

University Budget Committee

November 30, 2018

Agenda

- I. Welcome
- II. University Advancement Division Presentation
- III. New Operating Revenue, Adjustments, Mandatory Costs & Commitments
- IV. Allocation Priorities
- V. Preliminary CFO Allocation Recommendations
- VI. Next Meeting
- VII. Adjourn

University Advancement Division Presentation

New Operating Revenue, Adjustments, Mandatory Costs & Commitments

FY18/19 New Revenue & Adjustments

<u>New State Revenue</u>	Base	One-time
Enrollment Growth	-	1,041,000
Graduation Initiative 2025	3,469,000	350,000
Compensation and Benefits	4,751,000	-
Mervyn Dymally Institute	-	1,000,000
Research, Scholarly & Creative Activity	-	73,580
Campus Infrastructure Improvement	-	6,000,000
Total State Tuition & Other Revenue	8,220,000	8,464,580
 <u>Campus Revenue Adjustments</u>		
2017/18 Carryforward	1,221,828	7,165,238
Over Enrollment/Student Tuition & Fees	2,100,000	-
Foundation Distribution of Net Earnings		465,000
Salary and Benefit Savings-New Positions	-	3,965,956
Total Campus Revenue Adjustments	3,321,828	11,596,194
Total 18/19 Revenue Adjustments	11,541,828	20,060,774

*One-time Graduation Initiative funding targeted for EO1110 implementation, math and English academic support for incoming freshmen, and redesign of high-enrollment courses with low success outcomes.

FY18/19 Mandatory Costs

	Base	One-Time
Compensation Increases	(3,203,900)	-
Benefit Cost Increases	(800,000)	-
Mervyn Dymally Institute	-	(1,000,000)
Library Seismic Project	-	(6,000,000)
E0 1110/Math/English & DFW Course Redesign	-	(350,000)
Research, Scholarly & Creative Activity	-	(73,580)
2.29% Reserve	-	(4,000,000)
Risk Management Increase	-	(219,173)
Total Mandatory Costs	(4,003,900)	(11,642,753)

Approved Multi-Year Commitments

Approved* Multi-Year Commitments

	Base	One-Time
Data Analytics, App. Dev. & Digital Presence (Year 2 of 2)**	(1,250,000)	-
Deferred Maintenance (Year 2 of 4)**	(250,000)	(491,000)
Research Scholarship & Creative Activities (Year 2 of 2)**	(300,000)	-
ALC Loan Payment (Year 3 of 5)	-	(292,719)
Technology Refresh (Year 2 of 4)**	-	(450,000)
Science & Innovation Group II Loan (Year 1 of 7)	-	(600,000)
Innovation Instruction & CBAPP Building (Year 1 of 4)	-	(1,400,000)
Total Approved Multi-Year Commitments	(1,800,000)	(3,233,719)

*Approved by University President

**Recommended by UBC and approved by President Hagan

Additional Approved FY18/19 Commitments

Other Approved* Commitments

	Base	One-Time
T/TT Faculty (19 Positions Effective 2019/20)	(2,597,200)	-
Part-Time Faculty-Additional Sections - Enrollment	-	(1,088,754)
Distribution of Foundation Revenue to II Building	-	(465,000)
Chemical Hygiene Officer	(110,000)	-
President's Initiatives	-	(1,000,000)
Facility Renovations	-	(825,000)
Master Plan EIR	-	(200,000)
Campus Operations	-	(568,888)
Total Other Approved Commitments	(2,707,200)	(4,147,642)
Total Mandatory Costs & Approved Commitments	(8,511,100)	(19,024,114)
Balance After Mandatory Costs & Approved Commitments	3,030,728	1,036,660

Allocation Priorities

Allocation Context

- To date, division heads have identified more than \$61M in base and more than \$33M in one-time priority allocation needs over a five-year period (FY 2018/19 to 2022/23).

FY	Base	One-Time
2018/19	19,738,864	10,669,501
2019/20	14,326,793	7,711,789
2020/21	9,854,491	6,525,319
2021/22	9,254,870	5,870,000
2022/23	7,844,400	2,677,150
	61,019,418	33,453,759

- Details on identified five-year campus funding needs will be shared with UBC and others during Spring 2019 with the objective of further enhancing alignment of resource allocations with campus planning, and expectations.

FY18/19 Allocation Priorities

Base Deficit

Base Deficit Mitigation

Base	One-Time
1,610,000	203,437

Student Advising & Support

Advising Center Director & 3 Advisors

EOP Advisor

EOP Advisor

ETE Academic Advisor

Early Start Support

Base	One-Time
345,000	-
95,000	-
87,500	-
71,774	-
-	120,000

Total **599,274** **120,000**

Sustainable Financial Strength

Sponsored Research Analyst

Senior Budget Analyst

Facilities Space Planner

Resource Reporting Analyst

Development Support Coordinator

Diversity Officer Salary Differential

Base	One-Time
117,000	-
118,500	-
85,000	-
110,000	-
64,000	5,000
64,000	-

Total **558,500** **5,000**

Allocation Priorities *(continued)*

Health, Safety & Compliance	Base	One-Time
Risk Manager	150,000	-
Safety Specialist/Trainer	85,000	-
Chemical Invent. /Inspect. Licenses	30,000	-
EHS Electric Vehicle	-	20,000
EHS Testing Equipment	-	20,000
Police Evidence Control Specialist	58,500	-
Vehicle & Equipment (Loan)	90,000	-
Community Service Officers	100,000	-
Theatre Maintenance Technician	70,000	-
Diversity, Harrassment & Retaliation Officer	152,000	-
Mass Notification Rooftop Speakers	-	65,000
Electric Cart & Push Carts-Mail Services	-	25,000
Total	735,500	110,000
Outreach, Marketing & Points of Distinction	Base	One-Time
UA Support Coordinator	64,000	-
Director of Public Affairs	135,000	5,000
Presidential Investiture	-	50,000
Discover Dominguez	-	197,000
Institutional Marketing (Radio)	-	50,000
Total	199,000	302,000

Allocation Priorities *(continued)*

	Base	One-Time
Total-All Categories	3,702,274	740,437
FY18/19 Available Resources	3,030,728	1,036,660
Difference	(671,546)	296,223

Preliminary CFO Allocation Recommendations

Recommendations

- Recommend approval of all allocation priorities identified by Division Heads.
- Achieve a FY18/19 balanced budget by recommending deferral of funding for select base allocation priorities totaling \$672K+ to FY 19/20.
- This approach increases effectiveness and efficiency and allows divisions to initiate actions in priority areas that move the University forward.

Example:

Division	Description	Strategic Plan Goal/Objective	Personnel Costs	Benefits	OE&E	FY 2018/19			FY 2019/20	
						AADHT Base	AADHT One-Time	Total AADHT	AADHT Base	Total AADHT
	Example 1		57,947	29,553	-	87,500	-	87,500	-	-
	Example 2		47,532	24,242	-	71,774		\$ 71,774	-	-
	Example 3		99,338	50,662	-	-	-	-	150,000	150,000
Total Division			204,817	104,457	-	159,274	-	159,274	150,000	150,000

- Hold available one-time funding of \$296K centrally to provide additional flexibility in mitigating FY18/19 base deficits via one-time funds, if necessary.

2018/19 Funding Recommendations-University Budget Committee

		FY 2018/19			FY 2019/20	
	Funding Source	AADHT Base	AADHT One-Time	Total AADHT	AADHT Base	Total AADHT
	Funding Available	3,030,728	1,036,660	4,067,388	N/A	N/A
	Balance	454	276,223	276,677	N/A	N/A

Division	Commitment and description	Strategic Plan Goal/Objective	Personnel Costs	Benefits	OE&E	FY 2018/19			FY 2019/20	
						AADHT Base	AADHT One-Time	Total AADHT	AADHT Base	Total AADHT
CM	Base Funding Shortfall Mitigation	Goal 4. Sustainable Financial Strength	-	-	1,610,000	1,610,000	-	1,610,000	-	-
CM	One-Time Base Shortfall Mitigation	Goal 4. Sustainable Financial Strength	-	-	203,437	-	203,437	203,437	-	-
CM	Mass Notification Rooftop Speakers	Goal 5. Administrative Excellence	-	-	65,000	-	65,000	65,000	-	-
CM	Early Start Student Support	Goal 2. Focus on Student Success	-	-	120,000	-	120,000	120,000	-	-
CM	Discover Dominguez	Goal 6. Notable Points of Distinction	-	-	197,000	-	197,000	197,000	-	-
CM	Presidential Investiture	Goal 6. Notable Points of Distinction	-	-	50,000	-	50,000	50,000	-	-
CM	Institutional Marketing (Radio)	Goal 6. Notable Points of Distinction	-	-	50,000	-	50,000	50,000	-	-
Total Centrally Monitored			-	-	2,295,437	1,610,000	685,437	2,295,437	-	-
AA	Resource Reporting Analyst	Goal 3. Innovative Learning Environment	72,848	37,152	-	110,000	-	-	-	-
AA	Advising Director & 3 Advisors*	Goal 2. Focus on Student Success	228,477	116,523	-	345,000	-	-	-	-
AA	Sponsored Research Analyst	Goal 4. Sustainable Financial Strength	77,483	39,517	-	-	-	-	117,000	117,000
<i>*Reduces AA base deficit</i>										
Total Academic Affairs			378,808	193,192	-	455,000	-	-	117,000	117,000
Pres	Diversity Officer Salary Differential	Goal 6.C.3 Support Diversity	42,384	21,616	-	-	-	-	64,000	64,000
Pres	Diversity, Harassment & Retaliation (DHR) Officer	Goal 6.C.3 Support Diversity	100,662	51,338	-	-	-	-	152,000	152,000
Total President's Division			143,046	72,954	-	-	-	-	216,000	216,000
SA	EOP Advisor	Goal 2. Focus on Student Success	57,947	29,553	-	87,500	-	87,500	-	-
SA	ETE Academic Advisor	Goal 2. Focus on Student Success	47,532	24,242	-	71,774	-	71,774	-	-
SA	EOP Advisor	Goal 2. Focus on Student Success	62,914	32,086	-	95,000	-	95,000	-	-
Total Student Affairs			168,393	85,881	-	254,274	-	254,274	-	-
AF	Risk Manager	Goal 4. Sustainable Financial Strength	99,338	50,662	-	150,000	-	150,000	-	-
AF	Safety Specialist/Trainer	Goal 5. Administrative Excellence	56,291	28,709	-	85,000	-	85,000	-	-
AF	Police Evidence Control Specialist	Goal 5. Administrative Excellence	38,742	19,758	-	58,500	-	58,500	-	-
AF	Senior Budget Analyst	Goal 4. Sustainable Financial Strength	78,477	40,023	-	118,500	-	118,500	-	-
AF	Facilities Space Planner	Goal 3. Innovative Learning Environment	56,291	28,709	-	-	-	-	85,000	85,000
AF	Community Service Officers	Goal 5. Administrative Excellence	80,000	20,000	-	-	-	-	100,000	100,000
AF	Theatre Maintenance Technician	Goal 5. Administrative Excellence	46,358	23,642	-	-	-	-	70,000	70,000
AF	EHS Testing Equipment	Goal 5. Administrative Excellence	-	-	20,000	-	20,000	20,000	-	-
AF	EHS Electric Vehicle	Goal 5. Administrative Excellence	-	-	20,000	-	20,000	20,000	-	-
AF	Electric & Push Carts-Mail Room	Goal 5. Administrative Excellence	-	-	20,000	-	25,000	25,000	-	-
AF	Vehicle & Equipment (Loan)	Goal 5. Administrative Excellence	-	-	90,000	90,000	-	90,000	-	-
AF	Chemical Invent. /Inspect. Licenses	Goal 5. Administrative Excellence	-	-	30,000	10,000	-	10,000	20,000	20,000
Total Administration & Finance			455,497	211,503	180,000	512,000	65,000	577,000	275,000	275,000
UA	UA Support Coordinator	Goal 6. Notable Points of Distinction	42,384	21,616	5,000	64,000	5,000	69,000	-	-
UA	Director of Public Affairs	Goal 6. Notable Points of Distinction	89,404	45,596	5,000	135,000	5,000	140,000	-	-
UA	UA Development Coordinator	Goal 6. Notable Points of Distinction	42,384	21,616	-	-	-	-	64,000	64,000
Total University Advancement			174,172	88,828	10,000	199,000	10,000	209,000	64,000	64,000
Total Recommended			1,319,916	652,358	2,485,437	3,030,274	760,437	3,335,711	672,000	672,000

Next Meeting* & Proposed Agenda

Friday, December 7

Discussion & Approval of Allocation Recommendations

* 3-5pm in the President's Office Large Conference Room (WH D 444)

Revised Deficit After Recommended FY18/19 Allocations

DIVISION	Approved Base Shortfall as of July 1, 2017*	FY 17/18 Allocations	Adjusted Base Shortfall After FY 17/18 Allocations	Recommended FY 18/19 Allocations	Newly Adjusted Base Shortfall Remaining After Recommended FY 18/19 Allocations
ACADEMIC AFFAIRS	(1,450,747)	-	(1,450,747)	830,000	(620,747)
ADMIN AND FINANCE	(82,383)	80,540	-	-	-
ADVANCEMENT	(547,933)	547,933	-	-	-
IT	(1,342,118)	-	(1,342,118)	350,000	(992,118)
PRESIDENT'S OFFICE	(17,395)	17,395	-	-	-
ATHLETICS	(821,551)	250,000	(571,551)	570,000	-
STUDENT AFFAIRS	(104,132)	104,132	-	-	-
CENTRALLY MONITORED	(443,447)	-	(443,447)	240,000	(203,447)
Total	(4,809,706)	1,000,000	(3,807,863)	1,990,000	(1,816,312)

*Reflects additional revenue needed to fund base deficit shortfall elimination approved by President Hagan

FY19/20 Commitments

EXISTING COMMITMENTS			
Division	Description	Base	One-Time
CM	Elimination of Residual Base Budget Deficit (Year 2 of 2)	1,816,300	
CM	Presidential Initiatives		1,000,000
CM	Deferred Maintenance (Year 3 of 4)	250,000	
CM	Campus Technology Refresh/IT Equipment Loan (Year 2 of 4)		450,000
CM	Science and Innovation Building Group II Equipment Loan (Year 2 of 4)		600,000
CM	Innovation Instruction & CBAPP Building Contribution (Year 2 of 4)		1,400,000
CM	ALC Loan (Year 4 of 5)		292,719
CM	UBC Approved Base Funding Priorities (Pending)	672,000	
Total		2,738,300	3,742,719