1. **The Fieldwork Coordinator will determine Field placements.** Placement determinations are based on the availability of field sites and are made with consideration for the professional interests students indicated on the enrollment form.

2. It is students’ responsibility to manage their schedule to accommodate the requirements of the Field Experience.

3. Given that the Field Experience involves working with children and families, each agency has strict requirements as preparation for the field experience. Common requirements include – but are not limited to - Live Scan clearance; providing driver’s license and/or insurance information. Students need to meet these requirements **before** beginning their fieldwork.

4. Fieldwork placements are governed by university policy and require contractual agreements between CSUDH and fieldwork sites. Therefore, **students may not negotiate placements with agencies on their own.** Attempting to do so violates policy and may disqualify a student from Fieldwork in the chosen semester.

I have read the above instructions and agree to abide by them as a student enrolled in CDV496.

**Name of the Student:** __________________________________________

**Signature:** __________________________________________

**Date:** __________________________________________