ONLINE: ADVISING APPOINTMENT SYSTEM

College of Health, Human Services & Nursing Advising
Log into your MyCSUDH Account

On your Launchpad, click on the Icon named "Toro Success Collaborative".
HOW TO SET UP AN APPOINTMENT WITH MY ADVISOR

CSUDH AUTHENTICATION
Login to EAB - Navigate or GradesFirst

Username: 
Password: 
Login

The next screen will prompt you to log-in again. Use same login information as your MyCSUDH account.

On the screen below, click on ‘Schedule an Advising or Tutoring Appointment’.
HOW TO SET UP AN APPOINTMENT WITH MY ADVISOR

- On this screen, select the Advising option.
- Next, select the service Online Academic Advising.
- Then, click "Find Available Time".

To select your major advisor, click on the 4 people option.
## How to Set Up an Appointment with My Advisor

Select your advisor.

<table>
<thead>
<tr>
<th></th>
<th>Advisor Name</th>
<th>Department</th>
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</thead>
<tbody>
<tr>
<td>AV</td>
<td>Angel Valdez</td>
<td>Clinical Science and Kinesiology</td>
</tr>
<tr>
<td>CP</td>
<td>Cristina Prado</td>
<td>College of Health, Human Services, and Nursing Major Advising</td>
</tr>
<tr>
<td>LL</td>
<td>Lisa Langford</td>
<td>Child Development</td>
</tr>
<tr>
<td>MK</td>
<td>Mark Kerr</td>
<td>Health Science</td>
</tr>
</tbody>
</table>

Search their availability and select a date and time that works best.
Before you confirm your appointment, please include the reason for your appointment (be specific).

Click on ‘Schedule’.
THINGS TO KEEP IN MIND

• The system will only provide you up to 60 days of availability. If you do not see an availability, keep going back to the system as more days will open.

• If you have an urgent matter, email your advisor directly.

• Please do not make more than 1 appointment at the same time.

• Do not make an appointment the same day. Give at least 48-hour notice.