

## CSUDH PASSPORT HUB:

### Applying for a New Passport?

*You need the following documents ...*

- Submit and Complete DS-11 Form in **Black Ink**
  
- Submit Each of the Required Documents
  1. Evidence of U.S. Citizenship (one of the following)
    - Original Certified U.S. Birth Certificate
    - Original Naturalization Certificate
  
  2. Secondary Form of Identification (one of the following)
    - Driver License
    - State Identification Card
    - Military Identification Card
    - Social Security + School ID + Others
  
  3. Minors: 15 years old and under
    - Minor and Both Parents have to be present to sign
    - Both Parents have to submit their forms of identification
  
  4. Adults: If you have changed your name...
    - Official copy of your Marriage License or Court Order
  
- Submit 1 Colored Passport Photo (2in X 2in)
  
- Passport Fees (Application + Processing)
  1. Money Orders or Personal Checks (2 separate checks needed)
  2. Application Fee made to **U.S. Department of State**
  3. Processing Fee (& Photo Fee) made to **CSUDH Foundation**
  4. **NO CASH OR CREDIT CARDS ACCEPTED HERE!**

Email [eepassporthub@csudh.edu](mailto:eepassporthub@csudh.edu) or Call **310-243-2570** for any questions or to make an appointment. Passport Renewals need the DS-82 form and are eligible to send out your own application.