

University Budget Committee Minutes
Friday, October 11, 2019
3:00-5:00pm - WH D444

Present

Appointed Members- Hugo Asencio, Edward Cleek, Kate Fawver, Victor Giron, Kamal Hamdan, Christian Jackson, Joanna Kimmitt, Claudia Orozco Rihab Shuaib, and Elwin Tilson

Ex Officio Voting Members- Ron Coley, William Franklin, Chris Manriquez, Deborah Roberson, Michael Spagna, and Carrie Stewart

Non-Voting Division Budget/Fiscal Officers & Others- Hadia El-Bardisy, Cecily McAlpine, Wayne Nishioka, Ken O'Donnell, Marci Payne, and Makonnen Tendaji

Staff to the Committee – Andrea Alvarez and Jerry Willard

Not Present

Tony Little

The meeting began at 3:01 pm.

Jerry went over the 2019-20 Year-end budget projections and invited each division to answer the following three questions during the next UBC meeting: 1) What is the division's mission and what is the associated cost to execute this mission in 2019-20? 2) For divisions with projected negative balances, what strategies have been identified to resolve those deficits? 3) What are the division's budget priorities – guiding principles and process to balance year-end budgets?

Jerry mentioned that the Budget Town Hall is scheduled for November 5th and UBC's assistance is needed for input and promotion of the event.

Dr. Franklin presented about the Strategic Enrollment Planning. He explained that Faculty, students, and staff were involved in a year long process and identified areas of improvement. The four key plans are to build comprehensive advising programs, expand learning and life-support programs, expand basic needs initiative, and course scheduling and curriculum efficiency and maximization.

The following clarification is made in response to a question raised during the UBC meeting regarding budget allocations made to Athletics. The Budget Office has allocated all funding required since 2016 to cover the "authorized" base deficit of \$1,314,140 as part of the University's base budget deficit mitigation plan.

Following are the base allocations made to Athletics totaling \$1,314,140: \$1,165,308 AADHT (Operating Fund) and \$148,832 ST001 (Student Success Fee fund). In addition, a one-time \$217K allocation was made to Athletics during June 2019 from the President's Office carryover and other funds to cover a prior year deficit carryover balance. The intent was not to penalize Student Affairs by having them inherit a deficit carryover when Athletics was reorganized from the President's Office to Student Affairs during FY18-19.

Provost Spagna presented about Academic Affairs' budget points. The 2019-20 available base budget was discussed. He mentioned that the university was fully funded within the enrollment target, but when the university goes over the enrollment, they receive no additional funding. Right now CSUDH is 9% over the target and that 9% is not funded fully by the CO.

Kate thanked everyone for their time and mentioned that the next meeting will be held on November 15th and it will be primarily for division presentations. Kate advised all the divisions to try to keep the presentations to three slides and to focus on responding to the questions.

Kate adjourned the meeting at 4:56 p.m.