I. Welcome
II. 2nd Quarter Financials
III. Progress on Addressing Deficit
IV. Governor’s Preliminary Budget
V. CARES Update
VI. University Planning Committee
Welcome to the new semester and the new calendar year!

We have scheduled the following meetings for spring:
• March 5\textsuperscript{th}
• April 2\textsuperscript{nd}
2nd QUARTER FINANCIALS
AADHT Actuals and Projections

• We closely monitor progress in addressing the budget deficit by running projection reports at the close of each month.

• These reports reflect three categories of expenses:
  1) Actuals to Date. These are the real actual expenses that have taken place up until the close of the reporting period.
  2) Projected Actuals. These are projections for the remainder of the year based on the assumption that spending will continue at the same rate. This approach averages the spending of the previous months.
  3) Encumbrances. These are financial commitments that have already been made, that we know we will have to pay. Encumbrances can vary drastically based on timing of contracts or payments.
• At the end of the 1st Quarter, the Projected YE Balance in AADHT was a $9.9M deficit

<table>
<thead>
<tr>
<th>Division</th>
<th>Base Budget</th>
<th>Revised Budget</th>
<th>Actuals (July-Sept)</th>
<th>Projected Actuals (Oct-June)</th>
<th>Encumbrances</th>
<th>Projected YE Actuals</th>
<th>Projected YE Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACADEMIC AFFAIRS</td>
<td>$ 61,194,635</td>
<td>$ 62,078,526</td>
<td>$ 16,730,244</td>
<td>$ 50,190,733</td>
<td>$ 191,920</td>
<td>$ 67,112,897</td>
<td>$(5,034,372)</td>
</tr>
<tr>
<td>ADMIN AND FINANCE</td>
<td>$ 14,541,814</td>
<td>$ 16,075,281</td>
<td>$ 3,811,148</td>
<td>$ 11,433,443</td>
<td>$ 1,354,813</td>
<td>$ 16,599,405</td>
<td>$(524,124)</td>
</tr>
<tr>
<td>ADVANCEMENT</td>
<td>$ 2,953,660</td>
<td>$ 4,300,070</td>
<td>$ 659,022</td>
<td>$ 1,977,065</td>
<td>$ 107,603</td>
<td>$ 2,743,691</td>
<td>$1,556,379</td>
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<tr>
<td>INFO TECHNOLOGY</td>
<td>$ 9,286,481</td>
<td>$ 11,378,765</td>
<td>$ 3,620,421</td>
<td>$ 10,861,264</td>
<td>$ 3,737,539</td>
<td>$ 18,219,224</td>
<td>$(6,840,460)</td>
</tr>
<tr>
<td>PRESIDENT</td>
<td>$ 3,015,873</td>
<td>$ 3,710,850</td>
<td>$ 599,340</td>
<td>$ 1,798,020</td>
<td>$ 146,078</td>
<td>$ 2,543,437</td>
<td>$1,167,413</td>
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<tr>
<td>STUDENT AFFAIRS</td>
<td>$ 10,723,913</td>
<td>$ 10,624,974</td>
<td>$ 2,474,254</td>
<td>$ 7,422,761</td>
<td>$ 129,079</td>
<td>$ 10,026,093</td>
<td>$598,881</td>
</tr>
<tr>
<td>CENTRALLY MONITORED</td>
<td>$ 91,461,042</td>
<td>$ 106,175,614</td>
<td>$ 31,323,019</td>
<td>$ 75,525,350</td>
<td>$ 172,879</td>
<td>$ 107,021,248</td>
<td>$(845,634)</td>
</tr>
<tr>
<td>Benefits</td>
<td>$ 45,219,715</td>
<td>$ 45,219,715</td>
<td>$ 11,707,733</td>
<td>$ 35,123,200</td>
<td>$ -</td>
<td>$ 46,830,934</td>
<td>$(1,611,218)</td>
</tr>
<tr>
<td>Utilities</td>
<td>$ 3,413,078</td>
<td>$ 3,479,527</td>
<td>$ 574,633</td>
<td>$ 2,864,228</td>
<td>$ 40,666</td>
<td>$ 3,479,527</td>
<td>0</td>
</tr>
<tr>
<td>Financial Aid</td>
<td>$ 32,299,701</td>
<td>$ 32,299,701</td>
<td>$ 14,132,207</td>
<td>$ 18,167,494</td>
<td>$ -</td>
<td>$ 32,299,701</td>
<td>-</td>
</tr>
<tr>
<td>Other CM</td>
<td>$ 10,528,548</td>
<td>$ 25,176,670</td>
<td>$ 4,908,446</td>
<td>$ 19,370,427</td>
<td>$ 132,213</td>
<td>$ 24,411,086</td>
<td>$765,584</td>
</tr>
<tr>
<td>TOTAL</td>
<td>$ 193,177,417</td>
<td>$ 214,344,079</td>
<td>$ 59,217,448</td>
<td>$ 159,208,635</td>
<td>$ 5,839,912</td>
<td>$ 224,265,995</td>
<td>$(9,921,916)</td>
</tr>
</tbody>
</table>
2nd Quarter Report

- At the end of the 2nd Quarter, the Projected YE Balance in AADHT is a $1.3M deficit

<table>
<thead>
<tr>
<th>Division</th>
<th>Original Budget</th>
<th>Revised Budget</th>
<th>Actuals (July-Dec)</th>
<th>Projected Actuals (Jan-June)</th>
<th>Encumbrances</th>
<th>Projected YE Actuals</th>
<th>Projected YE Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACADEMIC AFFAIRS</td>
<td>$63,056,840</td>
<td>$64,405,279</td>
<td>$31,951,005</td>
<td>$31,951,005</td>
<td>$258,471</td>
<td>$64,160,481</td>
<td>$244,798</td>
</tr>
<tr>
<td>ADMIN AND FINANCE</td>
<td>$14,641,814</td>
<td>$16,109,097</td>
<td>$7,582,526</td>
<td>$7,582,526</td>
<td>$1,228,178</td>
<td>$16,393,230</td>
<td>$(284,132)</td>
</tr>
<tr>
<td>ADVANCEMENT</td>
<td>$2,953,660</td>
<td>$4,300,070</td>
<td>$1,060,674</td>
<td>$1,060,674</td>
<td>$40,408</td>
<td>$2,161,757</td>
<td>$2,138,313</td>
</tr>
<tr>
<td>INFO TECHNOLOGY</td>
<td>$9,218,481</td>
<td>$11,217,827</td>
<td>$8,999,560</td>
<td>$5,399,560</td>
<td>$1,607,111</td>
<td>$16,006,230</td>
<td>$(4,788,404)</td>
</tr>
<tr>
<td>PRESIDENTS</td>
<td>$3,155,873</td>
<td>$3,792,516</td>
<td>$1,385,750</td>
<td>$1,385,750</td>
<td>$268,799</td>
<td>$3,040,298</td>
<td>$752,218</td>
</tr>
<tr>
<td>STUDENT AFFAIRS</td>
<td>$10,847,573</td>
<td>$10,778,441</td>
<td>$4,779,316</td>
<td>$4,779,316</td>
<td>$117,326</td>
<td>$9,675,957</td>
<td>$1,102,484</td>
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<tr>
<td>CENTRALLY MONITORED</td>
<td>$89,303,177</td>
<td>$104,232,404</td>
<td>$43,715,876</td>
<td>$60,708,767</td>
<td>$309,096</td>
<td>$104,733,738</td>
<td>$(501,334)</td>
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<tr>
<td>Utilities</td>
<td>$3,413,078</td>
<td>$3,479,527</td>
<td>$1,088,284</td>
<td>$1,263,284</td>
<td>$93,940</td>
<td>$2,445,508</td>
<td>$1,034,019</td>
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<tr>
<td>Financial Aid</td>
<td>$32,299,701</td>
<td>$32,496,001</td>
<td>$14,230,083</td>
<td>$18,265,918</td>
<td>$-</td>
<td>$32,496,001</td>
<td>$-</td>
</tr>
<tr>
<td>Other CM</td>
<td>$7,252,516</td>
<td>$21,890,243</td>
<td>$4,045,388</td>
<td>$16,827,444</td>
<td>$215,156</td>
<td>$21,087,989</td>
<td>$802,254</td>
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<tr>
<td>TOTAL</td>
<td>$193,177,417</td>
<td>$214,835,634</td>
<td>$99,474,706</td>
<td>$112,867,597</td>
<td>$3,829,388</td>
<td>$216,171,691</td>
<td>$(1,336,057)</td>
</tr>
</tbody>
</table>
What makes up the $8.6M difference?
- Actual expenses were 32% lower in the 2nd quarter than the 1st quarter.
- Expenses were front-loaded in the first quarter in preparation for the new academic year.
- As more expenses were realized, the projection for the remainder of the year became more accurate, and reflected the decreased rate of spending.
- An analysis of utility use yielded projected savings of $1M.
- Encumbrances were approx. $2M lower at the time of the Q2 report.
### 2nd Quarter Year Over Year

<table>
<thead>
<tr>
<th>Division</th>
<th>2018-19</th>
<th>2019-20</th>
<th>2020-21</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACADEMIC AFFAIRS</td>
<td>$28,244,025</td>
<td>$32,802,588</td>
<td>$32,025,806</td>
</tr>
<tr>
<td>ADMIN AND FINANCE</td>
<td>$7,127,563</td>
<td>$7,596,989</td>
<td>$7,609,199</td>
</tr>
<tr>
<td>ADVANCEMENT</td>
<td>$1,887,612</td>
<td>$2,022,301</td>
<td>$1,062,505</td>
</tr>
<tr>
<td>BUDGET OVERSIGHT</td>
<td>$49,938,277</td>
<td>$65,389,665</td>
<td>$44,859,755</td>
</tr>
<tr>
<td>Benefits</td>
<td>$21,513,573</td>
<td>$23,975,771</td>
<td>$24,349,992</td>
</tr>
<tr>
<td>Utilities</td>
<td>$1,372,546</td>
<td>$1,230,066</td>
<td>$1,095,596</td>
</tr>
<tr>
<td>Financial Aid</td>
<td>$14,269,930</td>
<td>$14,938,907</td>
<td>$14,230,083</td>
</tr>
<tr>
<td>Other CM</td>
<td>$12,782,228</td>
<td>$25,244,920</td>
<td>$5,184,083</td>
</tr>
<tr>
<td>INFO TECHNOLOGY</td>
<td>$2,594,659</td>
<td>$3,947,905</td>
<td>$9,005,771</td>
</tr>
<tr>
<td>PRESIDENTS</td>
<td>$558,650</td>
<td>$977,426</td>
<td>$1,392,190</td>
</tr>
<tr>
<td>STUDENT AFFAIRS</td>
<td>$4,607,956</td>
<td>$6,143,924</td>
<td>$4,781,704</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$94,958,741</strong></td>
<td><strong>$118,880,798</strong></td>
<td><strong>$100,736,931</strong></td>
</tr>
</tbody>
</table>
YEAR END PROJECTION
### Campus Actuals & Projections (as of 9/30/20)

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Base Budget</td>
<td>$193,177,417</td>
</tr>
<tr>
<td>Less Projected YE Actuals</td>
<td>$224,265,995</td>
</tr>
<tr>
<td><strong>Projected YE Base Balance</strong></td>
<td>$(31,088,578)</td>
</tr>
<tr>
<td>Plus 1x/Carryforward Balance</td>
<td>$21,166,662</td>
</tr>
<tr>
<td>Plus CARES Reimbursement</td>
<td>$3,400,000</td>
</tr>
<tr>
<td><strong>Projected YE Balance</strong></td>
<td>$(6,521,916)</td>
</tr>
</tbody>
</table>

- **Base Shortfall**: $(6,521,916)
- **One-Time Shortfall**: $(4,043,764)
- **Total Campus Shortfall**: $(10,565,680)
- **One-Time Tuition**: $10,900,000
- **One-Time Student Success Fee**: $675,000

**20-21 Projected Campus Net**: $1,009,320

- The 1st Quarter report showed a projected year end surplus for the first time in the 20-21 budget
- The divisions and central budget committed to continue the work of analyzing every resource on campus
## Campus Actuals & Projections (as of 12/31/20)

- One-time needs were reduced by approx. $3.5M
- Over-enrollment tuition projection decreased by approx. $3.7M with updated spring enrollment information
- *The campus is overspending. The current over-spending rate would require a carryforward balance of $23M*
- *The Carryforward balance includes funding committed over the next two years*

### Baseline Budgets and Projections

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Base Budget</td>
<td>$193,177,417</td>
</tr>
<tr>
<td>Less Projected YE Actuals</td>
<td>$216,171,691</td>
</tr>
<tr>
<td><strong>Projected YE Base Balance</strong></td>
<td><strong>$ (22,994,274)</strong></td>
</tr>
<tr>
<td>Plus 1x/Carryforward Balance</td>
<td>$21,658,217 *</td>
</tr>
<tr>
<td>Plus CARES Reimbursement</td>
<td>$3,600,000</td>
</tr>
<tr>
<td><strong>Projected YE Balance</strong></td>
<td><strong>$2,263,943</strong> *</td>
</tr>
</tbody>
</table>

**AADHT Shortfall**  $2,263,943

**One-Time Shortfall**  $(499,198)

**Total Campus Surplus**  $1,764,745

**One-Time Tuition**  $7,272,375

**One-Time Student Success Fee**  $750,000

**20-21 Projected Campus Net**  $9,787,120
PROGRESS ON ADDRESSING DEFICIT
The campus started the year with a nearly $10M deficit to address.

All but $458k of reductions have been identified.

Base Budget Reduction by Division

- IT
- Advancement
- Student Affairs
- Administration & Finance
- Academic Affairs
- President

Stoplight Reduction
Realized Reduction
Unrealized Reduction

$- $500,000 $1,000,000 $1,500,000 $2,000,000 $2,500,000
GOVERNOR’S PRELIMINARY BUDGET
Preliminary Budget

- **July - Oct**: CSU Budget Planning
- **November**: Trustees adopt CSU budget request to be submitted to the Governor
- **January**: Governor’s Budget submitted to Legislature
- **February**: Legislative Analyst’s budget analysis released
- **May**: Governor’s May Revision
- **June**: State Budget Adopted, CSU Budget Finalized

- In January the Governor submits the preliminary budget to the CA State Legislature.

- This budget is preliminary, and is subject to the priorities of legislators, but it signals where the Governor would like to invest state resources.
This is partially true. $55m is going directly to CalPERS for increased health expenses.

DH is part of this program!
The Governor’s Preliminary Budget allocated $144.5M in ongoing base to the CSU, as well as $225M in one-time funding.

CSUDH currently makes up 3.29% of the CSU campus budget.

There has not been any indication how the incremental funding will be allocated to the campuses.
## Preliminary Budget

<table>
<thead>
<tr>
<th>Incremental Expenditure Increases (in millions)</th>
<th>CSU</th>
<th>DH (3.29%)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Base Growth</td>
<td>$111.5</td>
<td>$3.7</td>
</tr>
<tr>
<td>Basic Needs (Digital Equity &amp; Mental Health)</td>
<td>$15.0</td>
<td>$0.5</td>
</tr>
<tr>
<td>Basic Needs (GI2025)</td>
<td>$15.0</td>
<td>$0.5</td>
</tr>
<tr>
<td>Canvas</td>
<td>$2.0</td>
<td>$0.1</td>
</tr>
<tr>
<td>CSU Stanislaus, Stockton</td>
<td>$1.0</td>
<td>N/A</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$ 144.5</strong></td>
<td><strong>$ 4.7</strong></td>
</tr>
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</table>
DH will need to start planning for the 21/22 Budget, which will include a structural deficit carried forward from 20/21

Unidentified 20/21 Base Reduction $458,000
Estimated Base Mandatory Costs $1,875,000
Total 21/22 Anticipated Base Need $2,333,000
CARES BUDGET UPDATE
## CARES ACT BUDGET - COVID-19 REIMBURSEMENT CLAIMS ESTIMATE REVISED 12/17/20

**CARES ACT / MSI ALLOCATION** $10,542,440

<table>
<thead>
<tr>
<th>COVID-19 TASK</th>
<th>CARES ACT BUDGET AUG 2020</th>
<th>CARES ACT PROPOSED BUDGET REVISION DEC 2020</th>
</tr>
</thead>
<tbody>
<tr>
<td>Academic Affairs Conversion to Online Instruction-Spring 2020 to CM</td>
<td>1,667,513</td>
<td>1,667,513</td>
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<tr>
<td>Summer Session Reimbursement to CEIE</td>
<td>642,419</td>
<td></td>
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<tr>
<td>Faculty Development &amp; Training</td>
<td>413,704</td>
<td>200,000</td>
</tr>
<tr>
<td>Need-based student grants</td>
<td>150,000</td>
<td>150,000</td>
</tr>
<tr>
<td>Rapid Inter-Library Loan and outdoor contactless lockers for Library</td>
<td>36,475</td>
<td>36,475</td>
</tr>
<tr>
<td>PPE</td>
<td>55,000</td>
<td>-</td>
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<tr>
<td>Supplies &amp; Equipment</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Housing Fall 2020 Revenue Loss</td>
<td>2,550,000</td>
<td></td>
</tr>
<tr>
<td>COVID Testing</td>
<td>450,000</td>
<td></td>
</tr>
<tr>
<td>IT personnel costs - campus support for online instruction/remote work</td>
<td>90,000</td>
<td>-</td>
</tr>
<tr>
<td>Call Student Support</td>
<td>500,000</td>
<td>205,430</td>
</tr>
<tr>
<td>Software/Hardware Needs</td>
<td>2,815,000</td>
<td>2,815,000</td>
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<tr>
<td>Student Mobile Device Checkout (Reduced)</td>
<td>1,907,129</td>
<td>1,000,000</td>
</tr>
<tr>
<td><strong>TOTAL BUDGET</strong></td>
<td>$10,087,440</td>
<td>$10,542,440</td>
</tr>
</tbody>
</table>

CALIFORNIA STATE UNIVERSITY, DOMINGUEZ HILLS
CARES Budget Update

• To date we have drawn down $3.3M of the first round of CARES Funding. The remainder has been allocated but not yet claimed.

• The Federal Government approved a second round of funding which we are referring to as CARES II

• CARES II is a larger allocation at $31M

• We are expected to spend at least $9M on student aid, which is what was spent in CARES I

• Guidance has changed slightly on how funds are to be used and reimbursed- there is a little more flexibility on how funds can be used
University Planning Committee

• Ms. Marci Payne, Committee Co-Chair – Information Technology Representative
• Mr. Ken O'Donnell, Committee Co-Chair – Academic Affairs Representative
• Ms. Monica Ponce, Presidential Appointee
Dr. Deborah Brandon, Student Affairs Representative
• Dr. Jen Brodmann, Presidential Appointee
• Mr. Daryl Evans, Union Representative
• Mr. Jeff Poltorak, University Advancement Representative
• Ms. Deborah Roberson, Standing Presidential Appointee
• Mr. Jonathan Scheffler, Administration & Finance Representative
• Dr. Hal Weary, Assistant Professor, Music
• Academic Senate Representative
• Student Appointee - Pending

PM 2021-01
Thomas A. Farham, Ph.D.
January 27, 2021

University Planning Committee (UPC)

The scope of this multidisciplinary committee is to holistically focus on the California State University Dominguez Hills (CSUDH) shared vision, mission, and strategic priorities to achieve greater alignment in planning and decision-making. The CSUDH University Planning Committee (UPC) is charged with producing an integrated planning that aligns planning efforts in various domains, facilities planning, academic plans, financial plans, student services plans, technology plans, enrollment management, housing plans, and emergency planning. Each of these plans is the responsibility of a particular campus unit.

The UPC will consider significant key sources (such as ASUC reports, the DH Strategic Plan, the DH Master Plan, and other resources that articulate campus requirements and goals) in its priority development and decision-making. Approaches will be both vertical (institutional level down to colleges, departments, and programs) and horizontal (amongst the varied types of planning and decision-making) to ensure that the allocation and utilization of resources is consistent with university priorities.

The Committee shall:
• Establish an effective planning calendar considering annual and semester cycles;
• Develop a consistent process for prioritization and decision-making and ensure consistent centralized approaches are implemented where possible;
• Adapt to changing conditions in the environment that may dictate revisions to approaches and priorities;
• Consider health and safety, risk management, institutional data and context, and above all, the CSUDH core mission of student success;
• Engage stakeholders at all levels to build a sustainable commitment and generate feedback that assist in developing priorities;
• Engage strategic decision-making while providing a broad-minded and comprehensive view of resources and commitments;
• Depend on data in developing recommendations and determine appropriate approaches to acquire the necessary data and information;
• Challenge traditional funding strategies that focus on the annual operating budgeting process and ensure the optimized use of resources;
• Present preliminary and final recommendations to the President and Cabinet.

Membership & Terms:
The UPC shall be comprised of the Chief of Staff to the President, one student appointed in consultation with the Associated Students Incorporated President and Student Affairs by the President’s Cabinet and nine additional at-large members selected from faculty, staff, and administration (MPP). Faculty, staff, and MPP shall be appointed as follows: one faculty representative appointed by the Chair of the Academic Senate; two faculty or staff union representatives appointed by the University President; one faculty, staff, or MPP representative appointed by the Provost and Vice President, Academic Affairs; one staff, or MPP representative appointed by the Vice President and O&I, Information Technology; one faculty, staff, or MPP representative appointed by the Vice President, Student Affairs; one staff or MPP representative appointed by the Vice President, Administration and Finance; one staff or MPP representative appointed by the Vice President, University Advancement, and one faculty, staff, or MPP representative appointed by the University President.

Student members shall be appointed to a one-year term and may be reappointed for one additional term, up to a maximum of two one-year terms. Union representatives shall be appointed to a one-year term. Faculty, staff, and MPPs shall be appointed on a staggered basis to a two-year term and may be re-appointed for one additional term, up to a maximum of two two-year terms. The Chief of Staff to the President shall serve as standing member of UPC.

The chair of the UPC shall be appointed by the president.
University Planning & Budget Committees

Why a UPC?
- Cross divisions project efforts
- Efforts at multi-year and at scale
- Efforts identified in strategic plan
- Helping operational efforts scoping projects and efforts
- Examining milestones and benchmarks
- Incorporating the market demands of the local economy
- Integrating Community Partnerships
- Situated in the context of Chancellor’s Office and Governor's Initiatives

Moving from Planning to a Budget, into Budgeting to a Plan
Upcoming Meetings

March 5\textsuperscript{th}
- Strategic Budgeting
- Lottery Funds

April 2\textsuperscript{nd}
Q&A