



California State University  
**DOMINGUEZ HILLS**

# University Budget Committee

November 9, 2016

# Meeting Agenda

I. Welcome

II. Review and Approval of Minutes

II. 2016/17 Budget Allocation Methodologies

- Base funding \$2,455,881
- One-time funding \$1,860,452

III. Report from Staff on Action Items

- Link from UBC to the Budget Management and Reports page
- Summary of Increased FTES vs. Headcount
- Enrollment History by College of FTES and SFR is being Verified
- Faculty Salary Data is being Gathered and Verified

IV. Meeting Dates/Times Best for All Committee Members

V. Q & A

## Priorities for 2016-17 Budget Allocations

- Funding mandatory costs and unfunded mandates, e.g., compensation and benefits increases.
- Designated projects with restricted funding allocations.
- Closing the baseline budget gap.
- Campus strategic initiatives, e.g.,
  - Faculty hiring/tenure/tenure-track density
  - Student success & graduation initiatives
  - Science and Innovation building and other facility & infrastructure needs.

# 2016/17 Budget Allocation Priority

## Closing the Baseline Funding Gap Using Available Baseline Funds

Division	College/Department	15/16 Adjusted Base Budget (a)	Established Need Over Base Budget Jan 20, 2016 AKA "GAP" <sup>1</sup> (b)	% Of Total Deficit (c)	CO Mandated Cost Recovery Plan (d)	FY 2016/17 Student Success Fund <sup>2</sup> (e)	CO Mandated EE Program Development Costs (Campus Partner) Adjustments (f)	Lottery Funds (g)	Open University (h)	2016/17 Base Budget Allocations To Close Baseline Funding Gap (i)	FY 16/17 Total Base Budget (j)	Adjusted Base GAP July 1, 2016 (k)	
												(b) thru (i)	
<b>Academic Affairs</b>													
	Central Academic Affairs/VP	4,555,442	(1,329,653)	10.74%	-	250,036	-	-	-	-	5,526,082	(1,079,617)	
	Library	2,946,041	-	0.00%	-	-	-	-	-	-	2,946,041	-	
	COE	4,671,516	(33,351)	0.27%	-	27,294	12,349	-	-	-	4,671,516	6,292	
	CBAPP	5,874,968	(1,049,742)	8.48%	-	32,337	107,513	-	-	-	5,874,968	(909,892)	
	CAH	9,410,851	(678,481)	5.48%	-	53,383	115,012	-	263,374	-	9,410,851	(246,712)	
	CNBS	10,754,273	(682,147)	5.51%	-	43,049	-	-	-	-	10,754,273	(639,098)	
	CHHSN	7,294,990	(1,002,283)	8.10%	-	26,984	178,944	-	-	-	7,294,990	(796,355)	
	<b>Total Academic Affairs</b>	<b>45,508,081</b>	<b>(4,775,657)</b>	<b>38.58%</b>	-	<b>433,083</b>	<b>413,818</b>	-	<b>263,374</b>	-	<b>46,478,721</b>	<b>(3,665,381)</b>	
	<b>Administration &amp; Finance</b>	12,412,083	(912,832)	7.37%	539,849	-	-	-	-	-	11,612,326	(372,983)	
	<b>Student Affairs</b>	7,246,109	(1,078,862)	8.72%	141,834	498,332	-	-	-	-	6,999,711	(438,696)	
	<b>Information Technology</b>	4,916,449	(2,907,839)	23.49%	(38,401)	280,000	-	707,587	-	-	4,752,673	(1,958,653)	
	<b>University Advancement</b>	2,354,853	(750,304)	6.06%	-	-	-	-	-	-	2,624,265	(750,304)	
	<b>President's Division</b>												
	President's Office	1,453,230	(23,820)	0.19%	-	-	-	-	-	-	1,208,590	(23,820)	
	Athletics	1,596,349	(1,314,140)	10.62%	-	39,636	-	-	-	-	1,621,460	(1,274,504)	
	<b>Total President's Division</b>	<b>3,049,579</b>	<b>(1,337,960)</b>	<b>10.81%</b>	-	<b>39,636</b>	-	-	-	-	<b>2,830,050</b>	<b>(1,298,324)</b>	
	<b>Centrally Monitored</b>												
	Marketing	-	(607,214)	4.91%	-	-	-	-	-	-	-	(607,214)	
	University Events	-	(7,500)	1%	-	-	-	-	-	-	-	(7,500)	
	<b>Total</b>	<b>75,487,154</b>	<b>(12,378,168)</b>	<b>100%</b>	<b>643,282</b>	<b>1,251,051</b>	<b>413,818</b>	<b>707,587</b>	<b>263,374</b>	<b>-</b>	<b>75,297,746</b>	<b>(9,099,055)</b>	
<b>Unallocated Funds (AADHT &amp; Other Funds)</b>										<b>2,455,881</b>	<b>2,455,881</b>		
<b>AADHT Balance/GAP</b>			<b>(12,378,168)</b>										<b>(6,643,174)</b>

**Footnotes:**

<sup>1</sup> Reflects baseline funding GAP adjusted to \$12.4M in January 2016 from \$17.8M. Except for some IT student assistant positions, the funding gap does not include baseline funding needs for student assistant positions.

<sup>2</sup> Reflects student success fee funding recommended by UBC and approved by the president to provide baseline resources for existing position. Funding allocated for new positions not part of the Gap calculation, is not included (e.g., new faculty positions).

# 2016/17 Budget Allocation Priority

## Closing the Baseline Funding Gap Using Available One-Time Funds

Division	College/Department	Adjusted Base GAP July 1, 2016	% Of Total Deficit	Division One-Time Carry Forward (BBA) <sup>3</sup>	2016/17 One- Time Allocations	One-Time Funds Available from Prior Year (2014/15)	Lottery One- Time	Fee Trust One-Time	Innovation Grant Fund	Miscellaneous Trust One Time	Adjusted GAP	% Of Total Deficit
		(k)	(l)	(m)	(n)	(o)	(p)	(q)	(r)	(s)	(u)	(v)
		(b) thru (i)									(k) thru (s)	
<b>Academic Affairs</b>												
	Central Academic Affairs/VP	(1,079,617)	11.87%	942,772	-	-	-	-	-	-	(136,845)	2.10%
	Library	-	0.00%	(21,319)	-	-	-	-	-	-	(21,319)	0.33%
	COE	6,292	-0.07%	482,775	-	-	-	-	-	-	489,067	-7.49%
	CBAPP	(909,892)	10.00%	(523,059)	-	-	-	-	-	-	(1,432,950)	21.94%
	CAH	(246,712)	2.71%	(443,432)	-	-	-	-	-	-	(690,144)	10.57%
	CNBS	(639,098)	7.02%	(466,599)	-	-	-	-	-	-	(1,105,697)	16.93%
	CHHSN	(796,355)	8.75%	(676,663)	-	-	-	-	-	-	(1,473,018)	22.55%
	<b>Total Academic Affairs</b>	<b>(3,665,381)</b>	<b>40.28%</b>	<b>(705,524)</b>	-	-	-	-	-	-	<b>(4,370,906)</b>	<b>66.92%</b>
	<b>Administration &amp; Finance</b>	(372,983)	4.10%	1,684,965	-	-	-	-	-	-	1,311,982	-20.09%
	<b>Student Affairs</b>	(438,696)	4.82%	(358,812)	-	-	-	-	-	-	(797,508)	12.21%
	<b>Information Technology</b>	(1,958,653)	21.53%	280,940	-	-	-	-	-	-	(1,677,713)	25.69%
	<b>University Advancement</b>	(750,304)	8.25%	138,734	-	-	-	-	-	-	(611,570)	9.36%
	<b>President's Division</b>										-	0.00%
	President's Office	(23,820)	0.26%	163,914	-	-	-	-	-	-	140,094	-2.14%
	Athletics	(1,274,504)	14.01%	(355,421)	1,104,040	-	-	-	-	-	(525,885)	8.05%
	<b>Total President's Division</b>	<b>(1,298,324)</b>	<b>14.27%</b>	<b>(191,507)</b>	<b>1,104,040</b>	-	-	-	-	-	<b>(385,791)</b>	<b>5.91%</b>
	<b>Centrally Monitored</b>											
	Marketing	(607,214)	6.67%	-	607,214	-	-	-	-	-	-	0.00%
	University Events	(7,500)	-	-	7,500	-	-	-	-	-	-	0.00%
	<b>Total</b>	<b>(9,099,055)</b>	<b>100%</b>	<b>848,796</b>	<b>1,718,754</b>	-	-	-	-	-	<b>(6,531,505)</b>	<b>100%</b>
<b>Unallocated Funds (AADHT &amp; Other Funds)</b>		<b>2,455,881</b>			<b>1,860,452</b>	<b>1,408,949</b>	<b>900,430</b>	<b>TBD*</b>	<b>332,640</b>	<b>TBD*</b>	<b>6,958,351</b>	
<b>AADHT Balance/GAP</b>		<b>(6,643,174)</b>									<b>426,846</b>	

**Footnotes:**

<sup>3</sup> Divisional & College BBA balance include Special Purpose obligations.

\*Fund balance: 1,378,573

1,799,811

# Potential Allocation Options

## 2016/17 Baseline Funding (\$2,455,881)

Option 1- Pro-rata distribution based on the \$12,378,168 GAP established in Jan. 2016.

Option 2 - Pro-rata distribution based on \$9,099,055 Adjusted GAP on July 1, 2016.

Option 3 - Division head request to UBC to address existing funding shortfall/GAP (i.e., not for new programs, initiatives, or positions).

Option 4 – Other Suggested by UBC?

# Potential 2016/17 Baseline Allocation Options

## Option 1- Pro-rata distribution based on the \$12,378,168 GAP established in Jan. 2016.

Division	College/Department	Established Need Over Base Budget AKA "GAP" 1/20/16	Percentage Distribution of Base GAP	Percentage Distribution of Base GAP
Academic Affairs				
	Central Academic Affairs/VP	(1,329,653)	10.74%	263,809
	Library	-	0.00%	-
	COE	(33,351)	0.27%	6,617
	CBAPP	(1,049,742)	8.48%	208,273
	CAH	(678,481)	5.48%	134,613
	CNBS	(682,147)	5.51%	135,341
	CHHSN	(1,002,283)	8.10%	198,857
<b>Total Academic Affairs</b>		<b>(4,775,657)</b>	<b>38.58%</b>	<b>947,511</b>
Administration & Finance		(912,832)	7.37%	181,110
Student Affairs		(1,078,862)	8.72%	214,051
Information Technology		(2,907,839)	23.49%	576,928
University Advancement		(750,304)	6.06%	148,863
President's Division				
	President's Office	(23,820)	0.19%	4,726
	Athletics	(1,314,140)	10.62%	260,731
<b>Total President's Division</b>		<b>(1,337,960)</b>	<b>10.81%</b>	<b>265,457</b>
Centrally Monitored			0.00%	
	Marketing	(607,214)	4.91%	120,474
	University Events	(7,500)	0.06%	1,488
<b>Total</b>		<b>(12,378,168)</b>	<b>100.00%</b>	<b>2,455,881</b>

# Potential 2016/17 Baseline Allocation Options

Option 2 - Pro-rata distribution based on \$9,099,055 Adjusted GAP on July 1, 2016.

Division	College/Department	Adjusted Base GAP July 1, 2016	% Distribution of Base GAP 7/1/16	% Distribution of Base 7/1/16 Adjusted GAP
Academic Affairs				
	Central Academic Affairs/VP	(1,079,617)	11.86%	291,193
	Library	-	0.00%	-
	COE	6,292	0.00%	-
	CBAPP	(909,892)	9.99%	245,415
	CAH	(246,712)	2.71%	66,543
	CNBS	(639,098)	7.02%	172,377
	CHHSN	(796,355)	8.75%	214,792
<b>Total Academic Affairs</b>		<b>(3,665,381)</b>	<b>40.32%</b>	<b>990,318</b>
Administration & Finance		(372,983)	4.10%	100,600
Student Affairs		(438,696)	4.82%	118,324
Information Technology		(1,958,653)	21.51%	528,285
University Advancement		(750,304)	8.24%	202,371
President's Division				
	President's Office	(23,820)	0.26%	6,425
	Athletics	(1,274,504)	14.00%	343,757
<b>Total President's Division</b>		<b>(1,298,324)</b>	<b>14.26%</b>	<b>350,182</b>
Centrally Monitored				
	Marketing	(607,214)	6.67%	163,777
	University Events	(7,500)	0.08%	2,023
<b>Total</b>		<b>(9,099,055)</b>	<b>100.00%</b>	<b>2,455,881</b>



# Potential 2016/17 One-Time Allocation Options

## (\$1,860,452)

- Option 1 - Pro-rata distribution based on 2016/17 one-time GAP of \$6,531,505 after 2015/16 carry-forward funds are applied.
- Option 2- Option 2- Pro-rata distribution based on July 1, 2016 adjusted GAP of \$9,099,055.
- Option 3 - Pro-rata distribution based on divisional base funded Personnel FTE.
- Option 4 - Division head request to UBC to address existing funding shortfall/GAP (i.e., not for new programs, initiatives, or positions).
- Option 5 – Other Suggested by UBC

# Potential 2016/17 One-Time Allocation Options

Option 1 - Pro-rata distribution based on 2016/17 one-time GAP of \$6,531,505 after 2015/16 carry-forward funds are applied.

Division	Colleges	GAP Established after Carry- forward have been Applied	Percentage Distribution of Base GAP <sup>1</sup>	Percentage Distribution of Base GAP
Academic Affairs				
	Central Academic Affairs/VP	(136,845)	1.62%	30,049
	Library	(21,319)	0.25%	4,681
	COE	489,067	0.00%	-
	CBAPP	(1,432,950)	16.91%	314,652
	CAH	(690,144)	8.15%	151,544
	CNBS	(1,105,697)	13.05%	242,792
	CHHSN	(1,473,018)	17.39%	323,450
<b>Total Academic Affairs</b>		<b>(4,370,906)</b>	<b>57.36%</b>	<b>1,067,169</b>
Administration & Finance		1,311,982	0.00%	-
Student Affairs		(797,508)	9.41%	175,119
Information Technology		(1,677,713)	19.80%	368,398
University Advancement		(611,570)	7.22%	134,291
President's Division		-		
	President's Office	140,094	0.00%	-
	Athletics	(525,885)	6.21%	115,476
<b>Total President's Division</b>		<b>(385,791)</b>	<b>6.21%</b>	<b>115,476</b>
Centrally Monitored				
	Marketing	-	0.00%	-
	University Events	-	0.00%	-
<b>Total</b>		<b>(6,531,505)</b>	<b>100.00%</b>	<b>1,860,452</b>
<b>Footnote:</b>				

<sup>1</sup> The amounts from divisions/colleges with positive GAP balances has been redistributed to the ones with negative GAP balances.

# Potential 2016/17 One-Time Allocation Options

Option 2- Pro-rata distribution based on July 1, 2016 adjusted GAP of \$9,099,055.

Division	College/Department	Adjusted Base GAP July 1, 2016	Distribution of Base GAP 7/1/16	% Distribution of Base 7/1/16 Adjusted GAP
Academic Affairs				
	Central Academic Affairs/VP	(1,079,617)	11.86%	220,593
	Library	-	0.00%	-
	COE	6,292	0.00%	-
	CBAPP	(909,892)	9.99%	185,914
	CAH	(246,712)	2.71%	50,409
	CNBS	(639,098)	7.02%	130,584
	CHHSN	(796,355)	8.75%	162,715
<b>Total Academic Affairs</b>		<b>(3,665,381)</b>	<b>40.32%</b>	<b>750,215</b>
Administration & Finance		(372,983)	4.10%	76,210
Student Affairs		(438,696)	4.82%	89,637
Information Technology		(1,958,653)	21.51%	400,202
University Advancement		(750,304)	8.24%	153,306
President's Division				
	President's Office	(23,820)	0.26%	4,867
	Athletics	(1,274,504)	14.00%	260,413
<b>Total President's Division</b>		<b>(1,298,324)</b>	<b>14.26%</b>	<b>265,280</b>
Centrally Monitored				
	Marketing	(607,214)	6.67%	124,069
	University Events	(7,500)	0.08%	1,532
<b>Total</b>		<b>(9,099,055)</b>	<b>100.00%</b>	<b>1,860,452</b>

# Potential 2016/17 One-Time Allocation Options

## Option 3 - Pro-rata distribution based on divisional base funded Personnel FTE

Division	College/Department	FY 16/17 Base Funded FTE	Percentage Distribution of Base Funded FTE	Percentage Distribution of One-time Funds
Academic Affairs				
	Central Academic Affairs/VP	50.00	4.76%	88,634
	Library	45.75	4.36%	81,100
	COE	55.60	5.30%	98,556
	CBAPP	94.79	9.03%	168,026
	CAH	155.35	14.80%	275,390
	CNBS	152.50	14.53%	270,327
	CHHSN	103.56	9.87%	183,578
<b>Total Academic Affairs</b>		<b>657.54</b>	<b>62.65%</b>	<b>1,165,612</b>
Administration & Finance		177.50	16.91%	314,652
Student Affairs		104.50	9.96%	185,246
Information Technology		55.00	5.24%	97,498
University Advancement		31.00	2.95%	54,953
President's Division				
	President's Office	7.00	0.67%	12,409
	Athletics	16.97	1.62%	30,083
<b>Total President's Division</b>		<b>23.97</b>	<b>2.28%</b>	<b>42,491</b>
Centrally Monitored				
	Marketing	-	0.00%	-
	University Events	-	0.00%	-
<b>Total</b>		<b>1,049.51</b>	<b>100.00%</b>	<b>1,860,452</b>

# Potential 2016/17 One-Time Allocation Options

Option 5 – is option 1 with the additional allocation of the \$1,408,949 prior year un-allocated carry forward.

Division	College/Department	15/16 Carry-forward + Unallocated Carry Forward from 14/15	Distribution of Base GAP 1	% Distribution of Base GAP 1
Academic Affairs				
	Central Academic Affairs/VP	(136,845)	1.94%	36,042
	Library	(21,319)	0.30%	5,615
	COE	489,067	0.00%	-
	CBAPP	(1,134,717)	16.06%	298,864
	CAH	(436,436)	6.18%	114,950
	CNBS	(840,126)	11.89%	221,274
	CHHSN	(1,086,873)	15.39%	286,263
<b>Total Academic Affairs</b>		<b>(3,167,249)</b>	<b>51.76%</b>	<b>963,008</b>
Administration & Finance		1,311,982	0.00%	-
Student Affairs		(592,216)	8.38%	155,979
Information Technology		(1,677,713)	23.75%	441,880
University Advancement		(611,570)	8.66%	161,077
President's Division				
	President's Office	140,094	0.00%	-
	Athletics	(525,885)	7.44%	138,509
<b>Total President's Division</b>		<b>(385,791)</b>	<b>7.44%</b>	<b>138,509</b>
Centrally Monitored				
	Marketing	-	0.00%	-
	University Events	-	0.00%	-
			0.00%	
<b>Total</b>		<b>(5,122,556)</b>	<b>100.00%</b>	<b>1,860,452</b>

## **Link for UBC Members to the Cost Allocation Plan (EO1000) & Campus Management Reports**

### **Cost Allocation Plan (EO1000)**

- The Cost Allocation Plan (EO 1000) document provides the description of cost recovery methodologies used by the Operating Trust to seek reimbursement for services provided to Enterprise and Auxiliary organizations supported.
- Appendix B of the FY2015-2016 Cost Allocation Plan provides a summary of the amounts recovered from each Enterprise or Auxiliary by the various Operation Trust (AADHT) units providing services.

### **Campus Management Reports**

- Summary reports for the campus Operating Trust (AADHT) are provided semi-annually for each fiscal year.
- The first page is a summary of budget and actuals by Division.
- Following the summary page, is further breakdown by Division, College and Department.

\*Reports can be viewed at <http://www4.csudh.edu/budget-plan-admin/bm-reports>

## Dominguez Hills Enrollment Summary AY2012 to AY2015

Fiscal Year Enrollment	Headcount	FTES	Ratio FTES: Headcount	MUL	State Funded FTES	% Increase in State Funded FTES	FTES Enrollment Over Target	% Enrollment Over Target
2012-13	13,743	10,149	0.74	10.85	9,425	0.0%	724	7.7%
2013-14	13,686	10,378	0.76	11.00	9,628	2.2%	750	7.8%
2014-15	13,733	10,472	0.76	11.25	9,928	3.1%	544	5.5%
2015-16	13,935	10,862	0.78	11.50	10,390	4.6%	472	4.5%
2016-17	14,729	11,529	0.78		10,609	2.1%		
<p>Notes: Increase in State funded FTES and Retention rates impact Over enrollment percent            CSUDH is the only one of the six LA Basin CSU Campuses that has not declared Impaction            2016-17 Projected Enrollment as of November 1 2016 (Fall Only)</p>								

- Discussion of Best Days/Times for UBC Meetings.
- Information Requests for Future Meetings.
- Questions?

Thank You!