Step 1) Click on the blue button labeled "Schedule an Advising or Tutoring Appointment"

Step 2) Select what Service you are looking for

Step 3) Select the date for your appointment

Step 4) Click "Find Available Time"

You will find a variety of options under Service (#2). Please select from the following:

- Major Advising
- General Education Advising
- Graduation Check
- Change of Major (if you plan to change major to HUS or declare concentration)
- Academic Probation
Step 5) Select the time slot you prefer

You may not always see the name of the person you are seeing because in the system you were assigned to a specific advisor, so please select a day and time. Once you confirm the appointment, you will be able to see the name of your advisor.

Step 6) Verify the information for your appointment is accurate

Review Appointment Details and Confirm
Step 7) Add any comments you would like to share with your advisor about your visit

Step 8) Select if you would like to opt-in or opt-out of email and text message reminders

Step 9) Click on the Schedule button to finalize your appointment