

University Budget Committee Minutes
Friday, December 7, 2018
3:00-5:00pm - WH D444

Present

Appointed Members- Hugo Asencio, Kate Fawver, Chinaemerem Isika, Christian Jackson, Michael Kelley, Joanna Kimmitt, Elwin Tilson, and Celina Valadez

Ex Officio Voting Members- Naomi Goodwin, Chris Manriquez, Michael Spagna, and Carrie Stewart

Non-Voting Division Budget/Fiscal Officers & Others- Hadia El-Bardisy, Cecily McAlpine, Wayne Nishioka, Ken O'Donnell, Claudia Orozco, and Marci Payne

Staff to the Committee – Andrea Alvarez and Wayne Nishioka

Not Present

Janna Bersi, William Franklin, Gurpreet Singh, and Bin Tang

The meeting began at 3:04 pm.

Kate welcomed everyone to the meeting and asked that members take a few minutes to review the minutes from November 30. A minor change was noted in the minutes. Minutes were approved as ammended.

Naomi went on to talk about the allocation recommendations that was discussed at the prior meeting and asked the committee if they had any questions. Light discussion was held and questions were asked and clarified.

A motion was passed to vote on the allocation recommendations as presented. Vote on the allocations recommendations was passed unanimously.

FY2018-19:

AADHT Baseline \$3,030,274:

- Centrally Monitored: \$1,610,000 baseline shortfall mitigation;
- Academic Affairs: \$110,000 Resource Reporting Analyst; \$345,000 Advising Director & 3 Advisors
- Student Affairs: \$254,274 ETE Academic Advisor and 2 EOP Advisors
- Administration & Finance: \$235,000 Risk Manager and Safety Specialist/Trainer;
- \$58,500 Police Evidence Control Specialist; \$118,500 Facilities Space Planner; \$90,000 Vehicle & Equipment (loan), \$10,000 Chemical Invent/Inspection Licenses
- University Advancement: \$64,000 UA Support Coordinator and \$135,000 Director of Public Affairs

AADHT One-time \$760,437:

- Centrally Monitored: \$203,437 One-time base shortfall mitigation; \$65,000 mass notification rooftop speakers; \$120,000 Early Start student support; \$197,000 Discover Dominguez; \$50,000 Presidential Investiture; \$50,000 Institutional Marketing (radio)
- Administration & Finance: \$20,000 EHS Testing Equipment, \$20,000 EHS Electric Vehicle and \$25,000 Electric & Push Carts - Mail Room
- University Advancement: \$5,000 UA Support Coordinator OEE and \$5,000 Director of Public Affairs (OEE)

FY2019-20:

AADHT Deferred Baseline \$666,312:

- Academic Affairs: \$117,000 Sponsored Research Analyst

- President's Office: \$64,000 Diversity Officer salary differential and \$152,000 Diversity, Harassment & Retaliation (OHR) Officer
- Administration & Finance: \$85,000 Facilities Space Planner; \$94,312 Community Service Officers, \$70,000 Theater Maintenance Technician and \$20,000 Chemical Invent/Inspect. Licenses
- University Advancement: \$64,000 UA Development Coordinator

The recommended allocations as described in the bulleted sections above was voted on holistically. There are 16 voting UBC members, 3 were not present, one participated and voted by telephone, so that 13 out of the 16 eligible votes were counted. The final vote of the UBC was unanimous, (13) in favor of each of the CFO/Cabinet's recommendations.

Kate and Naomi thanked everyone for their time. The next meeting will be held on Friday, February 15, 2019.

Kate adjourned the meeting at 5:01 p.m.