

**University Budget Committee Minutes**  
**Friday, September 14, 2018**  
**3:00-5:00pm - WH D444**

**Present**

**Appointed Members-** Hugo Asencio, Kate Fawver, Kamal Hamdan, Chinaemerem Isika, Christian Jackson, Michael Kelley, Joanna Kimmitt, Gurpreet Singh, Bin Tang, Elwin Tilson, and Celina Valadez

**Ex Officio Voting Members-** William Franklin, Naomi Goodwin, Chris Manriquez, and Michael Spagna

**Non-Voting Division Budget/Fiscal Officers & Others-** Hadia El-Bardisy, Cecily McAlpine, Wayne Nishioka, Ken O'Donell, Claudia Orozco, and Marci Payne

**Staff to the Committee** – Andrea Alvarez and Homaira Masoud

**Not Present**

Carrie Stewart

The meeting began at 3:04 pm.

Kamal welcomed everyone and thanked the committee for their time and commitment last year. Kamal thanked the Administration and Finance team for all of their help and he also thanked the Division leaders for willing to compromise and help benefit the committee.

Kamal mentioned that we are starting this year better than we had anticipated last semester, but that we should continue to explore options to be ready for rainy days.

Kamal announced to the committee that he will be stepping down as chair and thanked everyone for always being so supportive and patient during his time as chair.

Naomi and the committee thanked Kamal for his time as chair. Naomi mentioned that the position is open for any member that has served at least one year in the UBC and asked that if anyone was interested to contact her or any staff to the committee.

Naomi went on to talk about the UBC charge as stated in the Presidential Memorandum. She mentioned that some changes to the PM are being proposed, such as the UBC recommendations for the subsequent year to be submitted to the President no later than April 1<sup>st</sup>. The April 1<sup>st</sup> deadline is not enough time to prepare such reports.

Naomi mentioned that the Budget Town Hall will be held Monday, October 22<sup>nd</sup> from 2-4pm in the LSU Ballroom.

Naomi went on to give a University budget overview that explains what a budget is, what recommendations when participating in the budget allocation process, and additional information. Naomi mentioned that she has a few budget book available if anyone in the committee wanted to read them. She went over the six common higher education budget models and mentioned that our campus uses Incremental Budgeting. Naomi explains the CSU System Budget Process that determines the budget allocations per campus.

Naomi mentioned the different types of University fund sources that include the Operating and Auxiliary Funds. Various charts and graphs were presented to show the total university budget, the projected operating revenue, and a comparison of the state funding, tuition, and fees from FY 2008/09 & FY 2018/19.

FY 2017/18 was reviewed, including what went well, what challenges, and the objectives and priorities for this year.

Naomi again thanked everyone for their time and that Dr. Parham will pick the next UBC chair. If anyone is interested, please reach out to any staff to the committee. The next meeting will be held on Friday , October 5, 2018.

Kamal Hamdan adjourned the meeting at 4:51 p.m.