
University Budget Committee Minutes
Wednesday, November 9, 2016
1:00- 2:30pm - WH D444

Present

Voting Members- Naomi Goodwin, Rod Hay, Jeff Falkner, Theodore Byrne, Kate Fawver, Hugo Asencio, Edward Cleek, Kara Dellacioppa, Michelle Matthews, Kamal Hamdan, Kendall Hinesley, Kathleen Chai, Chris Manriquez, Carrie Stewart, Jordan Sylvestre, and Cecily McAlpine (voting for William Franklin).

Non-Voting Members- Gitanjali Kaul, Wayne Nishioka, Marci Payne, Susan Sanders, and Tiffany Edlin.

Staff to the Committee – Andrea Alvarez, Homaira Masoud, and Stephen Mastro.

Not Present

William Franklin, Adriana Gamino, and James Harris.

The meeting began at 1:06pm with roll call.

Copies of the PowerPoint presentation and the October 11 minutes were distributed. Theo asked everyone to briefly review the minutes and asked if anyone had any questions or concerns.

Kathy Chai then moved to approve the minutes, Rod Hay seconded the motion and the minutes were approved as presented by the committee.

Theo then moved on to the fourth item on the agenda regarding the best meeting dates and times for all committee members. Jordan mentioned that Friday's after 2:30pm would be best for the students.

Action: Staff - to schedule next meeting on a Friday after 2:30pm in late January 2017.

The committee also suggested to have an option to be able to call in and virtually view the presentation, when they are unable to attend in person. Some suggestions would be a conference call and Zoom video sharing. To share documents, a suggestion was made to have a Dropbox created for document sharing.

Action: Committee – Let Andrea know if they are unable to attend in person, but can attend via conference call or Zoom.

**Action: Staff – set up a conference call or Zoom as needed, when members are unable to attend in person.
Staff – create Dropbox account. Add all current and future documents, organized in folders by date.**

Stephen went on to review the presentation and discussed the 2016/17 Budget Allocation Methodologies that Naomi asked everyone to review. A light discussion was held on the four Base funding options that were provided and **a motion was passed with a vote of 15 -yes and 1-no, in favor of Option 2 (Pro-rata distribution based on July 1st, 2016 adjusted GAP).**

A similar discussion was held for the one-time allocation options. Naomi mentioned that one of the options was left off of the presentation by mistake. She explained, in detail, that Option 5 was the 15/16 Carry Forward + the \$1.4M Un-Allocated Carry Forward from 14/15. The committee discussed the options and **a motion to approve Option 5 was passed with a unanimous vote.**

Naomi moved and mentioned that the requested staff actions from the last meeting were completed. The last two slides on the presentation contains information that was requested. The slides include the (1) Dominguez Hills Enrollment Summary for AY2012-AY2015 and (2) links and description for the Cost Allocation Plan (EO-1000) & Campus Management Reports. Two staff action items are still being verified and are expected to be presented by next meeting.

**Action: Staff – Verify Enrollment History by College of FTES and SFR
Verify Faculty Salary Data**

The meeting was adjourned by Theodore Byrne at 2:44pm.