

University Budget Committee Minutes
Friday, November 30, 2018
3:00-5:00pm - WH D444

Present

Appointed Members- Theodore Byrne (as proxy for Hugo Asencio), Ed Cleek (as proxy for Gurpreet Singh), Kate Fawver, Chinaemerem Isika, Christian Jackson, Michael Kelley, Bin Tang, and Elwin Tilson
Ex Officio Voting Members- Naomi Goodwin, Jacqueline Kuenz (as proxy for Chris Manriquez), Nicole Rodriguez (as proxy for William Franklin), Michael Spagna, and Carrie Stewart
Non-Voting Division Budget/Fiscal Officers & Others- Hadia El-Bardisy, Cecily McAlpine, Wayne Nishioka, Ken O'Donnell, Alana Olschwang, and Claudia Orozco
Staff to the Committee – Andrea Alvarez and Wayne Nishioka

Not Present

Joanna Kimmitt, Marci Payne Celina Valadez

The meeting began at 3:04 pm.

Kate welcomed everyone to the meeting and asked that members take a few minutes to review the minutes from November 16. Minutes were approved as presented.

Kate asked that Carrie to present for University Advancement to conclude the division presentations from last week. Carrie stated that people think that University Advancement only focuses on raising money, but there are several departments under the division. These departments are Alumni Relations, Ceremonies & Events, Communications & Public Affairs, Development, Government & Community Relations, Marketing, Philanthropic Foundation, and UA Administration. University Development has raised \$22 Million in the last four years; this includes the \$4,047,524 in gift commitments in FY 2017/18. Communication and Public Affairs have rebranded the whole campus with new updated CSUDH logos. Government and Community Relations have 3 community engagement partnership's: African American Leaders of Tomorrow (AALT), GPS Your Future, Men's Empowerment Summit. UA also partnered with the Legislative Black Caucus resulted in \$1 Million earmark for the Mervyn Dymally Institute. Alumni Relations and Ceremonies and Events host numerous events for the alumni, and Ceremonies and Events hosted 52+ events for the campus. The FY 18/19 key goals is to plan and implement inauguration events and programs as well as department based goals. Carrie then went over the FY 2017/18 financials that included the State Operating and Non State Revenue Funds and the UBC Allocation that covers general operational expenses for the division. The FY 2018/19 financial needs included funding for new positions and Operations & Expenses, due to consistent use of previous fiscal year carryforward to subsidize the divisions operational expenses, all division carryforward will be depleted by the end of this fiscal year 2018/19.

Carrie answered questions asked by committee members.

Kate thanked Carrie for her presentation. Naomi then went on to present the FY 18/19 new revenue and adjustments, the mandatory costs, and the approved multi-year commitment that were previously made.

To date, division heads have identified more than \$61M in base and more than \$33M in one-time priority allocation needs over a five-year period (FY 2018/19 to 2022/23). Details on identified five-year campus funding needs will be shared with UBC and others during Spring 2019 with the objective of further enhancing alignment of resource allocations with campus planning, and expectations.

Naomi discussed by line item each of the FY 18/19 allocation priorities. The CFO preliminary allocation recommendations are: 1) recommend approval of all allocation priorities identified by Division Heads and 2) achieve a FY18/19 balanced budget by recommending deferral of funding for select base allocation priorities totaling \$672K+ to FY 19/20. This approach increases effectiveness and efficiency and allows divisions to initiate actions in priority areas that move the University forward.

A question was asked about the President's Division and if they were going to present their priorities. Naomi explained that all of these priority allocations have been discussed in Cabinet meetings and the President's office has had input on their division's needs. With the departure of Ms. Susan Sanders and the retirement of Rod Hay, the President's office does not currently have a representative to serve on the UBC committee, but their division's priorities are being included.

Naomi wants everyone to take a look at the spreadsheet and come ready to vote on the next meeting.

Kate and Naomi thanked everyone for their time. The next meeting will be held on Friday, December 7, 2018 in which budget allocation recommendations will be discussed and voted on. Kate encourages all members to be present in person.

Kate adjourned the meeting at 5:01 p.m.