

**College of Arts and Humanities Chair Council Meeting
Wednesday, 2.24.2021 • 11am – 12:45pm • Zoom Meeting**

Facilitator: Jenn Brandt

I. Call to Order

II. Approval of Agenda & Minutes

Minutes amended to reflect A&H Racial Equity Task Force Discussion
Meeting minutes and agenda motion moved, seconded, and approved.
1 abstention recorded

III. Primary Business

A. AAC Meeting Updates

- The campus is implementing colored wrist bands to indicate students screened for COVID
- Jim Keville observes that students aren't testing on Wednesdays, Tim Caron to follow up
- Website updates are being made by Obi, please contact him for assistance

B. Faculty Engagement at NSO – Dean Costino, 11:15 Deborah Brandon Dang

- Monetary incentive for faculty participation
- DYFYE revamped
- Pre orientation modules planned for NSO
- 1 ½ NSO to engage with students and faculty
- High focus on upper division GE, suggestion to open them later on, Deborah to look into flipping the order of courses being available
- 9:30-12:00, new section will be in addition to programming
- Music audition imperative to new students in order to access skill level of students, must be done before NSO
- Important to notify students that they need to audition beforehand
- Deborah, to meet with Scott to have auditions before enrollment
- Consolidate NSO's for smaller departments to save time for faculty and students
- Kinesiology still states they have a Dance major, which is defunct
- Planning group, Kim will send an ask to all faculty

C. Lecturer Evals and RTP Policy Adjustments Due to COVID – Cheryl Koos, 11:45

- RTP addendum due to COVID-19
- Discussion among department on how to move forward, submitting addendum to Dean, approved by Dean, sent to Cheryl, then sent to Provost for final approval
- How long will the addendum need to be in play- life cycle of probationary period for faculty
- Provide general guidelines from Faculty Affairs to get department standards going, Cheryl will get think about how to do so
- Important to amend RTP guidelines in case another uncontrollable issue arises

- Dean's office working to have comprehensive file available to faculty
- Limited and predetermined time for lecturer evaluations, at least 5 days notice, only tenured faculty can evaluate lecturers
- Updated forms to clear up any confusion about peer evaluations

IV. Discussion Items

A. 2021 – 2022 Faculty Searches

- Full time lecturers better off with TT hire
- Gage receptiveness Provost idea about joint hires
- Consideration for departments for who have not had a line in years
- Rubric for determining faculty lines
- Departments with upcoming accreditation priority for TT hiring
- Smaller departments facing equity issues due to demand of work to keep department going
- Discussion at the department level criteria-Ken O Donnell sent guidelines to have discussion a department level

V. Adjournment Time Certain: 12:45

Future Discussion Items

- President Parham – March 10th (11:00 AM)
- HUM Minor/Lorna Fitzsimmons – March 10th (12:00 PM)

Council Principles:

1. Start on time and end on time.
2. Council is a participatory decision-making body.
3. All voices are heard, including dissenting ones.
4. When possible, “updates” and “information sharing” should happen in other venues.
5. Council members share responsibility, with the Dean bearing final responsibility.

Next Meeting: March 10, 2021