

Date of Application: \_\_\_\_\_ Birthdate (mo/day/yr): \_\_\_\_\_ Student ID: \_\_\_\_\_  
(Returning Students)

Name (Last, First, M.I): \_\_\_\_\_

New Address?  yes  no  
 Address (Street, City, State, Zip): \_\_\_\_\_

Telephone: \_\_\_\_\_

Enrolled at CSUDH previously?  yes  no      Term last enrolled (e.g., Fall 2021) \_\_\_\_\_

Employer (Company Name, Email): \_\_\_\_\_

**COURSE INFORMATION**

Course #	DEPT/SECTION	COURSE TITLE	UNITS	INSTRUCTOR PERMISSION RECEIVED	FEE

Total Fee Submitted \$ \_\_\_\_\_

**PAYMENT METHOD**

Check/Money Order, made payable to CSUDH EXTENSION

I AUTHORIZE THE USE OF MY:  VISA  MASTERCARD  DISCOVER

Note: students will need to call the CEIE Registration Office at 310-243-3741 (Option 1) with their credit card information.

**Note for Students Who Intend to Apply to CSUDH**

"Non-matriculated undergraduate students who have the intention to matriculate may not exceed 24 units of coursework through Extended Education. Non-matriculated graduate students who have the intention to matriculate may not exceed 9 units of coursework through Extended Education."

**REFUND POLICY**

Refunds are not automatic; you must file appropriate forms in the Extended Education Office to receive a refund. Refunds take a minimum of six to eight weeks for processing. Refunds are granted in accordance with the State refund schedule. If a course is canceled, the entire fee will be refunded. If you withdraw after the first class and before 25 percent of the course has elapsed, 65 percent of the total fee will be refunded. After 25 percent of the course time has elapsed, no refund will be made; however, a drop form must still be filed. Stop payments on checks are NOT an acceptable withdrawal from the course(s) and will result in a financial penalty.

<p><b>OFFICE USE ONLY</b>                  SEMESTER:  <input type="checkbox"/> Sum <input type="checkbox"/> Fall <input type="checkbox"/> Spr Year: _____ Date: _____ Total Fees: _____ Entered by Initial: _____</p>
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For more information, call the CSUDH College of Extended & International Education: (310) 243-3741 (Option 1).