
University Budget Committee Minutes Friday, April 14, 2017 3:00-5:00pm - WH D444

Present

Voting Members- Naomi Goodwin, Rod Hay, Chris Manriquez, Carrie Stewart, Theodore Byrne, Jordan Sylvestre, Bea Gadduang, Hugo Asencio, Edward Cleek, Kendall Hinesley, Cecily McAlpine (for William Franklin), Sara Perry (for Jeff Falkner), and Margaret Parker (for Kathleen Chai)

Non-Voting Members- Wayne Nishioka, Marci Payne, Cecily McAlpine, and Jovonte Willis

Staff to the Committee – Andrea Alvarez, Homaira Masoud, and Stephen Mastro

Guests: James Harris and Justin Blakely

Not Present

William Franklin, Jeff Falkner, Grace Iheke, Michelle Matthews, Kara Dellacioppa, Kamal Hamdan, Kate Fawver, Susan Sanders, Ken O'Donnell, and Kathleen Chai

The meeting began at 3:09pm.

Theodore Byrne (UBC Chair) welcomed the committee members to the UBC and distributed meeting minutes from March 7, 2017. While the members were reviewing the minutes, Theodore asked everyone around the table to introduce themselves, as there were guests and proxy voters attending the meeting.

The Chair distributed an updated membership list, reflecting that all colleges are serving three-year terms. Stephen mentioned that if a member was already in year three of three, their college would need to either re-elect them or elect someone new to serve on the committee.

Naomi asked each Vice President or their representative to present their funding request included in the "2017/18 Student Success Program Funding Request" spreadsheet distributed.

Carrie pointed out that University Advancement did not request any funding from the Student Success funds this time because she and Cabinet felt that UA's priorities don't align with the priority usages for Student Success funds and that other divisions have higher needs that are in closer alignment.

Stephen went over the Centrally Monitored fund request. These are mandatory bargaining unit GSI salary and benefit costs for FY 2017/18. This funding will support nearly 20 positions throughout campus. The amount calculated and recommended by staff is \$238,565. There was no discussion regarding this staff recommendation presented on behalf of the cabinet.

Rod presented a list for Academic Affairs, which included 6 programs for funding totaling \$1,055,456. The 6 programs presented for Academic Affairs were: 1) Freshman Success; funding of Accelerate courses, Dream Course sections, faculty training, and High Impact practices totaling \$137,200; 2) Transfer Success; one advisor and peer mentor to implement advising task force recommendations with a total salary and benefit cost of \$100,679; 3) Graduate Student Success; thesis & grant review coordinator with a salary and benefit cost totaling \$70,623; 4) Affordable E-Books; Equal funding for the five colleges to procure E-Books for their students totaling \$50,000; 5) Summer Advising; funding of faculty stipends and release time to implement the advising task force recommendations totaling \$272,090; 6) Advising & Peer Mentors, partial funding of request for peer mentors and advisors, funding of salary and benefits. Cabinet recommended to fund the first 5 programs and only partially fund item 6 at \$162,480 instead of the full \$424,865 proposed. Total recommended amount for Academic Affairs is \$793,072.

A short discussion ensued by the committee in support of the programs listed above. All are based on the Student Success Initiative that states that a sense of belonging increases retention rates. Some of these

programs, especially the summer programs, didn't have advisors nor peer mentors. Another point that was discussed was the need for affordable E-Books, Kendall Hinesley from the library stated that books are significantly more expensive than e-books and if books are too expensive, students won't buy them and they will end up falling behind in their classes

Naomi presented on behalf of Administration and Finance, which included 3 programs for funding totaling \$223,825. Cabinet recommended two items for full funding and the third for partial funding, totaling \$203,825. The two (2) items recommended for full funding were: 1) Violence Prevention Peer Education to provide for education materials and peer mentoring totaling \$50,000; 2) Student Financial Management Success by the restoration of full funding for the Assistant Manager position; salary and benefits totaling \$53,825; 3) partial funding of the \$120,000 request for Teaching and Learning Environment; funding for cleaning and renovations up to six classrooms annually at a cost of \$20,000 each; the recommendation is to fund five (5) classroom renovations totaling \$100,000.

Discussion of this presentation pointed out that various instructional areas around campus require attention and renovations. A question was asked on how renovation priorities are determined. Rod mentioned that there is a "Facilities and Space committee to determine which areas are priorities depending on various factors.

Chris presented on behalf of Information Technology, which included 4 programs for funding that total \$238,250. Cabinet recommended to fully fund all four requests. The four requests were; 1) Adobe Creative Cloud software for student at-home use totaling \$151,000; 2) unlimited access to lynda.com software for the entire campus community totaling \$51,000; 3) SPSS software for use on campus or at home totaling \$23,250; and 4) Zoom conferencing/meeting software for the entire campus totaling \$13,000.

Chris explained that obtaining licenses as a University saves a significant amount of money. For example, the Adobe Creative Cloud is going to be available for all students for \$53 vs \$234 a year; Lynda.com is free to all students, faculty, and staff – without the licensing it would be \$230 a year/ per person.

Sara presented on behalf of the President's Office/ Athletics, which included a request for four (4) items totaling \$336,329. Cabinet's recommendation was to fully fund two of the requests, partially fund one, and reject funding of one, totaling \$136,329. The four requests were; 1) Corporate Partnership Coordinator; funding of a position to engage with local business to support student athletics; Salary and Benefits totaling \$79,329; 2) General operating expense to fund student athlete travel, equipment, contracted services and supplies was requested at \$150,000; the cabinet recommended fund totaling \$50,000; 3) Post Season expenses for teams qualifying was requested for \$100,000, this request was not recommended by Cabinet for funding; and, 4) Student Success coordinator; fully fund the existing position by adding additional salary and benefits funds totaling \$7,000.

Sara agreed with the Cabinet's recommendation. The \$100,000 request for postseason expenses was denied because playoffs aren't always a guarantee; if a team makes playoffs, Athletics will work on finding one-time funds to cover these expenses.

Cecily presented on behalf of Student Affairs, which included 4 programs for funding that total \$259,531. Cabinet recommended all four items for full funding: 1) A full time Toro Guardian Scholars Program Advisor, half time Program Coordinator, and quarter time Assistant Coordinator, and Student Assistants; salary and benefit funding totaling \$126,381; 2) Associate Director of Student Leadership and Engagement Salary and Benefits totaling \$98,150; 3) Emergency resources for students in need; cost for food and school supplies totaling \$15,000; and, 4) Funding of activities and supplies in support of Welcome Week and Toro Days totaling \$20,000.

Jordan mentioned that funding for the Student Health Center should come from these student success fees that students are already paying, rather than having the student pay an additional fee to support it. Naomi clarified to Jordan that those funds aren't able to support the health center, unless it is a completely new

program that the health center is introducing.

A vote was taken for the all of the above requests as one motion to accept the Cabinet's recommendation as presented. This was passed with a unanimous vote.

At the conclusion of the meeting, Theodore thanked the committee members for all of their help throughout his years as chair. A new chair will be appointed at the next UBC meeting in Fall 2017.

The meeting was adjourned by Theodore Byrne at 4:53 p.m.