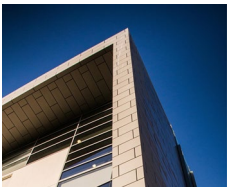
# 2019-20 Base Deficit and Priority Requests – Base

Academic Affairs & Athletics Deficits	\$3,750,000
Strategic Enrollment Plan Priorities	\$1,346,000
<u>Division Priorities</u>	<u>\$4,615,000</u>
	\$9,711,000

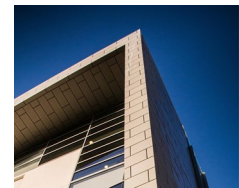


# 2019-20 Base Deficit and Priority Requests – One-time

Strategic Enrollment Plan Priorities	\$2,231,000
<u>Division Priorities</u>	<u>\$127,000</u>
	\$2,358,000



# Q & A





# Future Meeting Dates

Date:

December 6

January

Tentative Agenda:

Finalize Recommended Allocations

Updated 2019-20 Projections

