

**DATE:** December 12, 2014  
**TO:** CSU Presidents  
**FROM:** Steve Relyea   
Executive Vice Chancellor and  
Chief Financial Officer

**SUBJECT: Mileage Reimbursement Rate for 2015**

The California State University standard mileage rate for business travel occurring on or after **January 1, 2015** will increase from 56 cents per mile to 57.5 cents per mile. Miles driven for moving purposes will be reimbursed at 23 cents per mile, decreased from 23.5 cents per mile.

The Travel Policy and related procedures do not address specific issues related to taxability of reimbursed expenses. Please refer to the SCO Payroll Procedures Manual (PPM) for guidance, and tax reporting instructions, as appropriate.

Questions regarding travel procedures may be directed to Lauri Reilly, Chancellor's Office Accounts Payable, at (562) 951-4534 or [lreilly@calstate.edu](mailto:lreilly@calstate.edu).

SR/rp

c: Timothy P. White, Chancellor  
Ephraim P. Smith, Executive Vice Chancellor and Chief Academic Officer  
Fram Virjee, Executive Vice Chancellor and General Council  
Lori Lamb, Vice Chancellor, Human Resources  
Garrett Ashley, Vice Chancellor, University Relations and Advancement  
Larry Mandel, Vice Chancellor, Audit and Advisory Services  
Chief Administrators and Business Officers  
Vice Presidents/Provosts, Academic Affairs  
Vice Presidents, Student Affairs  
John Swarbrick, Associate Vice Chancellor, Labor Relations  
George Ashkar, Assistant Vice Chancellor/Controller  
Assistant Vice Presidents for Finance/Administration

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**CSU Campuses**  
Bakersfield  
Channel Islands  
Chico  
Dominguez Hills  
East Bay

Fresno  
Fullerton  
Humboldt  
Long Beach  
Los Angeles  
Maritime Academy

Monterey Bay  
Northridge  
Pomona  
Sacramento  
San Bernardino  
San Diego

San Francisco  
San José  
San Luis Obispo  
San Marcos  
Sonoma  
Stanislaus